Exhibit 2

PROPOSED

1	ORDINANCE NO. 2020-
2	AN ORDINANCE OF THE BOARD OF COUNTY
3	COMMISSIONERS OF BROWARD COUNTY, FLORIDA, PERTAINING TO TREE TRIMMING CONTRACTORS;
4	AMENDING VARIOUS SECTIONS OF CHAPTER 9, ARTICLE XI, OF THE BROWARD COUNTY CODE OF ORDINANCES ("CODE"): PROVIDING DEFINITIONS;
5	PROVIDING FOR LICENSURE OF TREE TRIMMING CONTRACTORS; ESTABLISHING LICENSURE,
6	APPLICATION, AND TRAINING REQUIREMENTS; REQUIRING MAINTENANCE OF QUALIFICATIONS;
7	PROVIDING FOR ENFORCEMENT; AND PROVIDING FOR SEVERABILITY, INCLUSION IN THE CODE, AND AN
8	EFFECTIVE DATE.
9	(Sponsored by the Board of County Commissioners)
10	
11	BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF
12	BROWARD COUNTY, FLORIDA:
13	
14	Section 1. Chapter 9, Article XI, of the Broward County Code of Ordinances is
15	hereby amended to read as follows:
16	ARTICLE XI. REGULATION OF TREE TRIMMERS
17	
18	Sec. 9-161. Definitions.
19	The following terms and phrases, when used in this article, shall have the
20	meaning ascribed to them in this section, except where the context clearly indicates a
21	different meaning. Words used in the present tense shall include the future, and the
22	singular number includes the plural, and the plural, the singular.
23	(a) Applicant shall mean and include all sole proprietors, business
24	organizations, and governmental agencies which apply an individual who applies for or
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request licensure a Class A or Class B license, or a business organization or
 governmental agency that applies for a certificate of authority, from the County under this
 article.

4 (b) Business organization shall mean and include any partnership, corporation,
5 business trust, joint venture, or other legal entity which that engages or offers to engage
6 in the business of contracting to perform tree trimming services or acts as a tree trimming
7 contractor.

8 (c) <u>Certificate holder shall mean a business organization or governmental</u>
 9 agency that has been issued a tree trimmer certificate of authority pursuant to this
 10 article.

11 (c) (d) Contractor shall mean and refer to any person who undertakes to, or
12 submits a bid to, perform tree trimming on the property of another person within Broward
13 County.

14 (d) (e) Division shall mean and refer to the Broward County Permitting, Licensing
 15 and Consumer Protection Building Code Services Division, its successor agency or
 16 designee.

17 (f) <u>Employee shall mean an individual who receives compensation from, and</u>
18 is under the supervision and control of, an employer who regularly deducts the F.I.C.A.
19 and withholding tax from the employee's wages and for whom the employer is required
20 to provide workers' compensation insurance, as prescribed by law.

(e) (g) Governmental agency shall mean the state of Florida, Broward County,
 municipalities within Broward County, dependent and independent special districts, and
 the South Florida Water Management District.

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(f) (h) Hearing officer shall mean a member of The Florida Bar who shall conduct
 hearings in accordance with this article and Chapter 162, Florida Statutes, as amended.
 (g) (i) Job site shall mean each street address or property at which tree trimming
 activities take place.

5 (h) (j) License holder shall mean a sole proprietor, business organization, or
6 governmental agency an individual possessing a Class A or Class B Ttree Ttrimmer
7 License required pursuant to Chapter 9, this Aarticle XI, of the Broward County Code
8 of Ordinances.

9 (k) <u>Qualifying agent shall mean an individual who possesses the requisite</u>
10 skill, knowledge, and experience; has the responsibility to supervise, direct, manage,
11 and control the activities of a tree trimming contractor; and who has a valid Class A or
12 Class B tree trimmer license issued by Broward County for the tree trimming activities
13 to be conducted, or being conducted, by the contractor. Such an individual may obtain
14 a certificate of authority on behalf of a business organization or may contract and
15 perform tree trimming services individually as a sole proprietor.

16 (i) (l) Repeat violation shall mean a recurring violation of a provision of this
17 article by a violator respondent whom a hearing officer has previously found to have
18 violated the same provision, or a violator respondent against whom penalties were
19 assessed for the same provision, within five (5) years prior to the violation.

(j) (m) Sole proprietor shall mean an individual who engages in, or proposes to
 engage in, the business of contracting as a tree trimmer in the individual's own name,
 or a fictitious name.

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(k) (n) Subcontractor shall mean any sole proprietor or business organization,
 which that contracts with a tree trimming contractor to perform all or part of the tree
 trimming contractor's work.

(I) (o) Trained person individual shall mean a sole proprietor or an employee who
complies with the provisions of Subsection 9-163(a)(2), Broward County Code of
Ordinances an individual who has (i) successfully completed the training course offered
by the University of Florida/Institute of Food and Agricultural Sciences ("UF/IFAS")
Broward County Extension, or successor agency, and passed the related examination;
or (ii) completed an equivalent substitute training course and has passed the
examination offered by the UF/IFAS Broward County Extension, or successor agency.

(m) (p) Tree shall mean any living, self-supporting, dicotyledonous or
monocotyledonous, woody, perennial plant which that has a DBH (diameter <u>at</u> breast
height) of no less than <u>at least</u> three (3) inches, and which that normally grows to an
overall height of no less than <u>at least</u> ten (10) feet in southeast Florida.

15 (n) (q) Tree trimmer shall mean any sole proprietor or business organization,
16 which that contracts to, or performs, tree trimming services, or any governmental
17 agency, which trims trees, and is required to obtain one of the following licenses: that
18 performs tree trimming services.

19 *Class A Tree Trimmer License.* A license which requires a sole proprietor, a qualified 20 individual for a business organization, or a governmental agency to possess an 21 International Society of Arboriculture Arborist Certification or to be a Registered 22 Consulting Arborist with the American Society of Consulting Arborists and to provide an 23 annual affidavit stating that the required number of employees have either successfully 24

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completed the training course offered by the Broward County Extension Education 1 2 Section, or any successor agency, or have completed a substitute training course. Class B Tree Trimmer License. A license which requires a sole proprietor, a business 3 organization, or a governmental agency to demonstrate that the sole proprietor, the 4 5 business organization, or the governmental agency has the required number of 6 employees who have successfully completed the training course offered by the Broward 7 County Extension Education Section, or any successor agency, or have completed a 8 substitute training course and have passed the examination offered by the Broward 9 County Extension Education Section, or any successor agency.

10 (o) (r) *Tree trimming* shall mean the removal of branches more than one (1) inch 11 in diameter from a tree or; the removal of live palm fronds from any type of palm tree 12 with six (6) feet or more of clear trunk; or the cutting down, digging up, destroying, 13 effectively destroying, removing, or relocating of any tree; except that tree trimming shall 14 not include the removal of branches or fronds or the cutting down, digging up, 15 destroying, effectively destroying, removing, or relocating of any tree or palm located on 16 owner-occupied residential property of one (1) acre or less in size and the tree or palm 17 otherwise meets the requirements of Section 27-408(a)(3)c. of the Broward County 18 Code of Ordinances for exemption from tree removal license requirements.

19(1)Tree trimming shall not include the removal, destruction, or relocation of20any tree performed pursuant to a Broward County Environmental21Protection and Growth Management Department or municipal tree22removal license, or a Broward County Environmental Protection and23Growth Management Department environmental resource license or

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1		general license, in accordance with the requirements of Chapter 27 of the		
2	Broward County Code of Ordinances, as amended.			
3	(2)	Tree trimming shall not include the removal, destruction, or relocation of		
4		any tree performed as part of land development clearing activities which		
5		otherwise comply with the Broward County Code of Ordinances, as		
6		amended.		
7	(3)	Tree trimming shall not include the removal, destruction, or relocation of		
8		any nuisance tree, as defined in Section 27-404 of the Broward County		
9		Code of Ordinances, as amended.		
10	(p) <u>(s)</u>	Unlicensed shall mean an individual or sole proprietor, business		
11	organization, or governmental agency which that does not possess a Class A or			
12	Class B Ttree Ttrimmer Llicense or a business organization or governmental agency			
13	that does not have a certificate of authority, as required pursuant to			
14	Chapter 9, by this Aarticle XI, of the Broward County Code of Ordinances.			
15	Sec. 9-162.	Requirements and standards for t <u>T</u> ree trimmer licensure,		
16		authorization required.		
17	(a)	No individual or sole proprietor may perform, contract to perform, represent		
18	that such inc	dividual or sole proprietor is capable of performing, or engage in a business		
19	that perform	s tree trimming work without a Class A or Class B tree trimmer license from		
20	the County.	Before any sole proprietor or <u>No</u> business organization may perform, contract		
21	to perform, represent that such business organization is capable of performing, or engage			
22	in a busines	s that performs tree trimming services work without a certificate of authority		
23	from the Co	unty. or before any No governmental agency shall trim trees, such sole		
24	proprietor, b	usiness organization, or governmental agency shall first apply for and obtain		
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a Class A or Class B Tree Trimmer License without a certificate of authority from the
 County.

3 (b) It shall be a violation of this article for any sole proprietor, business
4 organization, or governmental agency to engage in or represent that such sole
5 proprietor, business organization, or governmental agency is qualified to perform work
6 or contracts as a tree trimmer without first having obtained a current valid Class A or
7 Class B Tree Trimmer License from the County.

