



**THIRD AMENDMENT TO THE PROPOSED AGREEMENT BETWEEN BROWARD COUNTY AND
FLORIDA INTERNATIONAL UNIVERSITY BOARD OF TRUSTEES FOR CONSULTANT SERVICES FOR
THE 2021 BROWARD COUNTY AFFORDABLE HOUSING NEEDS ASSESSMENT UPDATE
(GEN 2123362A1)**

This Third Amendment ("Third Amendment") to the Agreement (hereinafter defined) is made and entered into by and between Broward County, a political subdivision of the State of Florida ("County"), and The Florida International University Board of Trustees, a public instrumentality of the State of Florida ("FIU") (each a "Party," collectively referred to as the "Parties").

RECITALS:

A. The Parties entered into that certain Proposed Agreement Between Broward County and Florida International University Board of Trustees for Consultant Services for 2021 Broward County Affordable Housing Needs Assessment Update (GEN 2123362A1), executed by the County on July 29, 2021, as amended by that certain First Amendment to the Proposed Agreement Between Broward County and Florida International University Board of Trustees for Consultant Services for 2021 Broward County Affordable Housing Needs Assessment Update (GEN 2123362A1), executed by the County on February 9, 2022, as amended by that certain Second Amendment to the Proposed Agreement Between Broward County and Florida International University Board of Trustees for Consultant Services for 2021 Broward County Affordable Housing Needs Assessment Update (GEN 2123362A1), executed by the County on June 29, 2022 (collectively referred to as the "Agreement") providing for consultant services by FIU to County for the 2021 Broward County Affordable Housing Needs Assessment update.

B. Jorge. M. Perez Metropolitan Center ("Center") at FIU is the leading urban "think tank" in South Florida, established in 1997 as an applied research unit under the School of International and Public Affairs. The Center has a record of providing technical services to communities in the areas of affordable housing, economic development, transportation, and land use planning. The Center's approach to providing technical services is to consider the unique needs of individual communities, while adhering to recognized methodologies for data analysis and reporting. The Center houses the ongoing South Florida Regional Database Project, which includes asset mapping, best practice research, and full in-house Remote Sensing and Geographic Information Systems capabilities.

C. The Center's unique expertise enables it to formulate comprehensive solutions to complex public policy issues. The Center's senior leadership has decades of experience in affordable housing, economic development, strategic analysis, transportation analysis and planning, and survey and public opinion analysis. The Center's multi-disciplinary team of experts has the capacity to deliver high quality plans with strong community support, with an established record of successful implementation.

D. On June 14, 2022, Dr. Edward "Ned" Murray of FIU presented his preliminary findings to the Board of County Commissioners of Broward County, Florida ("Board"), in connection with the 2021 Broward County Affordable Housing Needs Assessment and suggested that County prepare an updated Affordable Housing Master Plan. The County has an Affordable Housing Master Plan that was prepared on December 15, 2017, by the Coordinating Council of Broward and entitled "Housing Broward: An Inclusive Plan 2018-2028 Recommending Housing Policies, Goals, and Actions" ("2018 Plan").

E. It is the County's desire to update the 2018 Plan to incorporate the findings of the 2021 Broward County Affordable Housing Needs Assessment.

F. Given (i) FIU's record of providing technical services to communities in the areas of affordable housing, economic development, transportation, and land use planning; (ii) the current affordable housing crisis in Broward County; and (iii) FIU's preparation of the 2021 Broward County Affordable Housing Needs Assessment, the County is desirous of updating the 2018 Plan in partnership with FIU.

G. Exhibit B of the Agreement contains the project schedule and costs and reflects the maximum amount for the Services (as defined in the Agreement). A discrepancy exists between Section 5.1 and Exhibit B of the Agreement. This Third Amendment will also revise Section 5.1 to accurately reflect the maximum amount for the Services as outlined in Exhibit B of the Agreement.

H. The Parties agree that it is in the best interests of the Parties to amend the Agreement to (i) add the Master Plan Services; (ii) add costs associated with the Master Plan Services; and (iii) amend Section 5.1 to reflect the correct maximum amount for the Services as outlined in Exhibit B of the Agreement.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to amend the Agreement as follows (words stricken through are deletions from existing text and words underlined are additions to existing text):

1. Recitals. Each Party represents that the Recitals stated above are true and correct and are incorporated herein by reference.

