



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**  
**Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

**MEMORANDUM**

**DATE:** May 18, 2022

**TO:** Windelle Jean- Pierre, Purchasing Agent Senior  
Purchasing Division

**THRU:** Sandy-Michael McDonald, Director  
Office of Economic and Small Business Development

**FROM:** Maribel Feliciano, Assistant Director  
Office of Economic and Small Business Development

**RE:** **Bid No. TRN2124144C1- Ravenswood Stainless Steel  
Pipe Replacement  
County Business Enterprise (CBE) Review**

SANDY-MICHAEL MCDONALD  
Digitally signed by SANDY-MICHAEL MCDONALD  
Date: 2022.05.27 11:21:00  
-04'00'

MARIBEL FELICIANO  
Digitally signed by MARIBEL FELICIANO  
Date: 2022.05.18 09:41:35  
-04'00'

The Office of Economic and Small Business Development (OESBD) has conducted a review of the respondent's CBE participation for the above referenced contract. CBE participation for this solicitation is calculated on the base bid amount. One (1) bid was received and reviewed. An overview is provided as follows:

The CBE Goal for this project: 25%

**Met the CBE Requirements:**

<u>Firm</u>	<u>Category</u>	<u>Percentage</u>
RF Environmental Services, Inc. (prime)	CBE	100%

- Contractor's Bid Amount: \$469,000.00
- CBE Participation Commitment: 100%

**Compliance Comments:**

RF Environmental Services, Inc., a CBE certified firm, initially did not submit a CBE Letter of Intent (LOI) with their bid package. The firm was given three (3) business days to provide their CBE commitment on the required LOI form and/or provide

CBE Bid Review  
Ravenswood Stainless Steel Pipe Replacement

**Compliance Comments (cont.):**

documentation of their good faith efforts to meet the 25% CBE goal. RF Environmental Services, Inc. submitted a CBE Letter of Intent (LOI) listing themselves for 100% CBE participation. The revised LOI was submitted within the required three-day period. Therefore, RF Environmental Services, Inc. is in compliance with the CBE program requirements of the solicitation.

cc: Angela Douglas, Capital Project Management Administrator, BCT  
Donna-Ann Knapp, Small Business Development Manager, OESBD  
James Vose, Jr., Small Business Development Specialist, OESBD