8 (c) Nothing herein shall be construed to mean that an person individual
9 cannot trim trees without a Class A or Class B <u>T</u>tree <u>T</u>trimmer <u>L</u>license when such
10 person individual is an employee of a sole proprietor, business organization, or
11 governmental agency licensed as a <u>authorized by the County to perform</u> tree trimmer
12 trimming and is under the direct supervision of a trained person individual.

13 (d) (c) At least one (1) trained person individual shall be present at every job site 14 while tree trimming is in progress. If the <u>a</u> sole proprietor, business organization, or 15 governmental agency utilizes subcontractors, such entity shall ensure that the 16 subcontractor has a Class A or Class B \pm tree \pm trimmer \pm license <u>or a certificate of</u> 17 <u>authority, as applicable,</u> issued by Broward County, and that the subcontractor provides 18 at least one (1) trained individual at every job site while tree trimming is in progress.

(e) While engaged in any work or activity which relates to, is referred to, or
which is covered by this article, a<u>A</u>t least one person (1) trained individual at the job site
shall have at all times a picture identification issued by a governmental entity or agency
and evidence that the person meets the training requirements set forth within
Section 9-163 individual is trained.

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(f) Each license holder shall notify the County, in writing, if there is a change
 in any information that is required to be stated on the application.

(g) (d) Each license and certificate holder shall be responsible for ensuring that
all employees individuals engaged in tree trimming are adequately trained regarding
safety procedures in accordance with applicable federal and state law, including the
federal Occupational Safety and Health Act of 1970 and 29 C.F.R., s. 1910.269, App. E,
and ANSI Z133.1, American National Standard Safety Requirements for Pruning,
Trimming, Repairing, Maintaining, and Removing Trees, and for Cutting Brush.

9 (h) (e) A copy of the insurance policy(ies) or a copy of a certificate of insurance
10 required by Subsection 9-164(d)(f) shall be available for inspection at each site where
11 tree trimming activities are in progress furnished to the Division, upon request, no later
12 than fifteen (15) business days after the request.

Sec. 9-163. Class A and Class B tree trimmer license and training requirements; renewals.

15 (a) <u>Individuals or</u> <u>Ssole</u> <u>Pp</u>roprietors:.

16 (1) Every sole proprietor, who contracts for or performs work as a tree trimmer 17 and individual who wishes to obtain a Class A Ttree Ttrimmer Llicense 18 from the County, shall provide evidence that the sole proprietor applicant 19 is either certified by the International Society of Arboriculture Arborists as 20 an arborist or is a Registered Consulting Arborist with the American 21 Society of Consulting Arborists. Every sole proprietor shall also provide 22 evidence that a sufficient number of its employees comply with the training 23 requirements set forth within Subsection 9-163(a)(2) below are trained 24 individuals or that it intends to subcontract with licensed tree trimmer Words in struck-through type are deletions from existing text. Words in Coding:

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1		subcontractors, if a sufficient number of its employees do not comply with
2		the training requirements are not trained individuals, to ensure that a
3		trained person individual is present at all times at every job site when tree
4		trimming is in progress.
5	(2)	In order to ensure that a trained person is present at all times at every job
6		site when tree trimming is in progress, eEvery individual who wishes to
7		obtain a Class B tree trimmer license from the County shall provide
8		evidence that said individual is trained. Every sole proprietor who wishes
9		to obtain a Class B $\pm tree \pm trimmer \pm trimmer$ to obtain a Class B $\pm trimmer$
10		evidence that both the sole proprietor applicant and a sufficient number of
11		the sole proprietor's employees have:
12		a. Successfully completed the training course offered by the Broward
13		County Extension Education Section, or any successor agency, and
14		passed the examination; or
15		b. Completed an equivalent substitute training course and has passed
16		the examination offered by the Broward County Extension
17		Education Section, or any successor agency.
18		are trained individuals, in order to ensure that a trained individual is
19		present at all times at every job site when tree trimming is in progress.
20	(3)	An sole proprietor, individual who can demonstrate at least five (5) years
21		of tree trimming experience, may be granted a Class B $\pm t$ ree $\pm t$ rimmer
22		License without benefit of an examination if the sole proprietor individual
23		otherwise meets the qualifications set forth within this article of the
24		Broward County Code of Ordinances and can demonstrate an ability to
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trim trees in accordance with the American National Standards Institute <u>A300</u> for Tree Care Operations, Tree, Shrub, and Other Woody Plant Maintenance Standard Practices.

- (b) Business Oorganizations: qualifying agent.
- 5 (1) Every business organization that contracts to perform, or performs, work 6 as a tree trimmer service and wishes to obtain a Class A Tree Trimmer 7 License from the County shall provide evidence that at least one (1) 8 person affiliated with the business organization is certified by the 9 International Society of Arboricultural Arborists or is a Registered 10 Consulting Arborist with the American Society of Consulting Arborists. 11 The business organization shall also provide evidence that its chief 12 executive officer or the financially responsible officer, and a sufficient 13 number of its employees, or its subcontractor's employees, comply with 14 the training requirements set forth within Subsection 9-163(b)(2) below, to 15 ensure that a trained person is present at all times at every job site when tree trimming is in progress shall apply for a certificate of authority through 16 17 its qualifying agent. No license holder shall act as a qualifying agent for a 18 tree trimmer business organization prior to the issuance of a certificate of 19 authority by the County.

(2) <u>The qualifying agent who seeks to obtain a certificate of authority for a</u>
 business organization shall be an officer, shareholder, partner, or
 supervising employee of the business organization. The qualifying agent
 shall have the authority to act for the business organization and shall be
 responsible for all actions taken by the business organization related to

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1	<u>t</u>	ree trimming including, but not limited to, supervising all field work at all		
2	<u>S</u>	sites and all financial matters, both for the business organization in general		
3	<u>8</u>	and for each specific job. The qualifying agent and the business		
4	<u>C</u>	organization shall be jointly and individually responsible and liable for all		
5	<u>t</u>	ree trimming work performed, or contracted to be performed, by the		
6	<u>k</u>	ousiness organization.		
7	<u>(3)</u> <u>F</u>	For purposes of this article, no individual possessing a Class A or Class B		
8	<u>t</u>	ree trimmer license may act as a qualifying agent for more than one (1)		
9	<u>t</u>	ousiness organization performing tree trimming services.		
10	(2)<u>(4)</u> 1	To ensure that a trained person <u>individual</u> is present at all times at every		
11	j	ob site when tree trimming is in progress, every business organization ,		
12	¥	which that contracts to perform work as a tree trimmer service and wishes		
13	ŧ	to obtain a Class B Tree Trimmer License, shall provide evidence that the		
14	t	ousiness organization:		
15	e	a. Has a sufficient number of trained employees who have		
16		successfully completed the training course offered by the Broward		
17		County Extension Education Section, or any successor agency;		
18	ŧ	Has a sufficient number of trained employees who have completed		
19		an equivalent substitute training course and have passed the		
20		examination offered by the Broward County Extension Education		
21		Section, or any successor agency; or		
22	e	. Intends has a sufficient number of trained employees or intends to		
23		subcontract with licensed tree trimmer subcontractors, if it does not		
24		have a sufficient number of trained employees, to ensure that a		
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trained person individual is present at all times at every job site when tree trimming is in progress.

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Governmental A<u>a</u>gency÷<u>.</u>

4 (1) <u>Class A.</u> Every governmental agency, which that trims trees within 5 Broward County and wishes to obtain a Class A Ttree Ttrimmer License, 6 certificate of authority shall provide evidence that at least one (1) person 7 employed by employee of the governmental agency is certified by the 8 International Society of Arboriculture Arborists as an arborist or is a 9 Registered Consulting Arborist with the American Society of Consulting 10 Arborists. The governmental agency shall also provide evidence that a sufficient number of its employees comply with the applicable training 11 12 requirements set forth within Subsection 9-163(c)(2) below are trained 13 individuals or that it intends to subcontract with licensed tree trimmer 14 subcontractors, if a sufficient number of its employees do not comply with 15 the training requirements, to ensure that a trained person individual is 16 present at all times at every job site when tree trimming is in progress.

17 (2) <u>Class B.</u> To ensure that a trained person is present at all times at every
iob when tree trimming is in progress, eEvery governmental agency, which
that trims trees within Broward County and wishes to obtain a Class B
Ttree Ttrimmer License, certificate of authority shall provide evidence that
the governmental agency:

 a. Has <u>employs</u> a sufficient number of trained employees who have successfully completed the training course offered by the Broward County Extension Education Section, or any successor agency;
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1 Has a sufficient number of trained employees who have completed b. 2 an equivalent substitute training course and have passed the 3 examination offered by the Broward County Extension Education 4 Section, or any successor agency; or 5 C. individuals or lintends to subcontract with licensed tree trimmer 6 subcontractors, if it does not have a sufficient number of trained 7 employees, to ensure that a trained person individual is present at

all times at every job site when tree trimming is in progress.

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9 (d) Successful completion of the training course or retraining course offered 10 by the Broward County Extension Education Section, or any successor agency, includes 11 obtaining a passing grade on the examination offered by the Broward County Extension 12 Education Section, or any successor agency. No later than August 31st of each year, 13 license and certificate holders shall provide an affidavit to the Division stating that the 14 license or certificate holder has a sufficient number of trained employees or, if the 15 license or certificate holder does not have a sufficient number of trained employees, 16 that the license or certificate holder intends to subcontract with licensed tree trimmer 17 subcontractors to ensure that a trained individual is present at all times at every job site 18 when tree trimming is in progress.