2. ARTICLE 1 of the Agreement is hereby amended to add the following:

Article 1. DEFINITIONS

...

1.2 Affordable Housing Master Plan means FIU's update to Housing Broward: An Inclusive Plan 2018-2028 Recommending Housing Policies, Goals, and Actions, originally prepared by the Coordinating Council of Broward.

~~1.2.~~ 1.3. **Board** means the Board of County Commissioners of Broward County, Florida.

~~1.2.~~ 1.4. **Contract Administrator** means the Director of the Broward County ~~Planning and Development Management~~ Housing Finance Division, or such other person designated by same in writing.

1.5. **Master Plan Services** means all work required by FIU under this Agreement in order to revise and update the Affordable Housing Master Plan, including without limitation all deliverables, consulting, training, project management, or other services specified in Exhibit A-2, Scope of Services - Update to the Affordable Housing Master Plan.

~~1.3.~~ 1.6. **Purchasing Director** means County's Director of Purchasing as appointed by the Broward County Administrator.

~~1.4.~~ 1.7. **Services** means all work required by FIU under this Agreement, including without limitation all deliverables, consulting, training, project management, or other services specified in Exhibit A-1, Scope of Services - 2021 Broward County Affordable Housing Needs Assessment update.

~~1.5.~~ 1.8. **Subcontractor** means an entity or individual providing services to County through FIU for all or any portion of the work under this Agreement. The term "Subcontractor" shall include all subconsultants.

3. ARTICLE 2 of the Agreement is hereby amended as follows:

Article 2. EXHIBITS

The following exhibits are attached hereto and incorporated into this Agreement:

- Exhibit A-1** Scope of Services - 2021 Broward County Affordable Housing Needs Assessment Update
- Exhibit A-2** Scope of Services - Update to the Affordable Housing Master Plan
- Exhibit B-1** Project Schedule and Costs - 2021 Broward County Affordable Housing Needs Assessment Update
- Exhibit B-2** Project Schedule and Costs - Update to the Affordable Housing Master Plan

...

4. ARTICLE 3 of the Agreement is hereby amended as follows:

Article 3. SCOPE OF SERVICES

3.1. Scope of Services. FIU shall perform all work identified in this Agreement including, without limitation, the work specified in Exhibit A-1- 2021 Broward County Affordable Housing Needs Assessment Update and Exhibit A-2 - Update to the Affordable Housing Master Plan (collectively, the "Scope of Services"). The Scope of Services is a description

of FIU's obligations and responsibilities and is deemed to include preliminary considerations and prerequisites, and all labor, materials, equipment, and tasks, whether or not enumerated in this Agreement, that are such an inseparable part of the work described that exclusion would render performance by FIU impractical, illogical, or unconscionable. FIU acknowledges and agrees that the Contract Administrator has no authority to make changes that would increase, decrease, or otherwise modify the Scope of Services to be provided under this ~~a~~Agreement.

3.2. ~~Services~~ Schedule. FIU shall complete the following tasks set forth in the Scope of Services in accordance with the ~~following~~ deadlines outlined in Exhibit B-1 and Exhibit B-2, unless otherwise approved in writing in advance by Contract Administrator; ~~the Housing Supply Analysis and Housing Demand Analysis Draft, on or before February 2, 2022; the Municipal and BMSD Housing Supply and Demand Impact Assessment Draft, on or before March 4, 2022; the Draft Study and Presentations, on or before April 3, 2022; and the Final Study, on or before May 3, 2022.~~

5. ARTICLE 4 of the Agreement is hereby amended as follows:

ARTICLE 4. TERM AND TIME OF PERFORMANCE

4.1. Term. The term of this Agreement begins on the date it is fully executed by the Parties ("Effective Date") and will end on ~~September 30, 2022~~ July 18, 2023, unless terminated earlier or extended pursuant to the terms of this Agreement.

4.2. Fiscal Year. The continuation of this Agreement beyond the end of any County fiscal year is subject to both the appropriation and the availability of funds in accordance with Chapter 129, Florida Statutes.

4.3. Time of the Essence. Unless otherwise agreed by the Parties in writing, all duties, obligations, and responsibilities of FIU required by this Agreement shall be completed no later than ~~September 30, 2022~~ July 18, 2023. Time is of the essence in performing the duties, obligations, and responsibilities required by this Agreement.

