



Environmental Protection and Growth Management Department
PLANNING AND DEVELOPMENT MANAGEMENT DIVISION
 1 N. University Drive, Box 102 · Plantation, FL 33324 · T: 954-357-6666 F: 954-357-6521
 Broward.org/Planning

DELEGATION REQUEST.....BROWARD COUNTY

To Person Wishing to Appear Before the Broward County Commission		
Please fill out this form and return to: Planning and Development Management Division, Governmental Center West 1 North University Drive, Room 102-A Plantation, FL 33324		
You will be contacted promptly with an appearance date. If you have printed material you want the Commission to receive in regard to your appearance, please enclose it when you return this form. Do not wait until the day of your appearance to distribute it. Thank you for your cooperation.		
Plat Name "Sunnyland Homes No. 1" and "Amended Plat of Lincoln Park, Third Edition"		
Plat Number Instrument No. 001049049 (Sunnyland Homes) and Instrument No. 001007004 (Lincoln Park)		
Plat Book & Page Plat Book 49, Page 49 (Sunnyland Homes) and Plat Book 7, Page 4 (Lincoln Park)		
Name of Delegation or Group Northwest Properties III, Ltd.		Date of Request April 22, 2021
Name of Person Representing Group Tam A. English		Phone Number 954-525-6444
Address 437 SW 4th Avenue, Fort Lauderdale, Florida 33315		
Subject You Wish to Discuss Subordination of Existing Declaration of Restrictive Covenants		
Explanatory Comments Enclosed is a letter with a detailed narrative explaining the request, as well as a signed agreement subordinating the existing Declaration of Restrictive Covenants.		
Have you ever contacted anyone in county government in regard to this subject? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	If so, who?	Jean-Paul Perez
	When?	3/31/2021
	What was the result?	Instructions on process provided/received.
Approximate Time You Will Need N/A	How Many Persons Will Appear with Your Group? N/A	Are Materials Attached for the Commission's Review? Yes.
To be completed by the Administrator's Office only	Date Delegation Scheduled to Appear	Delegation Notified

SEE REVERSE SIDE FOR SUBMISSION REQUIREMENTS

Submission Requirements for Delegation Requests

OBTAIN BUILDING PERMITS PRIOR TO PLAT RECORDATION AFTER FINAL PLAT APPROVAL

- For Municipal Plats - One original agreement executed by the city, the developer, and the mortgagee. For Unincorporated Plats - One original agreement executed by the developer and the mortgagee. Form agreements are available at the Planning and Development Management Division.

The following are additional submission requirements:

- OPINION OF TITLE/TITLE CERTIFICATE - rendered within the last thirty (30) days to ensure all necessary individuals or legal entities with a property interest, including mortgagee, execute the agreement. (A warranty deed may be accepted for requests for one (1) single family residence).
 - CORPORATE RESOLUTION/PARTNERSHIP AGREEMENT - granting authority to execute agreement, if applicable.
 - CORPORATE SEAL - if executing party is a corporation.
 - Please note: Request cannot be scheduled until the executed agreement is approved by the County Attorney.
- Three (3) folded copies of a site plan drawn to scale, showing the following: Location of buildings, driveways with connection to dedicated rights-of-way, parking spaces and a legal description.
 - A check payable to the Broward County Board of County Commissioners for the applicable application fees based upon the published fee schedule.

AGREEMENT IN LIEU OF IMPACT FEES

- A fully executed original agreement.
- OPINION OF TITLE/TITLE CERTIFICATE rendered within the last thirty (30) days to ensure all necessary individuals or legal entities with a property interest, including mortgagee, execute the agreement.
- CORPORATE RESOLUTION/PARTNERSHIP AGREEMENT - granting authority to execute agreement, if applicable
- CORPORATE SEAL - if executing party is a corporation.
Please note: Request cannot be scheduled until the executed agreement is approved by the County Attorney.
- A check payable to the Broward County Board of County Commissioners for the applicable application fees based upon the published fee schedule.

OTHER REQUESTS

Please contact Planning and Development Management Division staff. Customer service hours are 7:30am to 4:00pm, Monday through Friday, except designated holidays. Email PDMDinfo@broward.org or call 954-357-6666, opt 2.

NOTE: REQUESTS WILL NOT BE ACCEPTED UNLESS ALL SUBMISSION REQUIREMENTS ARE INCLUDED.

- Requests will be placed on the County Commission Meeting Agenda in accordance with the published schedule available at the Planning and Development Management Division.
- Additional information/documentation may be required depending upon unique circumstances.
- Applicants will be required to pay applicable charges for recording documents, after the request is approved by the County Commission.

For Office Use Only		
Time 2:30 p.m. 4/6/2021	Application Date 4/26/2021	Acceptance Date TBD
Fee N/A	Comments Due TBD	CC Meeting Date TBD
<input type="checkbox"/> Site Plans/Drawings <input checked="" type="checkbox"/> Agreements <input checked="" type="checkbox"/> Other: Title insurance, DRC, Amended DRC, etc.		
Adjacent City or Cities N/A		
Title of Request Subordination of DRC for Affordable Housing (Instr. No. 110017347)		
Received By Jean-Paul W. Perez, Senior Program/Project Coordinator		