19 All tree trimmer licenses and certificates of authority shall expire on the (e) 20 thirty-first (31st) day of August of every other year following the date of original issuance. 21 Licenses and certificates of authority shall be valid for no more than two (2) years; 22 however, licenses shall be and are renewable for successive two-year periods. 23 Licenses and certificates of authority shall be renewable biennially by no later than the 24 first (1st) day of September of every other year, upon the payment of the fees Words in struck-through type are deletions from existing text. Words in Coding: underscored type are additions.

established by the County. If a license <u>or certificate of authority</u> is not timely renewed,
 a late fee will be imposed. <u>A IL</u>icense<u>s and certificates of authority</u> issued pursuant to
 the provisions of this article shall <u>are not be</u> transferable.

4 (f) In conjunction with the renewal of tree trimmer licenses and certificates of
5 authority, every license holder who has been issued a Class B tree trimmer license and
6 every trained individual employed by a certificate holder shall be required to undergo
7 retraining and retesting every other year through courses offered by the UF/IFAS
8 Broward County Extension, or successor agency.

(g) Tree trimmer licenses shall be issued in the name of the applicant. If the
applicant is a sole proprietor, the license shall be issued in the name of the applicant
and any fictitious name(s) used by the sole proprietorship. Certificates of authority for
business organization, or organizations shall be issued in the name of the qualifying
agent and the business organization. Certificates of authority for governmental
agencies shall be issued in the name of the governmental agency meeting the standards
and requirements for licensure, as set forth in this article.

16 (g) A sole proprietor, who is entitled to receive a license and who proposes to
17 do business as a contractor or subcontractor in the sole proprietor's own name as an
18 individual, shall be issued a license in the individual's own name.

19 (h) When a tree trimmer's license has expired or lapsed for any reason, the 20 County may require retraining of the licensee holder before such license is renewed. 21 When a license has been suspended, the County shall require retraining of the license 22 holder before such license is reinstated. When a license or certificate of authority has been revoked by a hearing officer, the individual, sole proprietor, or business 23 24 organization holding the license, or governmental agency shall be prohibited from Words in struck-through type are deletions from existing text. Words in Coding: underscored type are additions.

obtaining or applying for a tree trimmer license <u>or certificate of authority</u> for a period of
 five (5) years after the effective date of the revocation.

The training and testing course offered by the UF/IFAS Broward County 3 (i) 4 Extension, or successor agency, shall make reasonable accommodations for applicants who are not literate or whose first language is not English. Reasonable fees shall be 5 6 collected for the training and retaining retraining classes and the administrative 7 processing and review of applications for Class A and Class B Ttree Ttrimmer Llicenses 8 and certificates of authority. The schedule of fees to be collected shall be established by resolution of the Board of County Commissioners of Broward County and 9 10 incorporated into the Broward County Administrative Code.

(j) For the purposes of this article, no person with a Class A or Class B Tree
 Trimmer License may be affiliated with more than one (1) business organization in
 Broward County holding a license.

14 Sec. 9-164. License application.

15 Application; individual or sole proprietor. If an individual proposes to (a) 16 perform tree trimming work or engage in contracting as a tree trimmer in the individual's 17 own name, or a fictitious name, where the individual is doing business as a sole 18 proprietor, the individual shall submit an application in writing to the County containing 19 the statement that the applicant desires either Class A or Class B Tree Trimmer 20 licensure Division, on a form containing the information prescribed by the County 21 Division. The sole proprietor applicant must possess a reputation for honesty, integrity, 22 and good character, which may be determined from the information contained in letters 23 of reference and the information required by Subsection (8) (10) below. The application

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1	shall be signed and verified under oath by the applicant for sole proprietor licensure.			
2	2 The following information shall be provided by the applicant:			
3	(1)	The Nname, residence address, and business address (if a sole		
4		proprietor) of the applicant;		
5	(2)	If utilizing a fictitious name, the fictitious name of the sole proprietor and		
6		evidence of statutory compliance with applicable registration		
7		requirements;		
8	<u>(3)</u>	The class of tree trimmer license sought by the applicant;		
9	(2) (4)	At least three (3) notarized letters from persons individuals with firsthand		
10		knowledge of the applicant or one (1) notarized letter from a licensed		
11		Broward County tree trimmer or other certified professional arborist in the		
12		forestry or landscape industry attesting to the work experience of the		
13		applicant;		
14	(3) (5)	The names and addresses of at least three (3) local residents, not related		
15	5 to the applicant, who can attest to the character and reputation of			
16		applicant;		
17	(4) (6)	Two (2) recent passport-size photographs of the applicant;		
18	(5) (7)	At credit report and at least one (1) credit reference for the applicant, all		
19		of which shall not be over ninety (90) days old;		
20	(6) (8)	If the applicant is applying for a Class A \pm tree \pm trimmer \pm license, the		
21		applicant shall provide a copy of the International Society of Arboriculture		
22		Arborists' $C_{\underline{c}}$ ertification or a copy of the registration demonstrating that the		
23		applicant is a Registered Consulting Arborist with the American Society of		
24		Consulting Arborists;		
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1	(7)<u>(9)</u>	If the	applicant is applying for a Class B \pm tree \pm trimmer \pm license, the
2		applie	cant shall provide evidence that the applicant has successfully
3		comp	leted the training course offered by the Broward County Extension
4		Educ	ation Section, or any successor agency, or completed an equivalent
5		subs1	titute training course, and passed the examination offered by the
6		Brow	ard County Extension Education Section, or any successor agency
7		<u>is a</u>	trained individual or has at least five (5) years of tree trimming
8		<u>expe</u>	rience;
9	(8) <u>(10)</u>	The a	applicant shall indicate Indication on the application as to whether the
10		applie	cant has:
11		a.	Been convicted of, found guilty of, or entered a plea of nolo
12			contendere or guilty to, regardless of the adjudication of guilt,
13			including adjudication withheld, a first degree misdemeanor or a
14			felony, which that, if committed or done by a licensed tree trimmer
15			under this article, would be grounds for suspension or revocation of
16			such license;
17		b.	Been convicted of, found guilty of, or entered a plea of nolo
18			contendere or guilty to, regardless of the adjudication of guilt,
19			including adjudication withheld, a misdemeanor or a felony
20			involving dishonesty, fraud, or deceit, which that is directly related
21			to the professional responsibilities of a contractor;
22		C.	Been found to be in violation of the Broward County Code of
23			Ordinances related to tree trimming work;
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	Codin	g:	Words in struck-through type are deletions from existing text. Words in <u>underscored</u> type are additions.

1		d.	Been served with a current demand to cease and desist or a stop	
2			work order by the director of the Division, or designee, or a hearing	
3			officer related to tree trimming work;	
4		e.	Been convicted of, found guilty of, or entered a plea of nolo	
5			contendere or guilty to, regardless of the adjudication of guilt,	
6			including adjudication withheld, a felony or offense involving moral	
7			turpitude, which that is directly related to the professional	
8			responsibilities of a contractor, and the applicant has not been	
9			discharged from probation or parole; or	
10		f.	Failed to pay a civil penalty for a citation issued pursuant to the	
11			requirements of this article; and	
12	(9) <u>(11)</u>	Such	other information as the County Division may deem necessary to	
13		compl	ete its investigation of the application.	
14	<u>(b)</u>	<u>Applic</u>	cation; qualifying agent for a business organization. If an applicant	
15	wishes to ob	otain a	certificate of authority for a business organization as its qualifying	
16	agent, the a	pplicar	nt shall submit an application in writing to the Division, on a form	
17	containing the information prescribed by the Division. The application shall be signed			
18	and verified	under	oath by the applicant and the chief executive officer or managing	
19	officer of th	<u>e busir</u>	ness, if other than the applicant. The applicant must possess a	
20	reputation fo	r hones	sty, integrity, and good character, which may be determined from the	
21	information of	containe	ed in letters of reference and the information required by Section (12)	
22	below. The	followir	ng information shall be provided by the applicant:	
23	<u>(1)</u>	<u>The n</u>	ame, residence address, and business address of the applicant;	
24				
	Coding	J:	Words in struck-through type are deletions from existing text. Words in <u>underscored</u> type are additions.	