6. ARTICLE 5 of the Agreement is hereby amended as follows:

ARTICLE 5. COMPENSATION

5.1. Maximum Amounts for Services. For all ~~goods and services~~ Services provided under Exhibit A-1 of this Agreement, County will pay FIU up to a maximum amount of ~~Fifty-five Thousand Dollars (\$50,000)~~ 55,000 in accordance with the Project Schedule and Costs set forth in Exhibit B-1. Payment shall be made only for Services actually performed and completed pursuant to this Agreement, as set forth in the Project Schedule and Costs set forth in Exhibit B-1, which amount shall be accepted by FIU as full compensation for all such Services. FIU acknowledges that the amounts set forth in this ~~Agreement~~ section are the maximum amounts payable for Services and constitute a limitation upon County's

obligation to compensate FIU for work under Exhibit A-1 of this Agreement. These maximum amounts, however, do not constitute a limitation of any sort upon FIU's obligation to perform all Services required under this Agreement. Unless and except to the extent expressly required under this Agreement, FIU shall not be reimbursed for any expenses it incurs under Exhibit A-1 of this Agreement.

5.2. Maximum Amounts for Master Plan Services. For all Master Plan Services provided under Exhibit A-2 of this Agreement, County will pay FIU up to a maximum amount of One Hundred Fifty Thousand Dollars (\$150,000) in accordance with the Project Schedule and Costs set forth in Exhibit B-2. Payment shall be made only for Master Plan Services actually performed and completed pursuant to this Agreement, as set forth in the Project Schedule and Costs set forth in Exhibit B-2, which amount shall be accepted by FIU as full compensation for all such Master Plan Services. FIU acknowledges that the amounts set forth in this this section are the maximum amounts payable for Master Plan Services and constitute a limitation upon County's obligation to compensate FIU for work under Exhibit A-2 of this Agreement. These maximum amounts, however, do not constitute a limitation of any sort upon FIU's obligation to perform all Master Plan Services required under this Agreement. Unless and except to the extent expressly required under this Agreement, FIU shall not be reimbursed for any expenses it incurs under Exhibit A-2 of this Agreement.

~~5.2.~~ 5.3. Method of Billing and Payment.

~~5.2.1.~~ 5.3.1. FIU may submit invoices for compensation at the completion of the tasks set out in the Project Schedule and Costs set forth in Exhibit B-1 and Exhibit B-2. An original invoice plus one copy are due within thirty (30) days after the date of the completion of each task described in this section and the Project Schedule and Costs in Exhibit B-1 and Exhibit B-2, except that the final invoice must be received no later than sixty (60) days after expiration or earlier termination of this Agreement. Invoices shall designate the Services or Master Plan Services performed and, as applicable, the personnel, hours, tasks, or other details as requested by the Contract Administrator. If FIU subcontracts any Services or Master Plan Services under this Agreement, FIU shall submit with each invoice a Certification of Payments to Subcontractors in the form set forth in Exhibit C. The certification shall be accompanied by a copy of the notification sent to each unpaid Subcontractor listed on the form, explaining the good cause why payment has not been made to that Subcontractor.

~~5.2.2.~~ 5.3.2. County shall pay FIU within thirty (30) days of receipt of FIU's proper invoice, as required under the "Broward County Prompt Payment Ordinance," Section 1-51.6, Broward County Code of Ordinances. To be deemed proper, all invoices must comply with the requirements set forth in this Agreement and must be submitted on the then current form and pursuant to instructions prescribed by the Contract Administrator. Payment may be withheld for failure of FIU to comply

with a term, condition, or requirement of this Agreement. Payment shall be made to FIU at the address designated in the Notices section.

~~5.2.3.~~ 5.3.3. FIU shall invoice Subcontractor fees only in the actual amount paid by FIU, without markup or other adjustment. FIU shall pay Subcontractors within the time period required by Florida law and by FIU Regulation, 2202 found at <http://regulations.fiu.edu/regulation>. FIU agrees that if it withholds an amount as retainage from Subcontractors, it will release such retainage and pay same within fifteen (15) days following receipt of payment of retained amounts from County. Failure to pay a Subcontractor in accordance with this subsection shall be a material breach of this Agreement, unless FIU demonstrates that such failure to pay results from a bona fide dispute with the Subcontractor and FIU promptly pays the applicable amount(s) to the Subcontractor upon resolution of the dispute. FIU shall include requirements substantially similar to those set forth in this subsection in its contracts with Subcontractors.

