



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT  
Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

**MEMORANDUM**

**DATE:** August 2, 2022

**TO:** Michael Halupke, Construction Project Manager  
Broward County Parks Planning and Design Section

**THRU:** Sandy-Michael McDonald, Director SANDY-MICHAEL MCDONALD Digitally signed by SANDY-MICHAEL MCDONALD Date: 2022.08.08 13:10:49 -04'00'  
Office of Economic and Small Business Development

**FROM:** Maribel Feliciano, Assistant Director MARIBEL FELICIANO Digitally signed by MARIBEL FELICIANO Date: 2022.08.08 12:29:40 -04'00'  
Office of Economic and Small Business Development

**SUBJECT:** **RFP No. R0898414P1- Architectural/ Engineering Consulting Services for Parks and Recreation**  
CBE Evaluation for the First Amendment for Work Authorization (WA) No. WZA-2.27  
Prime Consultant: Walters Zackria Associates, PLLC

The Office of Economic and Small Business Development (OESBD) has evaluated Walters Zackria Associates, PLLC CBE participation for Architectural/Engineering Consulting Services for Parks and Recreation for Work Authorization (WA) No. WZA-2.27. As part of this contract, professional services are performed through the issuance of work authorizations. The overall CBE goal for the agreement is 25% and Walters Zackria Associates, PLLC has committed to 50% CBE participation. The agreement expired in 2016 but the WA is still active and open to the proposed amendment. An overview is provided as follows

<u>CBE Firm</u>	<u>Verified Amount</u>
Walters Zackria Associates, PLLC (prime)	\$ 1,909,980.42

**CBE Evaluation for Work Authorization (WA) WZA -2.27:**

- Original Contract Amount and Time of WA WZA-2.27 Not –to- Exceed:\$92,889.14 and 510 Days
- Proposed Amendment No. 1 Amount and Time for WZA-2.27: \$22,874.20 and 2,290 Days
- Revised Amount and Time for WZA-2.27 inclusive of Amendment No. 1: \$119,763.34 and 2,800 Days

RFP No. R0898414P1- A/E Consulting Svcs for Parks and Rec  
CBE Evaluation for 1<sup>st</sup> Amendment for (WA) WZA- 2.27

**Evaluation for RFP No. R0898414P1- Architectural/Engineering Consulting Services for Parks and Recreation:**

- Original Five-Year Agreement Amount Not-to- Exceed : \$4,375,000.00
- Total payments to prime consultant to date: \$1,909,980.42
- Amount paid to CBE sub consultant to date: \$1,909,980.42
- CBE participation to date: 100 % (\$1,909,980.42/ \$1,909,980.42)

**Compliance Comments:**

Walters Zackria Associates, PLLC has attained 100% and exceeded their CBE commitment by 50% as of this date. The high CBE attainment is due to the prime consultant is a CBE certified firm. OESBD will continue to monitor this project for CBE goal compliance.

cc: Donna-Ann Knapp, Small Business Development Manager, OESBD  
James Vose, Jr., Small Business Development Specialist, OESBD