1	<u>(2)</u>	At least three (3) notarized letters from individuals with firsthand
2		knowledge of the applicant or one (1) notarized letter from a licensed
3		Broward County tree trimmer or other certified professional arborist in the
4		forestry or landscape industry attesting to the work experience of the
5		applicant;
6	<u>(3)</u>	The names and addresses of at least three (3) local residents, not related
7		to the applicant, who can attest to the character and reputation of the
8		applicant;
9	<u>(4)</u>	Two (2) recent passport-size photographs of the applicant;
10	<u>(5)</u>	If the applicant is applying for a Class A tree trimmer license, a copy of the
11		International Society of Arboriculture Arborists' certification or a copy of
12		the registration demonstrating that the applicant is a Registered
13		Consulting Arborist with the American Society of Consulting Arborists;
14	<u>(6)</u>	If the applicant is applying for a Class B tree trimmer license, evidence
15		that the applicant is a trained individual or has at least five (5) years of tree
16		trimming experience;
17	<u>(7)</u>	If the business organization is a partnership, the name of the partnership
18		and of its partners. If the business organization is a corporation, the name
19		of the corporation, its officers and directors, and the names of each of its
20		stockholders who are also officers or directors. If the business
21		organization is a business trust, the name of the business trust and its
22		trustees. If the business organization is another legal entity, the name of
23		such other legal entity and its members. The application shall also state
24		the fictitious name, if any, under which the business organization is doing
	Coding	: Words in struck-through type are deletions from existing text. Words in <u>underscored</u> type are additions. 19

1		business. The residence address of all officers, directors, partners, and
2		trustees and their respective share of interest in the business organization
3		shall be listed; except that the general shareholders of public corporations
4		do not have to be included in an application. If the business organization
5		is a partnership, corporation, business trust, or other legal entity, a
6		certificate of incorporation, trust agreement, partnership agreement, or
7		other evidence of the business organization's legal existence. If a fictitious
8		name is used, evidence of statutory compliance with applicable
9		registration requirements shall be attached to the application;
10	<u>(8)</u>	A credit report and at least one (1) credit reference for the applicant, all of
11		which shall not be over ninety (90) days old;
12	<u>(9)</u>	A credit report for the business organization that shall not be over
13		ninety (90) days old and a comprehensive financial statement for the
14		business organization that shall not over one hundred eighty (180) days
15		old. If the financial statement is over ninety (90) days old, it shall be
16		accompanied by an affidavit stating that no material change has occurred
17		since its preparation and that it substantially represents the current
18		financial condition of the business organization;
19	<u>(10)</u>	Sufficient evidence, as determined by the Division, to show that the
20		individual qualifying the business organization is legally qualified to act for
21		the business in all matters connected with its tree trimming activities, that
22		such individual has final approval of contracts, and that such individual has
23		authority to supervise all tree trimming activities undertaken by the
24		business organization;
	Coding:	Words in struck-through type are deletions from existing text. Words in <u>underscored</u> type are additions. 20

1	<u>(11)</u>	<u>An aff</u>	fidavit signed by the applicant stating that the applicant's approval is
2		requir	ed for all tree trimming work performed by the business organization
3		and th	nat the applicant has final approval authority on all business matters;
4		<u>this i</u>	ncludes checks, drafts, or payments, regardless of the form of
5		paym	ent, made by the business organization related to tree trimming work;
6	<u>(12)</u>	Indica	tion as to whether the applicant has:
7		<u>a.</u>	Been convicted of, found guilty of, or entered a plea of nolo
8			contendere or guilty to, regardless of the adjudication of guilt,
9			including adjudication withheld, a first degree misdemeanor or a
10			felony that, if committed or done by a licensed tree trimmer under
11			this article, would be grounds for suspension or revocation of such
12			license;
13		<u>b.</u>	Been convicted of, found guilty of, or entered a plea of nolo
14			contendere or guilty to, regardless of the adjudication of guilt,
15			including adjudication withheld, a misdemeanor or a felony
16			involving dishonesty, fraud, or deceit, that is directly related to the
17			professional responsibilities of a contractor;
18		<u>C.</u>	Been found to be in violation of the Broward County Code of
19			Ordinances related to tree trimming work;
20		<u>d.</u>	Been served with a current demand to cease and desist or a stop
21			work order by the director of the Division, or designee, or a hearing
22			officer related to tree trimming work;
23		<u>e.</u>	Been convicted of, found guilty of, or entered a plea of nolo
24			contendere or guilty to, regardless of the adjudication of guilt,
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1			including adjudication withheld, a felony or offense involving moral	
2			turpitude that is directly related to the professional responsibilities	
3			of a contractor and the applicant has not been discharged from	
4			probation or parole; or	
5		<u>f.</u>	Failed to pay a civil penalty for a citation issued pursuant to the	
6			requirements of this article; and	
7	<u>(13)</u>	Such o	other information as the Division may deem necessary to complete	
8		<u>its inve</u>	estigation of an application.	
9	(b) <u>(c)</u>	Applic	ation; business organization; certificate of authority. An applicant,	
10	which engage	jes in b i	usiness, business organization that proposes to contract, contracts,	
11	or subcontra	icts as a	a business organization in any name other than the applicant's legal	
12	name or as a sole proprietor, for the performance of tree trimming work, through its			
13	qualifying agent, shall submit an application in writing to the County Division, containing			
14	the statement that the applicant desires either Class A or Class B Tree Trimmer licensure			
15	of the business organization on a form containing the information prescribed by the			
16	County Division. Each member of the business organization The qualifying agent and all			
17	members, officers, directors, partners, and supervisors of the business organization must			
18	possess a re	putatior	n for honesty, integrity, and good character, which may be established	
19	by letters of reference and the information required by Subsection (8) (7) below for any			
20	member, off	icer, dir	ector, supervisor, partner, or other responsible individual <u>qualifying</u>	
21	agent of the	busines	ss organization. The application shall be signed and verified under	
22	oath by the chief executive officer or other authorized corporate officer of the business			
23	organization. Application for a certificate of authority of a business organization may be			
24				

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combined with or filed simultaneously with a qualifying agent's application for tree trimmer
 licensure. The following information shall be provided:

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(1) The name and address of the business organization;

4 (2) If the business organization is a partnership, the names of the partnership 5 and of its partners shall be listed. If the business organization is a 6 corporation, the names of the corporation and of its officers and directors 7 and the names of each of its stockholders who are also officers or directors 8 shall be listed. If the business organization is a business trust, the names 9 of the business trust and of its trustees shall be listed. If the business organization is another legal entity, the names of such other legal entity 10 11 and of its members shall be listed. The application must also state the 12 fictitious name, if any, under which the business organization is doing 13 business. The residence address of all officers, directors, partners, and 14 trustees and their respective share of interest in the business organization 15 shall be listed; except that the general shareholders of public corporations 16 do not have to be included in an application. ilf the business organization 17 is a partnership, corporation, business trust, or other legal entity, a license 18 certificate of incorporation, trust agreement, partnership agreement, or 19 other evidence of the business organization's legal existence; and, if a 20 fictitious name is used, evidence of statutory compliance, if a fictitious 21 name is used, shall be attached to the application with applicable 22 registration requirements;

(3) A notarized affidavit signed by the chief executive officer or other authorized corporate officer stating that the business organization has a
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1		sufficient number of trained persons employed by the business
2		organization, or intends to subcontract with licensed tree trimmer
3		subcontractors, to ensure that a trained person is present at all times on
4		each job site when tree trimming is in progress A credit report for the
5		business organization that shall not be over ninety (90) days old and a
6		comprehensive financial statement for the business organization that shall
7		not be over one hundred eighty (180) days old. If the financial statement
8		is over ninety (90) days old, it shall be accompanied by an affidavit stating
9		that no material change has occurred since its preparation and that it
10		substantially represents the current financial condition of the business
11		organization;
12	(4)	At least one (1) credit reference for the applicant, which shall not be over
13		ninety (90) days old Sufficient evidence to show that the individual
14		qualifying the business organization is legally qualified to act for the
15		business in all matters connected with its tree trimming activities, that such
16		individual has final approval of contracts, and that such individual has
17		authority to supervise all tree trimming activities undertaken by the
18		business organization;
19	(5)	At least three (3) notarized letters from persons individuals with firsthand
20		knowledge of the applicant business organization or one (1) notarized
21		letter from a licensed Broward County tree trimmer or other certified
22		professional arborist in the forestry or landscape industry attesting to the
23		work experience of the business organization;
24		
	Coding	: Words in struck-through type are deletions from existing text. Words in

<u>underscored</u> type are additions.

1	(6)	If the business organization is applying for a Class A Tree Trimmer
2		License, the business organization shall provide the name and business
3		address of the person affiliated with the business organization who is
4		either certified by the International Society of Arboriculture Arborists or is
5		a Registered Consulting Arborist with the American Society of Consulting
6		Arborists and also a copy of the certification or registration The tree
7		trimmer license number of the individual who proposes to qualify the
8		business organization;
9	(7)	If the business organization is applying for either a Class A or Class B Tree
10		Trimmer License and does not intend to subcontract with licensed tree
11		trimmer subcontractors, the business organization shall provide evidence
12		that a sufficient number of employees have successfully completed the
13		training course offered by the Broward County Extension Education
14		Section, or any successor agency, or completed an equivalent substitute
15		training course and passed the examination offered by the Broward

17 (8)(7) The applicant shall indicate on the application Indication as to whether the 18 provisions of Subsections 9-164(a)(8)a. through f. apply to any member, 19 officer, director, partner, supervisor, or other responsible individual of the business organization its qualifying agent, as an individual or in the 20 21 business organization's capacity, has:

Been convicted of, found guilty of, or entered a plea of nolo <u>a.</u> contendere or guilty to, regardless of the adjudication of guilt, including adjudication withheld, a first degree misdemeanor or a Words in struck-through type are deletions from existing text. Words in

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underscored type are additions.