~~5.3.~~ 5.4. Withholding by County. Notwithstanding any provision of this Agreement to the contrary, County may withhold payment, in whole or in part, (a) in accordance with Applicable Law, or (b) to the extent necessary to protect itself from loss on account of (i) inadequate or defective work that has not been remedied or resolved in a manner satisfactory to the Contract Administrator, or (ii) FIU's failure to comply with any provision of this Agreement. The amount withheld shall not be subject to payment of interest by County.

7. Section 6.5 of the Agreement is hereby amended as follows:

6.5 Warranty of Performance. FIU represents and warrants that it possesses the knowledge, skill, experience, and financial capability required to perform and provide all required Services and Master Plan Services under this Agreement, and that each person and entity that will provide Services and/or Master Plan Services under this Agreement is duly qualified to perform such services by all appropriate governmental authorities, where required, and is sufficiently experienced and skilled in the area(s) for which such person or entity will render Services and/or Master Plan Services. FIU represents and warrants that the Services and Master Plan Services under this Agreement shall be performed in a skillful and respectful manner, and that the quality of all such services shall equal or exceed prevailing industry standards for the provision of such services.

8. ARTICLE 9 of the Agreement is hereby amended as follows:

ARTICLE 9. TERMINATION

...

9.2. This Agreement may be terminated for cause by County for reasons including, but not limited to, any of the following:

9.2.1. FIU's failure to suitably perform the Services and/or Master Plan Services, failure to continuously perform the Services and/or Master Plan Services in a manner calculated to meet or accomplish the objectives in this Agreement, or repeated submission (whether negligent or intentional) for payment of false or incorrect bills or invoices;

...

9.4. In the event this Agreement is terminated for convenience by County, FIU shall be paid for any Services and/or Master Plan Services properly performed under this Agreement through the termination date specified in the written notice of termination plus any non-cancelable commitments entered into by FIU in furtherance of this Agreement prior to receipt of the notice of termination, subject to any right of County to retain any sums otherwise due and payable. FIU acknowledges that it has received good, valuable, and sufficient consideration from County, the receipt and adequacy of which are acknowledged by FIU, for County's right to terminate this Agreement for convenience.

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9. ARTICLE 11 of the Agreement is hereby amended as follows:

ARTICLE 11. MISCELLANEOUS

...

11.2. Rights in Documents and Work. Any and all reports, photographs, surveys, and documents created by FIU in connection with performing Services and/or Master Plan Services under this Agreement and delivered to the County shall be owned by County. In the event of termination of this Agreement, any reports, photographs, surveys, and other data and documents prepared by FIU, whether finished or unfinished, shall become the property of County and shall be delivered by FIU to the Contract Administrator within seven (7) days after termination of this Agreement. Any compensation due to FIU may be withheld until all documents are received as provided in this Agreement. FIU shall ensure that the requirements of this section are included in all agreements with its Subcontractor(s).

...

11.5. Independent Contractor. FIU is an independent contractor under this Agreement, and nothing in this Agreement shall constitute or create a partnership, joint venture, or any other relationship between the Parties. In providing Services and/or Master Plan Services under this Agreement, neither FIU nor its agents shall act as officers, employees, or agents of County. FIU shall not have the right to bind County to any obligation not expressly undertaken by County under this Agreement.

...

11.9. Notices and Payment Address. In order for a notice to a party to be effective under this Agreement, notice must be sent via U.S. first-class mail, hand delivery, or commercial overnight delivery, each with a contemporaneous copy via email, to the addresses listed below and shall be effective upon mailing or hand delivery (provided the contemporaneous email is also sent). Payment shall be made to the noticed address for FIU. Addresses may be changed by the applicable party giving notice of such change in accordance with this section.

FOR COUNTY:

~~Josie P. Sesodia, ACIP, Director
Planning & Development Management Division
Governmental Center West, Box 102
One North University Drive
Plantation, Florida 33324
Email address: jsesodia@broward.org~~

Ralph Stone, Director
Housing Finance Division
110 Northeast 3rd Street, Suite 300
Fort Lauderdale, Florida 33301
Email address: rstone@broward.org

FOR FIU:

Roberto M. Gutierrez
Assistant Vice President for Research
Florida International University
11200 SW 8th Street, MARC 430
Miami, FL 33199
Email Address: gutierrr@fiu.edu.

...

