



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**  
**Governmental Center Annex**

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**MEMORANDUM**

**DATE:** June 29, 2020

**TO:** Greg Balicki, Director  
Water and Wastewater Services, Engineering Division

**THRU:** Sandy-Michael McDonald, Director *SM*  
Office of Economic and Small Business Development

**FROM:** Maribel Feliciano, Assistant Director *MF*  
Office of Economic and Small Business Development

**SUBJECT:** RLI No. R1007402R1- Consultant Services for the North Regional Wastewater Treatment Plant – Facility Improvements  
Project No. 9195  
**CBE Evaluation for Second Amendment**  
**Prime Consultant: Hazen and Sawyer, PC**

The Office of Economic and Small Business Development (OESBD) has evaluated Hazen and Sawyer PC's CBE participation for the North Regional Wastewater Treatment Plant- Facility Improvements as of June 29, 2020. This contract was awarded to Hazen and Sawyer, PC on February 11, 2014 and the First Amendment was issued on October 21, 2015. The intent of the proposed amendment is to extend the contract term by 1,000 days. This review is based on information provided by the requesting agency and the prime consultant, Hazen and Sawyer, PC. The CBE Goal for the overall agreement is 30% and Hazen and Sawyer PC's CBE commitment is 30%. An overview is provided as follows:

<u>Firm Name</u>	<u>Verified Amount</u>
Ace Blueprinting, Inc.	\$ 47,016.80
Chen & Associates, Inc.	\$ 1,173,385.45
Florida Engineering & Testing, Inc.	\$ 8,804.00
Hillers Electrical Engineering, Inc.	\$ 2,558,374.24
Tierra South Florida	\$ 9,666.90
<b>Total:</b>	<b>\$ 3,797,247.39</b>

**Contract Overview and CBE Attainment for RLI No. R0999201R1**

- Original Contract Amount and Time: \$10,902,161.00 and 1,825 Days
- Approved Amendment No.1 Amount and Time: \$15,225,455.00 and 550 Days
- Revised Contract Amount and Time: \$26,127,616.00 and 2,375 Days
- Total Amount Paid to CBE Consultants to date: \$3,797,247.39
- Total Payments to Prime Consultant to date: \$14,646,862.89
- CBE Attainment to date: 25.9% (\$3,797,247.39/ \$14,646,862.89)

**Proposed Second Amendment to Agreement**

- Proposed Second Amendment Not-to-Exceed Amount and Time: \$0.00 and 1,000 Days

**Compliance Comments:**

Hazen and Sawyer, P.C. has achieved 25.9% CBE Participation to date. Payments were verified through the independent verification process. Per the proposed second amendment, OESBD has requested and received a detailed Plan of Action (POA) from Hazen and Sawyer, P.C. in terms of how they will reach 30% CBE Participation by the end of the contract term. Hazen and Sawyer P.C.'s 30% commitment will remain the same for the second amendment. The contract is currently at 56% completion. OESBD will continue to monitor the project for CBE goal compliance.

cc: Steven J. Doyle, P.E., Construction Project Manager Supervisor, WWS  
James Vose, Jr., Small Business Development Specialist, OESBD