1			felony that, if committed or done by a licensed tree trimmer under
2			this article, would be grounds for suspension or revocation of such
3			license;
4		<u>b.</u>	Been convicted of, found guilty of, or entered a plea of nolo
5			contendere or guilty to, regardless of the adjudication of guilt,
6			including adjudication withheld, a misdemeanor or a felony
7			involving dishonesty, fraud, or deceit, that is directly related to the
8			professional responsibilities of a tree trimmer;
9		<u>C.</u>	Been found to be in violation of the Broward County Code of
10			Ordinances related to tree trimming;
11		<u>d.</u>	Been served with a current demand to cease and desist or a stop
12			work order by the director of the Division, or designee, or a hearing
13			officer related to tree trimming;
14		<u>e.</u>	Been convicted of, found guilty of, or entered a plea of nolo
15			contendere or guilty to, regardless of the adjudication of guilt,
16			including adjudication withheld, a felony or offense involving moral
17			turpitude that is directly related to the professional responsibilities
18			of a contractor and the applicant has not been discharged from
19			probation or parole; or
20		<u>f.</u>	Failed to pay a civil penalty for a citation issued pursuant to the
21			requirements of this article; and
22	(9) <u>(8)</u>	Such	other information as the County Division may deem necessary to
23		comp	lete its investigation of an application.
24			
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1 Application; governmental agency; certificate of authority. (c) (d) Each 2 governmental agency, which that requires its employees to trim trees, shall submit an application in writing to the Division for a Class A or Class B Tree Trimmer License to 3 4 the County <u>certificate of authority</u>, on a form containing the information prescribed by the County Division. Such Ttree trimmer licenses certificates of authority shall be issued 5 6 in the name of the governmental agency. Governmental agencies shall not be required 7 to provide evidence of insurance. The application shall be signed and verified under 8 oath by a person authorized to submit such an application on behalf of the governmental 9 agency. The following information shall be provided:

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(1) The name and address of the governmental agency;

(2) A notarized affidavit signed by an authorized person stating that the governmental agency has a sufficient number of trained persons employed by the governmental agency employees, or intends to subcontract with licensed tree trimmer subcontractors, to ensure that a trained person individual is present at all times on each job site when tree trimming is in progress;

17 If the governmental agency is applying for a Class A T tree T trimmer (3) 18 License certificate of authority, the governmental agency shall provide the 19 name and business address of the employee who is either certified by the 20 International Society of Arboriculture Arborists as an arborist or is a 21 Registered Consulting Arborist with the American Society of Consulting 22 Arborists and also, including a copy of the certification or registration; and 23 (4) If the governmental agency is applying for either a Class A or Class B Tree 24 Trimmer License and does not intend to subcontract with licensed tree

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trimmer subcontractors, the governmental agency shall provide evidence
 that a sufficient number of employees have successfully completed the
 training course offered by the Broward County Extension Education
 Section, or any successor agency, or completed an equivalent substitute
 training course and passed the examination offered by the Broward
 County Extension Education Section, or any successor agency; and

7 8

(5) Such other information as the County Division may deem necessary to complete its investigation of an <u>the</u> application.

9 (e) <u>Standards.</u> All individuals and business organizations that propose to
10 perform work, conduct a business, contract, or subcontract for tree trimming services
11 shall first meet the minimum standards set forth in this article and such other standards
12 and requirements as may be established by the County.

13 (d) (f) As part of the application process, each sole proprietor and business 14 organization shall provide the County Division with a certificate of insurance, reflecting 15 a minimum of three hundred thousand dollars (\$300,000.00) of commercial general liability insurance to include bodily injury and property damage. The following 16 deductibles may be applied: \$300,000.00 Limit of Liability - Maximum Deductible 17 18 permitted \$500.00; \$500,000.00 Limit of Liability - Maximum Deductible permitted 19 \$1,000.00; \$1,000,000.00 Limit of Liability - Maximum Deductible permitted \$10,000.00. 20 The applicant shall certify compliance with Chapter 440, Florida Statutes, Workers' 21 Compensation Insurance, as amended. The Workers' Compensation Insurance shall 22 be for tree trimmers. The policy(ies) of insurance shall be issued in the name of the 23 applicant sole proprietor or the business organization, as applicable. Broward County 24 shall be named as additional insured. A copy of the required policy(ies) or a copy of a

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certificate of insurance shall be available for inspection at each site where tree trimming
 activities are in progress.

3 (e) (g) As part of the application process, each sole proprietor, qualifying agent,
4 and business organization shall provide a signed affidavit that the license or certificate
5 holder's employees are adequately trained regarding safety procedures in accordance
6 with applicable federal and state law, including the federal Occupational Safety and
7 Health Act of 1970 and 29 C.F.R., s. 1910.269, App. E, and ANSI Z133.1, American
8 National Standard Safety Requirements for Pruning, Trimming, Repairing, Maintaining,
9 and Removing Trees, and for Cutting Brush.

10 (f) The training and testing course offered by the Broward County Extension
11 Education Section, or any successor agency, shall make reasonable accommodations
12 for applicants who are not literate or whose first language is not English.

13 (g) (h) Misrepresenting or falsifying any information supplied to the County
14 <u>Division</u> in the application for tree trimmer licensure which or the issuance of a certificate
15 of authority that the applicant knew, or had reasonable grounds to know, was false shall
16 be a violation of this article.

(h) (i) When an applicant is found to be unqualified for a tree trimmer license or
certificate of authority for reasons including, but not limited to, a lack of honesty,
integrity, or good character, the applicant shall be furnished with a statement containing
the findings such determination, a complete record of the evidence documentation upon
which the determination was based, and a notice of the rights of the applicant to an
administrative review of the determination before a hearing officer.

23 Sec. 9-165. Maintenance of qualifications.

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1 (a) All tree trimmer license and certificate holders shall have the duty and 2 obligation to inform the County Division, in writing, of any change to the information submitted by the license and certificate holders on their applications including, but not 3 4 limited to, a change in business organization, legal status, business or home residence mailing address, or telephone number, no later than thirty (30) days after the change 5 6 occurs. The license and certificate holder shall be responsible for retaining proof that 7 the license holder has notified notification was provided to the County Division of the 8 license or certificate holder's current address of record.

9 (b) Whenever a license <u>or certificate</u> holder fails to maintain any of the
10 qualifications or standards required for licensure <u>or the issuance of a certificate of</u>
11 <u>authority</u>, such license <u>or certificate</u> holder shall report such lack of qualifications to the
12 <u>County</u> <u>Division</u>. <u>Failure to maintain the qualifications set forth in this article while</u>
13 <u>contracting for, or performing, tree trimming shall be a violation of this article.</u>

(c) The County Division may review the qualifications of any license or
certificate holder prior to renewal of the license or certificate. If the license or certificate
holder fails to continue to meet the County's qualifications for licensure of this article,
the County Division shall refuse to renew the license or certificate of authority. Failure
to pay a civil penalty for a citation issued pursuant to the requirements of this article
shall be grounds for the County Division to refuse to renew the license or certificate or
authority.

(d) In order to perform tree trimming services in the County, every sole
proprietor and at least one (1) person affiliated with the qualifying agent of every
business organization that has been issued a Class A <u>T</u>tree <u>T</u>trimmer <u>L</u>license shall
maintain a current Broward County license and a current International Society of
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1 Arboriculture Arborist Ccertification or continue to be a Registered Consulting Arborist 2 with the American Society of Consulting Arborists. Every sole proprietor and the qualifying agent of every business organization that have been issued a Class B + tree 3 4 Ftrimmer License shall maintain a current Broward County license in order to perform tree trimming services in the County. Every sole proprietor who has been issued a 5 6 Class B Tree Trimmer License and every trained employee of a business organization 7 or governmental agency that have been issued a Class A or Class B Tree Trimmer 8 License shall be required to undergo retraining and retesting every other year through 9 courses offered by the Broward County Extension Education Section or any successor 10 agency. Failure to maintain the qualifications set forth in this subsection while engaged 11 in delivering tree trimming services shall be a violation of this article.

12 (e) Failure to maintain the insurance required by Subsection 9-164(d)(f) shall
13 be a violation of this article.

14 Sec. 9-166. Advertising.

15 Prohibition. All No sole proprietors and or business organizations required (a) 16 to be licensed or to have a certificate of authority under the provisions of this article, 17 which have not been issued a current active license by the County, shall not advertise 18 in any newspaper, airwave transmission, electronic transmission (including internet and 19 social media), classified telephone directory, or other advertising medium accessible to 20 the public within Broward County as a tree trimming contractor or tree trimming 21 subcontractor unless such person is licensed or has a certificate of authority, as 22 applicable.

(b) All sole proprietors and business organizations required to be licensed
 under the provisions of this article holding a tree trimmer license or certificate of
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<u>authority</u> shall include their license number <u>or that of their qualifier, as applicable,</u> in all
 advertisements in newspapers, magazines, business cards, airwave transmissions,
 electronic transmissions <u>(including internet and social media)</u>, flyers, classified
 telephone directories, signs, and any other advertising medium utilizing printed material
 distributed within Broward County.

6 (c) Sole proprietors and business organizations shall not advertise with a
7 license number indicating a higher classification than for which the license holder has
8 received a license.

9 (d) Any <u>All</u> sole proprietors or <u>and</u> business organizations, which conducts
any tree trimming business in Broward County <u>hold a tree trimmer license or certificate</u>
authority, shall have prominently displayed on each side of each vehicle used to conduct
business within Broward County the following information in bold letters and numerals,
at least one and one-half (1½) inches high, distinctly contrasting in color with the
background, and affixed to the vehicle in such a manner so as to be readily
distinguishable from a distance of not less than ten (10) meters (32.8 feet):

16 . . .

17 18 (3) The license number of the individual operating as a sole proprietor or the license number of the <u>qualifier of the</u> business organization.

The above information shall be permanently affixed to any vehicle used to conduct tree
trimming business which that is over 10,000 pounds gross vehicle weight. Any vehicle
under 10,000 pounds gross vehicle weight shall have such required information either
permanently affixed to the vehicle or the license or certificate holder may provide such
information on a magnetic sign. However, any vehicle which that utilizes a magnetic

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sign shall be required to have such sign affixed to the vehicle at all times when business
 is being conducted.

