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AI- 25500

30.

Broward County Commission Regular Meeting

Meeting Date: 11/07/2017

Director's Name: George Tablack

Department: Finance & Administrative Services **Division:** Purchasing

Information

Requested Action

MOTION TO REAFFIRM sole source and/or sole brand standardizations per Exhibit 1, for various County Agencies, and authorize the Director of Purchasing to annually renew these standardizations for supplies and services for a period not-to-exceed five years.

ACTION: (T-10:45 AM) Approved.

VOTE: 9-0. Commissioners Geller and Holness voted in the affirmative telephonically.

Why Action is Necessary

In accordance with the Broward County Procurement Code, Section 21.54.c, the Board is required to approve all standardizations over the award authority of the Director of Purchasing, and Section 21.43, the Board is required to approve all contracts for supplies or services of more than five years.

What Action Accomplishes

Provides for the Board's reaffirmation of previously approved standardizations for various supplies and services for County agencies.

Is this Action Goal Related

Previous Action Taken

None.

Summary Explanation/Background

THE FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT/PURCHASING DIVISION RECOMMENDS APPROVAL OF THE ABOVE MOTION.

To ensure that the intent of the Procurement Code, Section 21.43, is properly documented and fully disclosed, all standardized sole source and/or sole brand supplies and services purchased from the same supplier or manufacturer for a period in excess of five years are being noted to the Board.

The purpose of this action is to reaffirm standardizations in excess of five years previously approved by the Board. In accordance with the Procurement Code, Section 21.54.d, the Director of Purchasing has promulgated procedures for the annual review of all standardized items. Accordingly, staff from the Purchasing Division and various County agencies conducted extensive product review and market research, and determined the necessity to continue the standardizations of supplies and services as noted (Exhibit 1). Based on these findings, the

vendors providing these supplies and services remain the only reasonable sources and/or brands that continue to meet the County's needs.

Exhibit 2 is a comprehensive list of all standardized procurements, including those less than five years approved by the Director of Purchasing, and those greater than five years that this item recommends for reaffirmation by the Board.

Exhibit 3 is a list of items that were previously standardized by the Board or the Director of Purchasing but have since been destandardized.

Source of Additional Information

Brenda J. Billingsley, Director, Purchasing Division, 954-357-6070

Fiscal Impact

Fiscal Impact/Cost Summary:

There is no fiscal impact for this action.

Attachments

[Exhibit 1 - Summary Table of Standardized Items for Reaffirmation](#)

[Exhibit 2 - Summary Table of Standardized Items](#)

[Exhibit 3 - Summary Table of Destandardized Items](#)

SUMMARY TABLE OF STANDARDIZED ITEMS FOR REAFFIRMATION

No.	Title	Description	Purchasing Unit	Agenda Date	Agenda Item	Designation	Status	Name
		1st year renewal.	Unit X	10/04/2013	PD	Sole Source; Sole Brand	Renewed	2013-1004-PD-3.pdf
		2nd year renewal.	Unit X	12/18/2014	PD	Sole Source; Sole Brand	Renewed	2014-1218-PD-03.pdf
		3rd year renewal.	Unit X	01/14/2016	PD	Sole Source; Sole Brand	Renewed	2016-014-PD-06.pdf
		Form 14a Approved 08/07/2017	Unit X	08/07/2017	PD	Sole Source; Sole Brand	Justification	2017-0807-PD-1.1.pdf
10	Johnson Controls repair, maintenance & replacement	Repair, maintenance and replacement of Johnson Controls, Inc. (Johnson) equipment and systems at currently covered Broward County Buildings to include all Broward County Buildings which have Johnson controls as their main control systems	Unit M	07/08/2003	24	Sole Source	Original	2003-0708-024.pdf
		Form 14a Approved 04/12/2012.	Unit M	04/12/2012	PD	Sole Source	Justification	2012-0212-14a-2.pdf
		Reaffirmed by the Board 06/26/2012, Agenda Item No. 99. See Exhibit 1, Item No. 20	Unit M	06/26/2012	99	Sole Source	Reaffirmed	2012-0626-099-20.pdf
		1st year renewal.	Unit M	08/14/2014	PD	Sole Source	Renewed	2014-0814.pdf
		2nd and 3rd renewal for Fire Alarm and Card Access Systems. Building Automation Services destandarized by the Director of Purchasing on 8/18/15.	Unit M	02/02/2016	PD	Sole Source; Sole Brand	Renewed	2016-0202-PD.pdf
		Form 14a Approved 10/09/2017	Unit M	10/09/2017	PD	Sole Source; Sole Brand	Justification	2017-1009-PD-01.pdf
11	Klein Port Management Information System Software and Harbor Master System	Klein Systems Group, Ltd. for Klein Port Management Information System software, Harbor Master System, licensed application software products, associated professional services and maintenance support including new releases, upgrades and integrated third party application software products for the Port Everglades Department.	Unit X	12/12/2006	16	Sole Source; Sole Brand	Original	2006-1212-016.pdf
		Reaffirmed by the Board on 1/31/2012, Agenda Item No. 19	Unit X	01/31/2012	19	Sole Source; Sole Brand	Reaffirmed	2012-0131-019.pdf
		Under Review.	Unit X	10/16/2013	PD	Sole Source; Sole Brand	Under Agency Review	2013-1016-PD-03.xls