



TRANSPORTATION DEPARTMENT

1 N. University Drive, Suite 3100A • Plantation, Florida 33324 • 954-357-8300 • FAX 954-357-8305

DATE: August 16, 2022

TO: William O'Reilly, Director
Accounting Division

FROM: Tim Garling, Deputy General Manager
Transportation Department

A handwritten signature in blue ink that reads "Timothy D. Garling".

Digitally signed by
Garling, Tim
Date: 2022.08.17
16:28:41 -04'00'

SUBJECT: Travel for more than five employees to the Florida Public
Transportation Association (FPTA) Annual Conference September 18-
20, 2022, in Naples, FL

We are requesting that 11 employees from the Transportation Department (BCT) be able to attend the FPTA Annual Conference, which will be held from September 18 through September 20, 2022, at the Naples Grand Beach Resort in Naples, FL. This annual conference will feature State and Federal updates regarding transit in Florida and the nation as well as educational sessions on Transit planning, operations, marketing, and safety & security and provides networking opportunities for staff.

All employees will be carpooling in County Vehicles and individual travel dates will vary between September 18th through September 21st, 2022.

The total estimated costs for registration, hotel and per diem for the following 11 BCT employees is estimated at \$8,994 and budgeted within the Transportation Department's FY2022 funds:

Tim Garling
Romary Justafort
Paul Strobis
Lynn Opperman

Angelica Jones
Ripton Richards
Colin Mulloy
Gwen Whitfield

Schneider St. Preux
Khalilah French
Anna Bielawska

Summary of Travel

Travel Date:	September 18, 2022 to September 21, 2022
Conference Date:	September 18, 2022 to September 20, 2022
Location:	Naples, FL
Reason for Agenda Item:	More than five staff members travelling from the same Department
Department:	Transportation Department
Purpose of Travel:	2022 Florida Public Transportation Association
Transportation Staff Travelling:	Tim Garling, Angelica Jones, Schneider St. Preux, Ripton Richards, Khalilah Ffrench, Paul Strobis, Anna Bielawska, Romary Justafort, Lynn Opperman, Colin Mulloy, Gwen Whitfield
Total Estimated Costs:	The estimated cost of the travel is \$8994.

2022 FPTA Annual Conference

Name	Title	Div or Section	Registration		Hotel Estimate	Meals	10\$ incidentals	Parking	
			\$275/full or	\$175 /day				\$10/day/v	Total per person
1 Tim Garling	Deputy General Manager	Exec Admin.	\$	175.00	\$ 149.00			\$ 20.00	\$ 344.00
2 Angelica Jones	Assistant General Manager	Operations	\$	275.00	\$ 447.00	\$98	\$ 30.00	\$ 30.00	\$ 880.00
3 Gwen Whitfield	Bus Operator	Operations	\$	275.00	\$ 447.00	\$98	\$ 30.00		\$ 850.00
4 Paul Strobis	Transit Director	Paratransit	\$	275.00	\$ 447.00	\$98	\$ 30.00	\$ 30.00	\$ 880.00
5 Khalliah Ffrench	Construction Project Mgr.	Svc & Str Planning	\$	275.00	\$ 447.00	\$98	\$ 30.00	\$ 30.00	\$ 880.00
6 Anna Bielawska	Program Project Coordinator	Svc & Str Planning	\$	275.00	\$ 447.00	\$98	\$ 30.00		\$ 850.00
7 Romary Justafort	Planner	Svc & Str Planning	\$	275.00	\$ 447.00	\$98	\$ 30.00		\$ 850.00
8 Lynn Opperman	Transit Manager	Mkt & Customer Svc.	\$	275.00	\$ 447.00	\$98	\$ 30.00		\$ 850.00
9 Ripton Richards	Transit Director	Ops-Maintenance	\$	275.00	\$ 447.00	\$98	\$ 30.00	\$ 30.00	\$ 880.00
10 Schneider St. Preux	Transit Director	Ops-Operations	\$	275.00	\$ 447.00	\$98	\$ 30.00		\$ 850.00
11 Colin Mulloy	Transit Director	Safety & Security	\$	275.00	\$ 447.00	\$98	\$ 30.00	\$ 30.00	\$ 880.00
Totals				\$ 4,619.00		\$ 300.00			
									Total \$ 8,994.00

Full Conference Registration is \$275 Conference runs from Sunday evening 9/18/2022 through Tuesday 9/20/2022

1 Day only Registrations(Monday or Tuesday) are \$175

Hotel \$149/night plus tax 3 nights estimated at \$447

Meals not included in conference agenda (Dinner Sunday \$31, Dinner Monday \$31, Breakfast Wednesday (\$16)for those staying overnight
Staff will carpool in County vehicles and it may vary on who parking is assigned to depending on Driver.