



Finance and Administrative Services Department

RECORDS, TAXES, AND TREASURY DIVISION / Treasury Section

115 S. Andrews Avenue, Room A400 • Fort Lauderdale, Florida 33301 • 954-357-7245 • FAX 954-357-5731

MEMORANDUM

DATE: July 19, 2022

TO: Gary Mehringer, Assistant Director

THRU: Aecha Schot, Accounting Manager

FROM: Luis Gomez, Senior Accountant

SUBJECT: Board Approval Items 08/25/2022

Digitally signed by AECHA SCHOT
Date: 2022.07.19 12:16:03 -04'00'

Digitally signed by LUIS GOMEZ
Date: 2022.07.19 12:10:31 -04'00'

Questions often arise regarding the status of uncashed checks that are presented to the Board to be voided. Based on our experience, the questions generally fall into the following categories:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

The following are explanations for the **checks listed on Exhibit 1 that are outstanding** and fall into the above-mentioned categories.

1. Checks that are \$5,000.00 or more:

Check	Date	Name	Amount
1767971	02/15/22	CITY OF FORT LAUDERDALE	\$24,814.93
1768116	02/16/22	CITY OF FORT LAUDERDALE	\$26,880.22

These checks were issued by the *Construction Management Division* for master building permits. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
1767962	02/15/22	WOMEN IN DISTRESS OF BROWARD COUNTY	\$28,708.34

This check was issued by the *Community Partnership Division* for reimbursement of Covid 19 shelter activities. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

Check	Date	Name	Amount
1765044	01/24/22	CITY OF LAUDERHILL	\$6,868.37

This check was issued by *Water and Wastewater Services* for an invoice payment. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

Check	Date	Name	Amount
1275071	02/22/22	SAWGRASS BUSINESS PLAZA LLC	\$15,992.48

This check was issued by the *Records, Taxes, and Treasury Division* for tax refund. The agency is contacting the payee to determine the status of the check. If lost, check replacement affidavit will be sent to the payee and new check will be issued upon receipt of the completed form.

Check	Date	Name	Amount
589318	01/11/22	AMBULATORY SURGICAL FACILITY OF S.FLA.	\$13,337.04

This check was issued by the *Risk Management Division* for an invoice payment. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

2. Checks made payable to the same payee:

Check	Date	Name	Amount
1765571	01/28/22	DEALERTRACK	\$33.13
1765748	01/28/22	TITLE TECHNOLOGIES INC	\$20.00
1769251	02/25/22	DEALERTRACK	\$41.50
1769511	02/25/22	TITLE TECHNOLOGIES INC	\$40.00
1769512	02/25/22	TITLE TECHNOLOGIES INC	\$40.00
1769513	02/25/22	TITLE TECHNOLOGIES INC	\$20.00

These checks were issued by the *Records, Taxes, and Treasury Division* for auto tag refunds. The agency is contacting the payees to determine the status of the checks. If lost, check replacement affidavits will be sent to the payees and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
1764813	01/21/22	MARLA GRASSGREEN	\$388.69
1766228	02/01/22	MARLA GRASSGREEN	\$92.23

These checks were issued by the *Water and Wastewater Services* for water refunds. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
1763030	01/03/22	OAKLAND ACADEMY, INC.	\$380.00
1766391	02/01/22	OAKLAND ACADEMY, INC.	\$630.00

These checks were issued by the *Family Success Administration Division* for childcare assistance. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
1764310	01/19/22	FT LAUDERDALE CAR WASH	\$9.00
1766145	02/01/22	FT LAUDERDALE CAR WASH	\$9.00

These checks were issued by the *Aviation Department* for car wash. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
1273309	01/24/22	FORT LAUDERDALE LAW GROUP SOUTH PLLC	\$236.97
1273310	01/24/22	FORT LAUDERDALE LAW GROUP SOUTH PLLC	\$262.07
1274230	02/14/22	FLORIDA TITLE LLC	\$49.33
1274231	02/14/22	FLORIDA TITLE LLC PLANTATION ESCROW	\$13.35
1274232	02/14/22	FLORIDA TITLE LLC PLANTATION ESCROW	\$50.80

These checks were issued by the *Records, Taxes, and Treasury Division* for tax refunds. The agency is contacting the payees to determine the status of the checks. If lost, check replacement affidavits will be sent to the payees and new checks will be issued upon receipt of the completed forms.

