

**-Evaluation Criteria Non-CCNA Projects
Parking Access and Revenue Control Equipment and Maintenance
Fort Lauderdale-Hollywood International Airport (FLL)**

1. Ability of Professional Personnel:

- a. Describe the qualifications and relevant experience of the Project Manager and all key staff that are intended to be assigned to this project. Include resumes for the Project Manager and all key staff described. Include the qualifications and relevant experience of all subconsultants' key staff to be assigned to this project.
- b. Provide qualifications and relevant experience of staff assigned to deliver all necessary services, as well as equipment and materials, to deliver a fully functioning turn-key solution. This includes, but is not limited to installation, training, testing, programming, set-up services and support services.
- c. Provide qualifications and relevant experience of any subcontractor's personnel providing any of the necessary services and solutions.

2. Project Approach: Describe the prime Proposer's approach to the project.

- a. Identify equipment, software, and other proposed features. Indicate technology types proposed i.e. License Plate Recognition, Bluetooth Recognition, RF – radio frequency – Recognition, QR Codes, Ticket Readers and Dispensers, Smartphone Integration, etc.
- b. Describe how the prime Proposer will coordinate delivery, installation, training, maintenance, and support of the parking access control system with the Aviation Department facility owner and parking management facility operator (contracted with Aviation Department for a 24-hour operation. Indicate work hours scheduling for installation, identifying any interruptions for service, include Department of Transportation certified Maintenance of Traffic (MOT) when required.
- c. Describe how the prime Proposer will include subcontractors in providing the turn-key solution for the parking access control system.
- d. Provide the Proposer's Standard Operating Procedures (SOP) for service-related notifications and after-hour calls. Include response time and timeframe for business resumption, help desk information, and additional processes for notification.
- e. Indicate how equipment would benefit customers, including ease of use, accessibility, etc.
- f. Confirm/Identify proposed integration with SunPass.
- g. Describe how the system processes payments and vendor's compliance with the Payment Card Industry (PCI) Data Security Standards (DSS) and other compliance regulations.

3. Project Schedule Requirements:

Provide a detailed project schedule for turn-key solution. Provide schedule in calendar days, in a Critical Path Method (CPM) scheduling format, identifying at least the following milestones:

- a. Equipment procurement
- b. Software acceptance
- c. Installation
- d. Commissioning
- e. Training

Additional milestones may be indicated. Include testing time as indicated in draft agreement, and other review times as applicable, should be identified in project schedule. A total number of calendar days for this project should be indicated, from issuance date of Notice to Proceed (NTP to the time of Final Acceptance per draft agreement conditions . Reflect concurrent steps as proposed.

4. Past Performance:

Describe prime Proposer's experience on projects of similar nature, scope and duration, along with evidence of satisfactory completion, both on time and within budget, for the past five 5 years. Provide a minimum of three 3 projects with references. Vendor should provide references for similar work performed to show evidence of qualifications and previous experience. Refer to **Vendor Reference Verification Form** and submit as instructed. **Only provide references for non-Broward County Board of County Commissioners contracts.** For Broward County contracts, the County will review performance evaluations in its database for vendors with previous or current contracts with the County. The County considers references and performance evaluations in the evaluation of Vendor's past performance.

For each reference provided, include supplemental reference information (in addition to form):

- a. Indicate name, location, type of facility
- b. Indicate number of airport parking services or products/system provided and number of parking spaces per facility
- c. Indicate number of fulltime employees dedicated to each location for maintenance and troubleshooting
- d. Provide the number of entry and exit points
- e. Indicate the number of automated and staff pay stations
- f. Indicate the parking access and revenue control equipment hardware type/model and the software provider and version.
- g. Note: If your system is integrated with an automated tolling system, include the number and types of integrated (short/long term) lanes. Also, indicate the number of transactions per year at each location.

5. Workload of the Firm:

- a. For the prime Proposer list all active projects that the Proposer is currently engaged in and whether you are the prime vendor. In addition, list all projected projects that Proposer will be working on in the future. Projected projects will be defined as a project s that Proposer has been awarded a contract but the Notice to proceed has not been issued.
- b. Identify any projects that vendor worked on concurrently. Describe Proposers' approach in managing these projects. Were there or will there be any challenges for any of the listed projects? If so, describe how Proposer dealt or will deal with the projects

6. Location:

Refer to **Vendor's Business Location Attestation Form** and submit as instructed.

7. Pricing:

- a. Identify proposed pricing for all proposed equipment and services as defined in the Scope of Work. Identify the following components of price proposal:
 - i. Equipment
 - ii. Software
 - iii. Training
 - iv. Maintenance
 - v. Extended warranty
 - vi. Spare Parts List: Proposer should provide a detailed and itemized spare parts list. Proposer should determine the type and the quantity of spare parts that are essential for maintaining the system. All items should be priced per unit. Spare parts are to be provided on a pass thru basis for items not covered by warranty. No proposer mark-up is to be added.
- h. Identify cost savings the proposed solution would provide e.g. Increased revenue collection, reduced employee monitoring, elimination of down-time, etc.)