3 No person individual or business organization, whose business is the (e) (d) 4 publication of classified telephone directories, shall refuse to include and print in a paid 5 directory display advertisement the license number of a tree trimmer contractor where 6 the applicant for the display advertisement provides the number to the person individual 7 or business organization who publishes the telephone directory. This 8 subsSection (e) (d) is a nonpenal provision of the Code. No liability shall attach to the 9 person individual or business organization whose business it is to publish classified 10 telephone directories for errors, failures, or omissions relating to the inclusion or printing of a license number. 11

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Sec. 9-167. Complaints; process.

13 On its own motion, or the verified written complaint of any person, the (a) 14 County Division may investigate the action of any sole proprietor, business organization, 15 or governmental agency a license or certificate holder performing, or offering to contract 16 for the performance of, tree trimming services within Broward County. If, after such 17 investigation, the County Division has reasonable grounds to believe that a sole 18 proprietor, business organization, or governmental agency license or certificate holder 19 ("respondent") has violated any provision of this article, the County Division may forward 20 the complaint to a hearing officer. A disciplinary hearing shall be held in accordance 21 with the rules and procedures established by this article. The hearing officer shall order 22 whatever disciplinary action is appropriate if the sole proprietor, business organization, 23 or governmental agency respondent is found guilty of, or in violation of, any provision of 24 this article.

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1 (b) No sole proprietor license holder or business organization holding a
2 certificate of authority under this article shall:

- 4 (2) Perform any act which that assists any person or entity to engage in the
 5 prohibited unlicensed practice of tree trimming, if the license or certificate
 6 holder knows, or has reasonable grounds to know, that the person or entity
 7 was unlicensed;
- 8 (3) Knowingly combine or conspire with an unlicensed individual or business
 9 organization by allowing the sole proprietor's license or the business
 10 organization's license holder's license or the business organization's
 11 certificate of authority to be used by an unlicensed individual or business
 12 organization with intent to evade the provisions of this article;
- 13 . . .

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- 14 (5) Misrepresent or falsify any information supplied to the County Division in
 15 the application for licensure which a license or certificate of authority that
 16 the applicant knew, or had reasonable grounds to know, was false;
- 17 (6) Fail to have a trained person individual at the work site at all times during
 18 which work regulated by this article tree trimming is in progress;
- (10) Fail to ensure that the <u>license holder's or qualifying agent's</u> license number
 appears in advertisements where the sole proprietor or business
 organization has been issued a current active license <u>or certificate of</u>
 <u>authority, as applicable,</u> by the County and who advertises as a contractor
 in any newspaper, magazine, classified telephone directory, sign, <u>internet</u>
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1		communication, social media, or other advertising medium utilizing printed		
2		material distributed or consumed within Broward County;		
3	(11)	Advertise with a license number indicating a higher classification than for		
4		which the license holder has received a license;		
5	(12) <u>(11)</u>	Commit in any jurisdiction incompetence or misconduct in the practice of		
6		contracting;		
7	(13) <u>(12)</u>	Commit in any jurisdiction negligence resulting in a significant danger to		
8		life or property, gross negligence, or repeated negligence;		
9	(14) <u>(13)</u>	Fail to maintain Workers' Compensation Insurance coverage as required		
10		by law;		
11	(15) <u>(14)</u>	Advertise as capable of performing work for which licensure is required by		
12		this article without first obtaining a license or certificate of authority;		
13	(16) <u>(15)</u>	Fail to notify the County within thirty (30) days after a change of information		
14		contained in the application for a license or certificate of authority		
15		including, but not limited to, mailing address and/or, telephone number,		
16		and, if it is a business organization, of a change in its legal status;		
17	(17) <u>(16)</u>	Fail to comply with an order issued by the hearing officer;		
18	(18) <u>(17)</u>	Fail to properly clear all tree trimming debris from property and dispose of		
19		such debris; or		
20	(19) <u>(18)</u>	Fail to have provide the Division copies of the requested required		
21		insurance policy(ies) or certificates of insurance available for inspection at		
22		every job site where work regulated by this article is in progress within		
23		fifteen (15) business days after request.		
24	(C)	No governmental agency under this article shall:		
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- Willfully, deliberately, or negligently disregard or violate any applicable provision of this article;
- (2) (1) Fail to have a trained person individual at the work site at all times during which tree trimming is in progress;
- (3) (2) Fail to comply, in any material respect, with the provisions of this article;or

(4) (3) Fail to comply with an order issued by the hearing officer.

8 (d) Any sole proprietor, business organization, or governmental agency 9 respondent conducting tree trimming services within Broward County that has been 10 found in violation of, or entered a plea of nolo contendere or guilty to, regardless of the 11 adjudication of guilt, including adjudication withheld, of two (2) violations within a period 12 of three (3) years of tree abuse within a period of three (3) years pursuant to Chapter 27, 13 Article XIV, Broward County Code of Ordinances, or pursuant to any ordinance enacted 14 by a municipality and certified by the County, shall be subject to a disciplinary hearing 15 to be held in accordance with the rules and procedures established by this article. If the 16 sole proprietor, business organization, or governmental agency respondent is found in 17 violation of this section, the hearing officer shall order penalties and disciplinary actions, 18 as provided in Section 9-172. Before any revoked license or certificate may be reissued, 19 the license or certificate holder, sole proprietor, qualifying agent, an officer or agent of 20 the business organization, or an authorized agent of the governmental agency must 21 reapply for licensure a license or certificate of authority and meet all of the standards 22 and requirements of this article.

23 Sec. 9-168. Service of notices of violation and citations.

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Coding:

(c) Service on an individual or sole proprietor is sufficient if made by delivering
 a copy of the complaint or pleading to the person individual or sole proprietor to be
 served or by leaving such copies at the individual's <u>or sole proprietor's</u> usual place of
 abode with some person individual of the household over fifteen (15) years of age, and
 informing such <u>person individual</u> of its contents.

6 . . .

7 (f) When a sole proprietor or business organization respondent cannot be
8 personally served within Broward County, and after diligent search and inquiry cannot
9 be located within the County, then service is sufficient if made in one (1) or more of the
10 following ways:

- 11 (1) By publication in a newspaper of general circulation in Broward County
 12 once during each week for four (4) consecutive weeks; or
- 13 (2) By certified mail, return receipt requested, addressed to the respondent at
 14 the respondent's last-known business address, as contained in the
 15 Division's records unless the Division has actual knowledge of a different
 16 address, and deposited with the U.S. Postal Service.

17 (g) If service was perfected upon a sole proprietor, business organization, or
18 governmental agency license or certificate holder, all subsequent process or service
19 shall be sufficient if mailed by regular mail to such person individual or entity at the
20 address where service was originally perfected.

(h) Service is sufficient if made by an officer authorized to serve processunder the laws of the state of Florida or by a code enforcement officer.

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24 Sec. 9-169. Evidence.

Coding:

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2 (e) The hearing officer shall ensure that a full record of the hearing is
3 preserved, which record shall be public and open to inspection and transcription by
4 any person.

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6 Sec. 9-171. Orders of the hearing officer.

7 (a) The orders of the hearing officer shall contain findings of fact and conclusions of law based upon the evidence presented. In order to make a finding 8 affirming a code enforcement officer's decision, the hearing officer must find by clear 9 10 and convincing evidence that the sole proprietor, business organization, or 11 governmental agency respondent was responsible for the violation of the relevant code 12 provision as cited. In regard to a review of an administrative determination denying a 13 license or certificate of authority application, the applicant shall have the burden of 14 showing, by a preponderance of the evidence, that the determination was an arbitrary 15 and/or capricious abuse of discretion, not supported by competent, substantial 16 evidence, or not in conformance with the essential requirements of this article.

17 (b) If, at the conclusion of a hearing, the hearing officer orders a dismissal of
18 the complaint and finds that the sole proprietor, business organization, or governmental
19 agency respondent complained against has not violated a provision of this article, then
20 the hearing officer shall so state and issue an order dismissing the complaint.

21 . . .

(d) The hearing officer shall retain jurisdiction over the parties to an action
pursuant to this article for thirty (30) days from <u>after</u> rendition of the order and may
modify or set aside the order for good cause at any time within thirty (30) days after the

Coding:

rendition of the order by rehearing, upon the hearing officer's own motion or motion of
an interested party, when such rehearing is in the interest of the public. Absent a motion
for rehearing, the hearing officer may not rehear a complaint brought against a sole
proprietor, business organization, or governmental agency based on the same
transaction(s) for which the hearing officer has previously held a disciplinary proceeding
and entered an order.

7 . . .

8 Sec. 9-172. Penalties and disciplinary actions.

9 (a) Any license <u>or certificate</u> holder found to be in violation of any provision of
10 this article or the Broward County Code of Ordinances by the hearing officer shall be
11 subject to the following disciplinary actions:

- 12 (1) Revocation of license <u>or certificate of authority;</u>
- 13 (2) Suspension of license <u>or certificate of authority;</u>
- 14 (3) Probation with such conditions as may be determined by the hearing15 officer;
- 16 (4) Inactivation of certification;
- 17 (5) Levying of civil penalties;
- 18 (6) Restitution; and
- 19 (7) A combination of any of the above disciplinary actions.

(b) Any license <u>or certificate</u> holder, whose license <u>or certificate</u> has been
revoked or suspended, shall pay an administrative fee set by the County prior to renewal
or reinstatement of the license <u>or certificate of authority</u>.

