



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**

**Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301  
954-357-6400 • FAX 954-357-5674 • TTY 954-357-5664

**MEMORANDUM**

**DATE:** February 14, 2020

**TO:** Michal Durden, Senior Purchasing Agent  
Purchasing Division

**THRU:** Sandy Michael-McDonald, Director  
Office of Economic and Small Business Development

SANDY-MICHAEL MCDONALD  
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Date: 2020.02.20 13:28:15  
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**FROM:** Maribel Feliciano, Assistant Director  
Office of Economic and Small Business Development

MARIBEL FELICIANO  
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Date: 2020.02.14 15:21:58  
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**SUBJECT: RFP No. PNC2119437P1, Environmental Planning and Acoustical Consulting Services Disadvantaged Business Enterprise (DBE) Evaluation**

The Office of Economic and Small Business Development (OESBD) conducted a review of the respondents' compliance to the Disadvantaged Business Enterprise (DBE) Program requirements for the above-referenced solicitation. An overview is provided as follows:

**The DBE Goal for this project is: 17%**

**Met the DBE Requirements:**

<b><u>Firm Name</u></b>	<b><u>Category</u></b>	<b><u>Percentage</u></b>
<b>• The Corradino Group, LLC (Prime)</b>		
Airquest Environmental, Inc.	DBE	9.00%
Nova Consulting, Inc.	DBE	4.00%
The Chappell Group, Inc.	DBE	<u>4.00%</u>
<b>Total</b>		<b>17.00%</b>
 <b>• Environmental Science Associates (Prime)</b>		
Cherokee Enterprises, Inc.	DBE	9.00%
Garth Solutions, Inc.	DBE	3.00%
Jacobsen/Daniels Associates, LLC	DBE	3.00%
MSE Group, LLC	DBE	<u>2.00%</u>
<b>Total</b>		<b>17.00%</b>

**RFP No. PNC2119437P1, Environmental Planning and Acoustical Consulting Services  
Disadvantaged Business Enterprise (DBE) Evaluation**

**Met the DBE Requirements (continued):**

<b><u>Firm Name</u></b>	<b><u>Category</u></b>	<b><u>Percentage</u></b>
• <b>Harris Miller Miller &amp; Hanson, Inc. (Prime)</b>	DBE	35.00%
Airquest Environmental, Inc.	DBE	3.00%
Gartek Engineering Corp	DBE	6.00%
Montgomery Consulting Group, Inc.	DBE	5.00%
Quest Corporation of America, Inc.	DBE	<u>4.00%</u>
<b>Total</b>		<b>53.00%</b>

**DBE Compliance Comments:**

The Corradino Group, LLC and Environmental Science Associates submitted Letters of Intent (LOIs) with their respective submittals that met the established DBE goal. The Corradino Group, LLC and Environmental Science Associates are deemed to have met the DBE solicitation requirements.

Harris Miller & Hanson, Inc. did not submit LOIs with its solicitation response. The firm was given three (3) business days within which to provide LOIs that meet the DBE goal or provide documentation of its good faith efforts to meet the goal. Harris Miller & Hanson, Inc. submitted LOIs that met the goal within the stipulated timeframe and is deemed to be compliant with the DBE requirements of the solicitation.

cc: Donna-Ann Knapp, Small Business Development Specialist, BCAD/OESBD