11.11. Conflicts. Neither FIU nor its employees shall have or hold any continuing or frequently recurring employment or contractual relationship that is substantially antagonistic or incompatible with FIU's loyal and conscientious exercise of judgment and care related to its performance under this Agreement. During the Term, none of FIU's officers or employees shall serve as an expert witness against County in any legal or administrative proceeding in which he, she, or FIU is not a party, unless compelled by legal process. Further, such persons shall not give sworn testimony or issue a report or writing as an expression of such person's expert opinion that is adverse or prejudicial to the interests of County in connection with any such pending or threatened legal or administrative proceeding unless compelled by legal process. The limitations of this section shall not preclude FIU or any persons in any way from representing themselves, including giving expert testimony in support of such representation, in any action or in

any administrative or legal proceeding. If FIU is permitted pursuant to this Agreement to utilize Subcontractors to perform any Services and/or Master Plan Services required by this Agreement, FIU shall require such Subcontractors, by written contract, to comply with the provisions of this section to the same extent as FIU.

...

11.13. Compliance with Laws. FIU, ~~and~~ the Services, and the Master Plan Services must comply with all Applicable Law, including, without limitation, Americans with Disabilities Act, 42 U.S.C. § 12101, Section 504 of the Rehabilitation Act of 1973, and the requirements of any applicable grant agreements.

...

11.23. Counterparts and Multiple Originals. This Agreement may be executed in multiple originals, and may be executed in counterparts, whether signed physically or electronically, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

...

10. Exhibit A of the Agreement is hereby amended to add the following:

EXHIBIT A-1

SCOPE OF SERVICES - 2021 BROWARD COUNTY AFFORDABLE HOUSING NEEDS ASSESSMENT UPDATE

...

11. Exhibit A-2 is hereby created and is attached hereto.

12. Exhibit B of the Agreement is hereby amended as follows:

EXHIBIT B-1

Project Schedule and Costs for Services

Based on the proposed work program detailed above, the proposed Project Schedule and Costs for Services are as follows:

...

FIU shall invoice for each Project Task and Deliverable only upon written confirmation by the Contract Administrator of the satisfactory completion of that Project Task and Deliverable in accordance with the requirements of Exhibit A-1.

13. Exhibit B-2 is hereby created and is attached hereto.

14. Except as amended herein, all of the terms, conditions, and provisions of the Agreement shall remain in full force and effect.

15. Preparation of this Third Amendment has been a joint effort of the Parties, and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one Party than any other.

16. Each individual executing this Third Amendment represents and warrants that he or she is, on the date he or she signs this Third Amendment, duly authorized by all necessary and appropriate action to execute this Third Amendment on behalf of such Party and does so with full legal authority.

17. This Third Amendment may be executed in multiple originals, and may be executed in counterparts, whether signed physically or electronically, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

18. FIU acknowledges that, through the date hereof, it has no claims against County with respect to any of the matters covered by the Agreement, as amended.

19. In the event of any conflict between the terms of this Third Amendment and the Agreement as amended, the Parties hereby agree that this document shall control.

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IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement: BROWARD COUNTY through its BOARD OF COUNTY COMMISSIONERS, signing by and through its County Administrator, authorized to execute same by Board action on the ____ day of _____, 20__, and FIU, signing by and through its Associate Director of Award Services, duly authorized to execute same.

COUNTY

BROWARD COUNTY, by and through
its County Administrator

By _____
County Administrator

____ day of _____, 20__

Approved as to form by
Andrew J. Meyers
Broward County Attorney
115 South Andrews Avenue, Suite 423
Fort Lauderdale, Florida 33301
Telephone: (954) 357-7600

ALEXIS MARRERO-KORATICH
By _____
Alexis I. Marrero Koratich (Date)
Assistant County Attorney

Digitally signed by ALEXIS MARRERO-KORATICH
Date: 2022.08.15 09:16:52 -04'00'

MAITE AZCOITIA
By _____
Maite Azcoitia (Date)
Deputy County Attorney

Digitally signed by MAITE AZCOITIA
Date: 2022.08.15 14:21:23 -04'00'



THIRD AMENDMENT TO THE PROPOSED AGREEMENT BETWEEN BROWARD COUNTY AND
FLORIDA INTERNATIONAL UNIVERSITY BOARD OF TRUSTEES FOR CONSULTANT SERVICES FOR
THE 2021 BROWARD COUNTY AFFORDABLE HOUSING NEEDS ASSESSMENT UPDATE
(GEN 2123362A1)

