



Broward County

Legislation Text

File #: 23-190, Version: 1

Broward County Commission Regular Meeting

Director's Name: George Tablack

Department: Finance and Administrative Services **Division:** Purchasing

Information

Requested Action

A. MOTION TO APPROVE sole source designation to ADAPCO, LLC, for the Highway and Bridge Maintenance Division, for mosquito control products.

ACTION: (T-11:01 AM) Approved. (Scrivener's Error - See County Administrator's Memorandum:

Exhibit 5, Page 1

Currently Reads:

THRU: Mary Moss, Purchasing Manager

Should Read:

THRU: (Name should be left blank)

VOTE: 9-0. Commissioner Udine voted in the affirmative telephonically.

B. MOTION TO AWARD open-end contract to sole source bidder, ADAPCO, LLC, for Contract No. BLD2125144Q1, Mosquito Control Chemicals - ADAPCO, for the Highway and Bridge Maintenance Division, in the annual estimated amount of \$997,935, and authorize the Director of Purchasing to renew the contract for four one-year periods, for a total five-year potential amount of \$4,989,675.

ACTION: (T-11:01 AM) Approved. (Scrivener's Error - See County Administrator's Memorandum:

Exhibit 5, Page 1

Currently Reads:

THRU: Mary Moss, Purchasing Manager

Should Read:

THRU: (Name should be left blank)

VOTE: 9-0. Commissioner Udine voted in the affirmative telephonically.

Why Action is Necessary

Motion A. In accordance with Broward County Procurement Code, Section 21.25, Sole Source Procurements above the award authority of the Director of Purchasing must be approved by the Board.

Motion B. In accordance with Broward County Procurement Code, Section 21.47(a), Award and Execution Authority, the Board shall make all awards, and authorize the execution of the associated contracts, with a value of more than \$500,000, inclusive of the value of any renewals or extensions provided for in the contract.

What Action Accomplishes

Motion A. Approves the sole source designation with the authorized distributor.

Motion B. Provides a contract for mosquito control products for the Highway and Bridge Maintenance Division.

Is this Action Goal Related

No

Previous Action Taken

None.

Summary Explanation/Background

THE PURCHASING DIVISION AND THE PUBLIC WORKS DEPARTMENT/HIGHWAY AND BRIDGE MAINTENANCE DIVISION RECOMMEND APPROVAL OF THE ABOVE MOTIONS.

The Office of Economic and Small Business Development did not assign Small Business Enterprise or County Business Enterprise goals for this project because this contract is based on the sole source request (Exhibit 2).

Motion A: This action will approve the sole source designation to ADAPCO, LLC for the procurement of mosquito control products for the Highway and Bridge Maintenance Division.

Motion B: The purpose of this contract is to furnish and deliver mosquito control products for the Highway and Bridge Maintenance Division and other County agencies that may have needs for these services.

This procurement is a crucial component to the safety and health of the County for mosquito control products, such as the larvicide and mosquito test, and for the treatment of various areas in the County.

All prices, terms and conditions will remain fixed for the initial one-year period of the contract. Upon completion of the initial one-year period of the contract, the contractor may make a timely request for an annual price adjustment, prior to the renewal date, for years two through five, in accordance with the price adjustment clause term of the contract.

The Highway and Bridge Maintenance Division has reviewed the bid submitted by ADAPCO, LLC and concurs with the recommendation for award (Exhibit 3).

Two vendor performance evaluations have been completed for ADAPCO, LLC with an overall rating of 3.96 out of a possible rating of 5.0. Copies of the vendor performance evaluation are available upon request.

On August 26, 2022, the Purchasing Division issued Request for Information (RFI) No. BLD2125144F1 to ascertain whether the mosquito products were specified as a sole source or sole brand by the Highway and Bridge Maintenance Division. The RFI yielded zero response, which indicates there are no additional vendors authorized to sell the identified sole source/sole brand mosquito products.

On September 22, 2022, the Director of Purchasing approved the sole source/sole brand request (Exhibit 5).

The Purchasing Division has researched the prices submitted by the sole source bidder, ADAPCO, LLC, and determined that the prices submitted are fair and reasonable by comparing this distributor's bid to other bids received by other governmental entities for like-kind products (Exhibit 4).

Incumbent: ADAPCO, LLC; Contract Number and Title: BLD2119387B1, Mosquito Control - Group 2, Contract Term: February 25, 2020 through March 26, 2023. Expenditures to date: \$829,321.

The amounts referenced in this agenda item were rounded to the nearest whole dollar.

Vendor payments will be based on the actual total bid amount. The bid tabulation reflects the actual amount of the award.

The bid posted on November 7, 2022 and opened on November 17, 2022; one bid was received with zero declinations (Exhibit 1).

The initial contract period shall begin on date of award and will terminate one year from that date.

Source of Additional Information

Robert Gleason, Director, Purchasing Division, (954) 357-6070

Fiscal Impact

Fiscal Impact/Cost Summary

Each requirement processed against this open-end contract will be funded by the appropriate source at the time of release.

Requisition No. HWB0002439