(c) For both licensed and unlicensed <u>contractors</u>, sole proprietors, <u>or</u> business
 organizations, <u>or governmental agencies</u> conducting tree trimming services within
 Coding: Words in struck-through type are deletions from existing text. Words in underscored type are additions.

Broward County, the hearing officer may order financial restitution to a consumer for
financial harm directly related to a violation of this article. and tThe hearing officer may
also levy a civil penalty <u>on a respondent in an amount</u> not to exceed
one thousand dollars (\$1,000.00) per day for a first violation and not to exceed
five thousand dollars (\$5,000.00) per day for a repeat violation. If the hearing officer
finds that the violation is irreparable or irreversible in nature, the hearing officer may
impose a civil penalty not to exceed fifteen thousand dollars (\$15,000.00) per violation.

8 (d) In determining the disciplinary action or the amount of the civil penalty to
9 be levied against the licensed or unlicensed sole proprietor, business organization, or
10 governmental agency respondent, the hearing officer shall consider the following
11 aggravating and mitigating factors:

- 12 (1) The gravity of the violation;
- 13 (2) Any voluntary actions taken by the violator respondent to correct the violation;
- 15 (3) Any previous or repeat violations committed by the violator respondent;
- 16 (4) Monetary or other damage to the sole proprietor or business organization's customer (the consumer) respondent's customer, which damage has not been corrected as of the time that the penalty is assessed;
- (5) Conditions exhibiting gross negligence, incompetence, or misconduct,
 which have not been corrected as of the time that the penalty is assessed;
- 21 (6) The danger to the public;

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- (7) The number of repetitions of similar offenses;
- (8) The number of complaints filed against the sole proprietor, business organization, or governmental agency respondent;
 - Coding: Words in struck-through type are deletions from existing text. Words in <u>underscored</u> type are additions.

1	(9)	The length of time the sole proprietor or business organization has
2		practiced respondent has engaged in tree trimming;
3	(10)	The actual damage, physical or otherwise, to the customer (the consumer)
4		of the sole proprietor or business organization respondent;
5	(11)	The deterrent effect of the penalty imposed;
6	(12)	The effect of the penalty upon the livelihood of the sole proprietor or
7		business organization respondent;
8	(13)	Any efforts at rehabilitation; and
9	(14)	Any other mitigating or aggravating circumstances.
10	(e)	In cases where a civil penalty has been imposed, the penalty shall be paid
11	within thirty	(30) days of its after rendition of the hearing officer's order, unless a later
12	period of tim	ne is specified in the order. Failure to pay the civil penalty within the time
13	frame specif	ied shall be grounds for further action.
14		
15	Sec. 9-173.	Citations.
16		
17	(c)	Citation Issuance Procedure:
18		
19	(2)	Prior to issuing a citation for a violation of this article, the code enforcement
20		officer must provide the violator respondent with one (1) initial warning
21		notice identifying the violation of this article and establishing a reasonable
22		time period within which the violation must be corrected. If, upon
23		investigation, the violator respondent has not corrected the violation within
24		the time specified, a citation may be issued to the violator respondent by
	Coding	y: Words in struck-through type are deletions from existing text. Words in <u>underscored</u> type are additions. 41

1		
1	the c	code enforcement officer. Additional warning notices need not be
2	provi	ded to the violator respondent for the same violation prior to the
3	issua	nce of additional citations. If the violation is irreversible or
4	irrepa	arable, a warning notice need not be issued prior to the issuance of a
5	citati	on.
6	(3) A cit	tation must provide the following information, and the following
7	requi	rements shall apply:
8	a.	The time and date of issuance .
9	b.	The name and address of the sole proprietor, business
10		organization, or governmental agency to whom the citation is
11		issued. respondent;
12	С.	The date and time of the violation-;
13	d.	A brief description of the violation and the facts constituting
14		reasonable cause, including the location of the violation.;
15	e.	The name of the code enforcement officer.;
16	f.	The procedure for the sole proprietor, business organization, or
17		governmental agency cited respondent to follow in order to pay the
18		civil penalty or to contest the citation-;
19	g.	The applicable civil penalty if the sole proprietor, business
20		organization, or governmental agency cited respondent elects not
21		to contest the citation-:
22	h.	The section of this article that is the subject of the violation -;
23	i.	Notice that additional citations may be issued for each day that the
24		applicable violation is found to exist-:
	Coding:	Words in struck-through type are deletions from existing text. Words in <u>underscored</u> type are additions. 42

1		j.	Notice that failure to request an administrative hearing within
2			ten (10) days after service of the citation shall constitute a waiver of
3			the violator's respondent's right to an administrative hearing before
4			the hearing officer, and that such waiver shall constitute an
5			admission of violation -;
6		k.	Notice that the violator respondent may be liable for the reasonable
7			costs of the administrative hearing should the violator respondent
8			be found guilty of the violation-:
9		I.	Appropriate mitigation of, and remedial action for, the violation,
10			such as obtaining the appropriate license- or certificate of authority;
11		m.	That, if the violator respondent does not elect to appeal the citation
12			to the hearing officer, the civil penalty must be paid within thirty (30)
13			days- after the date of the citation; and
14		n.	That, if the violator respondent does not elect to appeal the citation
15			to the hearing officer, fails to pay the civil penalty within the time
16			allowed, or fails to appear to contest the citation, the violator
17			respondent shall be deemed to have waived its right to contest the
18			citation and that, in such case, judgment shall be rendered ex parte,
19			without notice to the violator, may be entered by the hearing officer
20			into a final order for an amount up to five hundred dollars (\$500.00).
21	(d)	Effect	of the Issuance of a Citation:
22	(1)	A sole	proprietor, business organization, or governmental agency, which
23		<u>respor</u>	ndent that has been served with a citation, shall have the option to
24		elect c	either to:
	Coding	:	Words in struck-through type are deletions from existing text. Words in <u>underscored</u> type are additions. 43

- 1 Correct the violation and pay the civil penalty in the manner a. 2 indicated on the notice; or 3 Request an administrative hearing before a hearing officer to b. 4 appeal the decision of the code enforcement officer to issue the 5 citation. 6 (2) If the sole proprietor, business organization, or governmental agency, 7 which has been served with a citation, respondent does not elect to appeal 8 the citation to a hearing officer, fails to pay the civil penalty within the time 9 allowed, or fails to appear to contest the citation, said sole proprietor, 10 business organization, or governmental agency respondent shall be 11 deemed to have waived its right to contest the citation. In such case, 12 judgment shall be rendered ex parte, without further notice, may be 13 entered by the hearing officer into a final order for an amount up to 14 five hundred dollars (\$500.00). The civil penalty must be paid within 15 thirty (30) days after rendition of the hearing officer's order. Failure to pay 16 the civil penalty shall be a violation of this article. 17 (3) A sole proprietor, business organization, or governmental agency 18 respondent issued a citation pursuant to this section for a violation of this 19 article is charged with a noncriminal infraction. This shall not preclude the 20 prosecution of criminal violations arising from the same incident. 21 (e) Citation Appeal Procedure: 22 23 (3) If a respondent requests an administrative hearing to appeal a citation, 24 The County Division shall serve provide a notice of hearing to the sole Words in struck-through type are deletions from existing text. Words in Coding: underscored type are additions.
 - 44

1	proprietor, business organization, or governmental agency which was				
2	issued a citation, which respondent at the address of record, as provided				
3	to the Division and, if different from the address of record, at the address				
4	contained in the respondent's notice of appeal. Said notice shall include,				
5	but not be limited to, the following:				
6	a. Place, date, and time of the hearing;				
7	b. Opportunity for the sole proprietor, business organization, or				
8	governmental agency which received a citation respondent to be				
9	represented by an attorney at the hearing, at its own expense;				
10	c. Right of the sole proprietor, business organization, or governmental				
11	agency which received a citation respondent to present witnesses				
12	and evidence and conduct cross-examination; and				
13	d. A conspicuous statement reflecting the requirements of				
14	Chapter 286, Florida Statutes, that a person deciding to appeal a				
15	decision of a hearing officer on a citation will need to ensure that a				
16	verbatim record of the proceedings made.				
17	In lieu of providing a notice of hearing as provided above, the County may				
18	include a hearing date in the citation that will be scheduled if the sole				
19	proprietor, business organization, or governmental agency which received				
20	a citation respondent requests an administrative hearing, provided that the				
21	citation includes the information required by this subsection.				
22	(4) If the hearing officer finds that a violation occurred but determines that the				
23	time given for correction was not reasonable, the hearing examiner officer				
24	shall determine a reasonable time period for correction and enter an order				
	Coding: Words in struck-through type are deletions from existing text. Words in underscored type are additions.				

that the sole proprietor, business organization, or governmental agency 1 2 comply with this article respondent make such correction within such time 3 period. If the hearing officer finds that the citation was issued before the 4 reasonable expiration of the time period for correction expired stated in 5 the citation, the hearing officer shall enter an order finding that the violation 6 occurred, but shall not assess the applicable civil penalty against the sole 7 proprietor, business organization, or governmental agency which received 8 the citation respondent. However, if the hearing officer finds that the 9 alleged violator respondent has not complied by the time of the hearing, the hearing officer may choose to disregard the failure of the code 10 11 enforcement officer to provide a reasonable time for the alleged violator 12 respondent to come into compliance and may enter an appropriate civil 13 penalty.

14

(f) Schedule of Civil Penalties for Citations:

The following table sets forth the code violations for which a citation may be
issued under this article. The descriptions of violations are provided for purposes of
general identification only. Where specific code provisions apply, the same are
indicated following the respective violation description.