FIU

WITNESSES:

The Florida International University Board of
Trustees

DocuSigned by:
Alexandria Schaefer
D23E4F21CA77480
Signature

DocuSigned by:
Ana Villafana
By: 72BD7C28EB71418
Ana Villafana
Associate Director, Award Services

Alexandria Schaefer

Print Name of Witness above
DocuSigned by:
Catalina Carrizosa
9AUA981209BE4A0
Signature

15 day of August, 2022

Catalina Carrizosa
Print Name of Witness above

ATTEST:
Ileana Medina - Notary
Corporate Secretary or other person
authorized to attest

(CORPORATE SEAL OR NOTARY)



EXHIBIT A-2
SCOPE OF SERVICES - UPDATE TO THE AFFORDABLE HOUSING MASTER PLAN

II Statement of Work and Deliverables

A. Background

The following "Scope of Services" summarizes the Jorge M Perez FIU Metropolitan Center's approach, methodology, timeline, and cost for completing an *Affordable Housing Master Plan for Broward County*. The master plan will build on recent affordable housing plans including *Housing Broward: An Inclusive Plan* and the *2022 Broward County Affordable Housing Needs Assessment*.

B. Scope of Services

1. Plan Introduction and Overview

- a. Overview of *Housing Broward: An Inclusive Plan*
- b. Overview of 2022 Broward County Affordable Housing Needs Assessment

2. Affordable Housing Topics and Challenges

- a. Land availability
- b. Sources of funding
- c. Economic impacts
- d. Housing equity
- e. Homelessness
- f. Special needs housing
- g. Senior housing
- h. The role of municipalities
- i. Land use, zoning, and regulations
- j. Provision of public infrastructure and services
- k. Transportation planning

3. Broward County's Affordable Housing Supply, Demand, and Service Delivery

- a. Key findings from the *2022 Broward County Affordable Housing Needs Assessment*
- b. Overview of existing affordable housing policies and programs

4. Establish Guiding Principles of the Broward County Affordable Housing Master Plan

- a. Establish planning and policy framework for the Affordable Housing Master Plan
- b. Establish Guiding Principles for the Affordable Housing Master Plan

5. Establish Goals and Objectives of the Affordable Housing Master Plan

- a. Adequate and sustained funding
- b. Planning, land use, and zoning for housing affordability
- c. Public infrastructure improvements

- d. Equitable transportation improvements
- e. Housing affordability in congruence with climate change

6. Community Engagement

- a. County and municipal governments
- b. Institutions
- c. Major Employers
- d. Nonprofit organization
- e. Philanthropic organizations

7. Broward County Affordable Housing Master Plan – Action Steps

- a. Recommended affordable housing policies
- b. Recommended Affordable Housing Master Plan management
- c. Recommended County short- and long-term strategies and programs
- d. Recommended municipal short- and long-term strategies and programs

8. Broward County Affordable Housing Master Plan – Performance Metrics

- a. Sources and amount of dedicated funding
- b. Planning, zoning, and regulatory improvements by municipality
- c. Affordable housing unit preservation by county and municipality
- d. Affordable housing unit production by county and municipality
- e. Expanded housing equity
- f. Affordable housing initiatives that address climate change

**EXHIBIT B-2
PROJECT SCHEDULE AND COSTS - UPDATE TO THE AFFORDABLE HOUSING MASTER PLAN**

Based on the Master Plan Services detailed in Exhibit A-2, the proposed Project Schedule and Costs for the Master Plan Update are as follows:

Project Deliverables	Deadline	Costs
Project kick-off, management, plan overviews, community engagement	September 19, 2022	\$30,000
Affordable housing topics and challenges	October 1, 2022	\$35,000
Broward County's affordable housing supply, demand, and service delivery	November 1, 2022	\$20,000
Goals and objectives of the Broward County Affordable Housing Master Plan	February 1, 2023	\$10,000
Affordable Housing Master Plan - Action Steps	April 1, 2023	\$40,000
Affordable Housing Master Plan Performance Metrics	May 1, 2023	\$15,000
Total:		\$150,000

FIU shall invoice for each Project Deliverable only upon written confirmation by the Contract Administrator of the satisfactory completion of that Project Deliverable in accordance with the requirements of Exhibit A-2.