



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

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MEMORANDUM

DATE: March 9, 2020

TO: William Castillo, Aviation Planning Manager
Aviation Department

THRU: Sandy-Michael McDonald, Director SANDY-MICHAEL MCDONALD Digitally signed by SANDY-MICHAEL MCDONALD Date: 2020.03.11 09:11:34 -0400
Office of Economic and Small Business Development

FROM: Maribel Feliciano, Assistant Director MARIBEL FELICIANO Digitally signed by MARIBEL FELICIANO Date: 2020.03.10 13:39:28 -0400
Office of Economic and Small Business Development

SUBJECT: RFP No. R1277902P1 – Consultant Services for Airport Planning Consultant Services
Compliance Evaluation – First Amendment

The Office of Economic & Small Business Development (OESBD) has evaluated Ricondo and Associates, Inc.'s (Ricondo's) (prime's) utilization of CBE subcontracted firms. The CBE participation to date is 13.60%. An overview of the evaluation follows:

The Prime initially committed to 14.00% CBE participation.

Participation Performance

<u>CBE Subcontractors</u>	<u>Committed Percentage</u>	<u>Revised Committed Percentage</u>	<u>Reported Amount</u>	<u>Verified Paid Amount /%</u>
Anthony Abbate Architect, P.A.*	2.00%	0.00%	\$ 0.00	\$ 0.00
Basulto Management Consulting, Inc.	6.00%	6.00%	\$ 16,008.00	\$ 16,008.00
Dickey Consulting Services, Inc.	1.00%	1.00%	\$ 0.00	\$ 0.00
Nova Consulting, Inc.	2.50%	2.50%	\$ 171,378.83	\$ 171,378.83
PMG Associates, Inc.	2.50%	2.50%	\$ 11,434.24	\$ 11,434.24
Cartaya & Associates Architects, PA*	0.00%	2.00%	\$ 150,653.64	\$ 150,653.64
M&M Marketing Research, Inc. (d/b/a MARS Research)	0.00%	0.25%	\$ 12,000.00	\$ 12,000.00
Total Participation	14.00%	14.25%	\$ 361,474.71	\$ 361,474.71

* Anthony Abbate Architect, P.A. was substituted with Cartaya & Associates Architects, P.A. effective January 10, 2018.

- Original Contract Amount: \$4,800,000.00
- Total Payments to Prime: \$2,658,247.65
- Total Prime Payments to CBE Subcontractors: \$361,474.71
- Total CBE Attainment to Date: 13.60% (\$361,474.71 / \$2,658,247.65)

Contract No. R1277902P1 – Consultant Services for Airport Planning Consultant Services
Compliance Evaluation – First Amendment

Proposed First Amendment – The Prime’s CBE commitment is 14.25%

The purpose of the proposed First Amendment is to extend the agreement term, via two one-year renewal options, through June 22, 2022.

- Amount of Proposed First Amendment: \$2,600,000.00
- Revised Contract Amount Through Proposed First Amendment: \$7,400,000.00

CBE Compliance Comments:

Ricondo’s current CBE participation is 13.60%, which is 0.65% less than its committed CBE participation. Participation was verified through an independent payment verification process.

Ricondo informed the OESBD that it has outstanding invoices, in the amount of \$304,523.00, which are pending payment by the Broward County Aviation Department. Of this amount, \$81,211.79 is payable to Ricondo’s CBE subcontractors. Once these payments are made the level of CBE attainment will be 14.94% $((\$81,211.79 + \$361,474.71)/(\$ 304,523.00 + \$2,658,247.65))$. Ricondo is poised to meet its CBE participation commitment.

The OESBD will continue to monitor this project for compliance with the CBE Program.

cc: Donna-Ann Knapp, Small Business Development Specialist, BCAD/OESBD