


**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT
Governmental Center Annex**


115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

MEMORANDUM

DATE: October 27, 2020

TO: Jacque-Ann D. Isaacs, Community Shuttle Program Administrator
Transit Division

THRU: Sandy-Michael McDonald, Director 
Office of Economic and Small Business Development

FROM: Maribel Feliciano, Assistant Director 
Office of Economic and Small Business Development

SUBJECT: No CBE Goal for Community Shuttle Program - **Surtax**

The Transportation Department/Transit Division/ Service and Strategic Planning is seeking to procure seventeen (17) cutaway-type gas-fueled vehicles via piggybacking off of the State of Florida Contract # TRIPS-17-CA-CBS for use in the Community Shuttle Program (CSP). Eight (8) are to replace existing vehicles in the CSP that have surpassed their useful life in years, miles, or both (pursuant to Federal Transit Administration (FTA) guidelines). Nine (9) of the vehicles will be provided to municipalities seeking to start new service in the CSP. The Small Business Directory revealed there are no certified County Business Enterprise (CBE) firms that can provide this commodity. Therefore, consistent with the Broward County Business Opportunity Act of 2012, as amended, Section 1-81.3 (1)(a), no CBE goal is applicable.

This contract is NOT subject to the Broward County Workforce Investment Program.

Eligibility for the CBE program is based on economic/size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes. CBE goals are based on our examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency.

cc: Nichole Francis, Small Business Development Specialist, OESBD