

Finance and Administrative Services Department  
**RECORDS, TAXES, AND TREASURY DIVISION / Treasury Section**  
 115 S. Andrews Avenue, Room A400 • Fort Lauderdale, Florida 33301 • 954-357-7245 • FAX 954-357-5731

**MEMORANDUM**

DATE: January 7, 2021  
 TO: Gary Mehringer, Assistant Director  
 THRU: Aecha Schot, Accounting Manager  
 FROM: Luis Gomez, Senior Accountant  
 SUBJECT: Board Approval Items 01/26/2021

*Aecha Schot*  
 Digitally signed by  
 AECHA SCHOT  
 Date: 2021.01.07  
 09:11:48 -05'00'

*Luis Gomez*  
 Digitally signed by LUIS  
 GOMEZ  
 Date: 2021.01.07  
 09:02:05 -05'00'

Questions often arise regarding the status of uncashed checks that are presented to the Board to be voided. Based on our experience, the questions generally fall into the following categories:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

The following are explanations for the **checks listed on Exhibit 1 that are outstanding** and fall into the above-mentioned categories.

**1. Checks that are \$5,000.00 or more:**

Check	Date	Name	Amount
2017040	07/02/20	OAKPOINT CAPITAL MANAGEMENT II LLC	\$16,173.93
2017212	07/16/20	LUCA 2, LLC	\$11,047.50
2017401	07/30/20	ROBERT BILSKY	\$5,913.45

These checks were issued by the *Records, Taxes, and Treasury Division* for tax certificate redemptions. The agency is contacting the payees to determine the status of the checks. If lost, check replacement affidavits will be sent to the payees and new checks issued upon receipt of the completed forms.

Check	Date	Name	Amount
575732	07/09/20	THE FLORIDA PERSONAL INJURY LAW CENTER	\$5,000.00

This check was issued by the *Risk Management Division* for an invoice payment. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

Check	Date	Name	Amount
1702224	07/24/20	KONICA MINOLTA BUSINESS SOLUTIONS USA	\$7,210.55

This check was issued by the *Office of Public Communication* for a monthly maintenance fee. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

**2. Checks made payable to the same payee:**

None.

**3. Checks made payable to taxing authorities, municipalities, and government agencies:**

Check	Date	Name	Amount
1700352	07/02/20	CITY OF PLANTATION	\$35.00

This check was issued by the *Facilities Management Division* for a false alarm fine. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

The following are explanations for the **checks listed on Exhibit 2 that have been replaced** and fall into the categories shown below:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee
3. Checks made payable to taxing authorities, municipalities, and government agencies.

**1. Checks that are \$5,000.00 or more:**

None.

**2. Checks made payable to the same payee:**

Check	Date	Name	Amount
1712955	10/29/20	JORKEN CRYSTAL LAKE LLC	\$5,180.00
1712956	10/29/20	JORKEN CRYSTAL LAKE LLC	\$3,050.00

These checks were issued by the *Housing Finance and Community Redevelopment Division* for rental assistance. Check replacement affidavits were submitted to the Accounting Division to reissue the checks.

Check	Date	Name	Amount
1701946	07/22/20	TOTAL TRUCK PARTS, INC.	\$1,401.06
1702101	07/23/20	TOTAL TRUCK PARTS, INC.	\$619.84

These checks were issued by the *Fleet Services Division* and the *Aviation Department* for invoice payments. Check replacement affidavits were submitted to the Accounting Division to reissue the checks.

**3. Checks made payable to taxing authorities, municipalities, and government agencies:**

None.

AS/lg