3. Checks made payable to taxing authorities, municipalities, and government agencies:

None.

The following are explanations for the **checks listed on Exhibit 2 that have been replaced** and fall into the categories shown below:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

1. Checks that are \$5,000.00 or more:

Check	Date	Name	Amount
1765786	01/28/22	KOPELOWITZ OSTROW PA	\$15,885.00
1765788	01/28/22	KOPELOWITZ OSTROW PA	\$14,747.50

These checks were issued by the *Risk Management Division* for attorney services. The payee claimed that the checks were lost. Check replacement affidavits were submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1769612	02/28/22	FHP TECTONICS CORP.	\$73,452.01

This check was issued by the *Transportation Department* for a partial payment of a contract. The payee claimed that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1769979	03/03/22	FLORIDA DESIGN DRILLING CORPOR	\$42,293.19

This check was issued by *Water and Wastewater Services* for partial payment of regional master meter improvements. The payee claimed that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1770166	03/04/22	THOMPSON ASSOCIATES INC	\$11,359.94

This check was issued by the *Water and Wastewater Services* for partial payment of a contract. The payee claimed that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1773686	03/31/22	SMAX LLC	\$23,848.00

This check was issued by the *Highway Construction and Engineering Division* for a bond release. The payee claimed that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1774483	04/08/22	ATT CORP	\$26,814.20

This check was issued by the *Libraries Division* for an invoice payment. The payee claimed that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1775908	04/20/22	BENEVATE INC DBA NEIGHBORLY SO	\$164,882.00

This check was issued by the *Family Success Administration Division* for an invoice payment. The payee claimed that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1777896	05/05/22	DOROTHY THOMAS	\$18,200.00

This check was issued by the *Family Success Administration Division* for rent assistance. The payee claimed that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1273037	01/18/22	WALTON, JOHN K LEEMURL UILANI	\$5,255.47
1275617	03/02/22	PMG-GREYBROOK RIVERFRONT II RE	\$9,070.30

These checks were issued by the *Records, Taxes, and Treasury Division* for tax refunds. The payees claimed that the checks were lost. Check replacement affidavits were submitted to the Accounting Division to reissue the check.

2. Checks made payable to the same payee:

Check	Date	Name	Amount
1765787	01/28/22	KOPELOWITZ OSTROW PA	\$2,992.50
1765789	01/28/22	KOPELOWITZ OSTROW PA	\$337.50
1765790	01/28/22	KOPELOWITZ OSTROW PA	\$3,690.00
1765791	01/28/22	KOPELOWITZ OSTROW PA	\$382.50
1765792	01/28/22	KOPELOWITZ OSTROW PA	\$2,317.50
1765793	01/28/22	KOPELOWITZ OSTROW PA	\$450.00
1765794	01/28/22	KOPELOWITZ OSTROW PA	\$3,172.50
1765795	01/28/22	KOPELOWITZ OSTROW PA	\$2,880.00

These checks were issued by the *Risk Management Division* for attorney services. The payee claimed that the checks were lost. Check replacement affidavits were submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1273938	01/26/22	PARK PLACE OWNERS ASSOCIATION	\$1,058.33
1273939	01/26/22	PARK PLACE OWNERS ASSOCIATION	\$1,073.31

These checks were issued by the *Records, Taxes, and Treasury Division* for tax refunds. The payee claimed that the checks were lost. Check replacement affidavits were submitted to the Accounting Division to reissue the check.

3. Checks made payable to taxing authorities, municipalities, and government agencies:

None.

AS/lg