19			Schedule of Civil Penalties for Citation	ns	
20			Violation	Civil	Penalty
21				First	Repeat
22				Violation	Violation
23	(1)	Failure to	have a trained person individual at the		
24		work site a	t all times during which tree trimming is in		
	(Coding:	Words in struck-through type are deletions from ex underscored type are additions.	kisting text. We	ords in

2		Violation			Civil Penalty		
3					Repeat		
4				Violation	Violation		
5		progress. [S ubs ection 9-162 (d)(c)]	1st	\$250.00			
6		Penalty amount for second violation if within			escalates to		
7		one (1) year of first violation.	2nd	\$500.00	Notice of		
8					Violation		
9					(NOV)		
10	(2)	Failure to have picture identification and					
11		evidence that individual meets training					
12		requirements. [Subsection 9-162(e)(c)]	1st	\$250.00			
13		Penalty amount for second violation if within			escalates to		
14		one (1) year of first violation.	2nd	\$500.00	NOV		
15	(3)	Failure to notify County Division of change in					
16		any information required on application.					
17		[S ubs ection 9 - 162(f) <u>9-165(a)]</u>	1st	\$250.00			
18		Penalty amount for second violation if within			escalates to		
19		one (1) year of first violation.	2nd	\$500.00	NOV		
20	(4)	Failure to have all employees adequately					
21		trained in safety procedures.					
22		[S ubs ection 9-162 (g) (d)]	1st	\$250.00			
23			. I				
24							

1		Schedule of Civil Penalties for C	Citatio	าร		
2		Violation	Civil Penalty			
3				First	Repeat	
4				Violation	Violation	
5		Penalty amount for second violation if within			escalates to	
6		one (1) year of first violation.	2nd	\$500.00	NOV	
7	(5)	Failure to have provide copies of insurance				
8		coverage available for inspection at every job				
9		site where tree trimming is in progress within				
10		thirty (30) days after request.				
11		[S ubs ection 9-162 (h) (e)]	1st	\$250.00		
12		Penalty amount for second violation if within			escalates to	
13		one (1) year of first violation.	2nd	\$500.00	NOV	
14	(6)	Misrepresenting or falsifying any information				
15		supplied to the County Division in the				
16		application for licensure license or certificate of				
17		authority. [Subsection 9-164(g)(h)]	1st	\$250.00		
18		Penalty amount for second violation if within			escalates to	
19		one (1) year of first violation.	2nd	\$500.00	NOV	
20	(7)	Failure to maintain any of the qualifications or				
21		standards required for licensure license or				
22		certificate of authority. [Subsection 9-165(b)]	1st	\$250.00		
23		Penalty amount for second violation if within			escalates to	
24		one (1) year of first violation.	2nd	\$500.00	NOV	
	Coding: Words in struck-through type are deletions from existing text. Words in underscored type are additions.					

1	Schedule of Civil Penalties for Citations					
2		Violations		Civil	Penalty	
3				First	Repeat	
4				Violation	Violation	
5	(8)	Failure to maintain a current Class A or Class			escalates to	
6		B Ttree Ttrimmer Llicense. [Subsection 9-		\$500.00	NOV	
7		165(d)]				
8	(9)	Failure to maintain required insurance.			escalates to	
9		[S ubs ection 9-165(e)]		\$500.00	NOV	
10	(10)	Advertising as a tree trimmer without a license			escalates to	
11		or certificate of authority. [Subsection 9-		\$500.00	NOV	
12		166(a)]				
13	(11)	Failure to include license number in				
14		advertisements. [Subsection 9-166(b)]	1st	\$250.00		
15		Penalty amount for second violation if within			escalates to	
16		one (1) year of first violation.	2nd	\$500.00	NOV	
17	(12)	Advertising with a license number of a higher				
18		classification than for which the license holder				
19		received a license. [Subsection 9-166(c)]	1st	\$250.00		
20		Penalty amount for second violation if within			escalates to	
21		one year of first violation.	2nd	\$500.00	NOV	
22	(13)	Failure to display license number on vehicle.				
23	<u>(12)</u>	[S ubs ection 9-166 (d) <u>(c)]</u>	1st	\$250.00		
24						
	Coding: Words in struck-through type are deletions from existing text. Words in underscored type are additions.					

1		Schedule of Civil Penalties for Citations				
2	Violations			Civil Penalty		
3				First	Repeat	
4				Violation	Violation	
5		Penalty amount for second violation if within			escalates to	
6		one (1) year of first violation.	2nd	\$500.00	NOV	
7	(14)	Contracting to perform tree trimming services				
8	<u>(13)</u>	or trimming trees without obtaining a Class A				
9		or Class B ∓ <u>t</u> ree ∓ <u>t</u> rimmer L license , .			escalates to	
10		[S ubs ection 9-162(a)]		\$500.00	NOV	
11	Sec. 9	-174. Stop work orders.				
12	W	henever any tree trimming is being done b	oy so	le proprieto	rs, business	
13	organiz	zations, or governmental agencies persons w	/ithout	the prope	r licenses <u>or</u>	
14	certificates of authority, as required by this article, or if at least one (1) trained person					
15	individual is not present at the job site, the code enforcement officer may order all tree					
16	trimming work stopped and such persons performing such the work shall immediately					
17	cease such work. The tree trimming work may shall not resume until such time as the					
18	individu	ual, sole proprietor, business organization, o	or gov	ernmental	agency is in	
19	complia	ance with this article.				
20	Sec. 9-	-175. Collection and recovery of civil penaltie	es.			
21		(a) The County Administrator, or designee,	shall _I	ərovide by a	administrative	
22	order the appropriate guidelines and procedures for the administration, collection,					
23	record keeping, reporting, and accountability of civil penalties assessed under this					

24 article.

Coding:

(b)(a) The County may institute proceedings in a court of competent jurisdiction
 to compel payment of civil penalties.

3 If the hearing officer finds that a violation exists and assesses a civil (c) (b) 4 penalty, or if a violator respondent does not contest a citation as provided under this article, and the violator respondent fails to pay the applicable civil penalty, the hearing 5 6 officer may enter an order imposing the civil penalty previously set. A certified copy of 7 an order imposing a civil penalty may be recorded in the public records and thereafter 8 shall constitute a lien against the real and personal property of the violator respondent. 9 Upon petition to the circuit court, such order may be enforced in the same manner as a 10 court judgment by the sheriffs of this state, including a levy against the respondent's 11 personal property, but shall not be deemed to be a court judgment except for 12 enforcement purposes. After three (3) months from after the filing of any such lien which 13 that remains unpaid, the County may foreclose or otherwise execute on the lien. No 14 lien created pursuant to the provisions of this article may be foreclosed on real property 15 which that is homestead property under Section 4, Article X, of the Florida Constitution.

16 Sec. 9-176. Appeals of citations and notices of violation.

17 (a) The sole proprietor, business organization, or governmental agency 18 respondent or the County may seek a rehearing of the case by filing a written motion 19 for rehearing within five (5) business days of after rendition of the decision order by the 20 hearing officer. The motion for rehearing shall set forth the issues which that were 21 overlooked or omitted at the hearing but shall not consist of a reargument of the case. 22 If the motion is made by the violator respondent, said motion shall be sent to the 23 Division, or any successor agency, at the address set forth on the notice or citation. The 24 Division shall immediately forward the motion for rehearing to the hearing officer. If the

Coding:

motion is made by the County, the County shall forward a copy of the motion to the
hearing officer and to the violator respondent at the violator's respondent's last known
address. Within ten (10) days of <u>after</u> receipt of the motion, the hearing officer shall
enter an order on the motion for rehearing. If the motion for rehearing is granted, the
case shall be set for rehearing on the next regularly scheduled hearing date or as soon
thereafter as possible.

7 (b) The sole proprietor, business organization, or governmental agency
8 respondent or the County may appeal a final decision of a hearing officer to the Circuit
9 Court of the Seventeenth Judicial Circuit within thirty (30) days after the date of rendition
10 of the decision order of the hearing officer, as provided by the Florida Rules of Appellate
11 Procedure.

12 . . .

13

Section 2. <u>Severability</u>.

If any portion of this Ordinance is determined by any court to be invalid, the invalid portion will be stricken, and such striking will not affect the validity of the remainder of this Ordinance. If any court determines that this Ordinance, in whole or in part, cannot be legally applied to any individual, group, entity, property, or circumstance, such determination will not affect the applicability of this Ordinance to any other individual, group, entity, property, or circumstance.

20

Section 3. Inclusion in the Broward County Code of Ordinances.

It is the intention of the Board of County Commissioners that the provisions of
this Ordinance become part of the Broward County Code of Ordinances as of the
effective date. The sections of this Ordinance may be renumbered or relettered and the

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Coding:

1	
1	word "ordinance" may be changed to "section," "article," or such other appropriate word
2	or phrase to the extent necessary in order to accomplish such intention.
3	Section 4. Effective Date.
4	This Ordinance is effective as provided by law.
5	
6	PROPOSED
7	ENACTED
8	FILED WITH THE DEPARTMENT OF STATE
9	EFFECTIVE
10	
11	Approved as to form and legal sufficiency: Andrew J. Meyers, County Attorney
12	By <u>/s/ Maite Azcoitia 08/05/2020</u>
13	Maite Azcoitia (date)
14	Deputy County Attorney
15	
16	
17	
18	
19	
20	
21	
22	MA/gmb
23	Ch9TreeTrimmer 08/05/2020 #41000_0001
24	#41009-0001
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