

PROPOSED

RESOLUTION NO. 2020-

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BROWARD COUNTY, FLORIDA, PERTAINING TO DELEGATION REQUESTS; AMENDING SECTION 18.5 OF THE BROWARD COUNTY ADMINISTRATIVE CODE ("ADMINISTRATIVE CODE"); AND PROVIDING FOR SEVERABILITY, INCLUSION IN THE ADMINISTRATIVE CODE, AND AN EFFECTIVE DATE.

(Sponsored by Commissioner Lamar P. Fisher)

WHEREAS, Broward County seeks to promote community engagement by establishing a limited public forum for members of the public to directly address the County Commission on matters within the County Commission's jurisdiction; and

WHEREAS, the County Commission has determined that the rules for delegation requests adopted herein will better ensure orderly, efficient County Commission meetings, NOW, THEREFORE,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BROWARD COUNTY, FLORIDA:

Section 1. Section 18.5 of the Broward County Administrative Code is hereby amended to read as follows:

18.5. Conduct of Meetings; Agenda.

...

d. *Agenda.*

...

1 6. *Delegation Requests.* Any person shall be entitled to have a
2 delegation request placed on the official agenda of a regular meeting
3 of the County Commission ~~concerning any~~ provided the request is
4 consistent with the conditions stated in this subsection 6. The
5 delegation request must concern a matter within the scope of the
6 County Commission's jurisdiction, ~~and shall be entitled to speak~~
7 ~~toward that delegation request~~ such that the County Commission can
8 directly and materially affect the matter that the delegation request
9 concerns.

10 (a) Any person who desires to speak to the County Commission
11 regarding his or her a delegation request must properly and
12 fully complete and return a delegation request, ~~in the form, to~~
13 be provided by the County Administrator, no later than fifteen
14 (15) days before the County Commission meeting at which
15 the person desires to speak. The delegation request form
16 ~~shall require identification of~~ must identify by name the person
17 desiring to speak ~~and affirmation that the topic upon which the~~
18 ~~person desires to speak is within the jurisdiction of the County~~
19 ~~Commission,~~ must identify the particular topic on which the
20 person desires to speak, and must include an affirmation that
21 the particular topic is within the scope of the County
22 Commission's jurisdiction. The person may submit
23 supplemental information with the delegation request form,
24 which the County Administrator shall furnish to the County

Coding: Words in ~~struck-through~~ type are deletions from existing text. Words in
 underscoring type are additions.

1 Commission if the delegation request is placed on the
2 agenda. The person may also identify on the delegation
3 request form up to two (2) other persons who ~~have an interest~~
4 ~~in~~ desire to speak to the County Commission on the topic as
5 part of the same delegation request.

6 (b) If the County Administrator determines the delegation request
7 is properly and fully completed and the particular topic is
8 within the scope of the County Commission's jurisdiction, such
9 that the County Commission may directly and materially affect
10 the matter, ~~the~~ County Administrator shall place a ~~properly~~
11 ~~completed~~ the delegation request on the first available official
12 agenda in which there is sufficient time to hear the delegation
13 request, but in no event shall there be more than three (3)
14 delegations requests ~~at~~ during any County Commission
15 meeting. When the County Administrator places a delegation
16 request on the official agenda, the County Administrator shall
17 also furnish to the County Commission any appropriate
18 backup information, as determined by the County
19 Administrator, regarding the topic the person wishes to
20 discuss.

21 (c) For each delegation request, the person who submitted the
22 delegation request form may address the County Commission
23 for three (3) minutes, and the two (2) interested persons, if
24 any, identified on the delegation request form may also

1 address the County Commission on the same topic for two (2)
2 minutes each, subject to Section ~~18.6.d.~~ 18.6.c.

3 ...
4

5 Section 2. Severability.

6 If any portion of this Administrative Code Resolution is determined by any court to
7 be invalid, the invalid portion will be stricken, and such striking will not affect the validity
8 of the remainder of this Resolution. If any court determines that this Resolution, in whole
9 or in part, cannot be legally applied to any individual, group, entity, property, or
10 circumstance, such determination will not affect the applicability of this Resolution to any
11 other individual, group, entity, property, or circumstance.
12

13 Section 3. Inclusion in the Broward County Administrative Code.

14 It is the intention of the Board of County Commissioners that the provisions of this
15 Administrative Code Resolution become part of the Broward County Administrative Code
16 as of the effective date. The sections of this Administrative Code Resolution may be
17 renumbered or relettered and the word "resolution" may be changed to "section," "article,"
18 or such other appropriate word or phrase to the extent necessary in order to accomplish
19 such intention.
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Section 4. Effective Date.

This Administrative Code Resolution is effective upon adoption.

ADOPTED this day of , 2020 **PROPOSED**

Approved as to form and legal sufficiency:
Andrew J. Meyers, County Attorney

By /s/ Joseph K. Jarone 10/08/2020
Joseph K. Jarone (date)
Assistant County Attorney

By /s/ René D. Harrod 10/08/2020
René D. Harrod (date)
Deputy County Attorney

JKJ/RDH/jl
Delegation Requests
10/08/2020
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