



**TO:** Michelle Lemire, Purchasing Agent  
Purchasing Division

**FROM:** Scott Campbell, Director  
Facilities Management Division

**SUBJECT:** Solicitation No: PNC2119543C1 - Job Order Contract (JOC) Step 2

Recommended Vendor: Lee Construction Group, Inc.  
 Recommended Group(s)/Line Item(s): Aviation Department Open Market  
 Initial Award Amount: \$ 4,750,000.00 Potential Total Amount: \$ 11,875,000.00  
 Initial Contract Term: 2 years Contract Term, including Renewals: 5 years

**CONCURRENCE:**

The agency has reviewed Vendor’s response(s) for specification compliance and Vendor responsibility, which includes license requirements (if applicable). I have reviewed all documents including the Vendor Questionnaire and after careful evaluation, I concur with recommendation for award to the Vendor.

**FINANCIAL BACKGROUND/D & B REPORT: (check one)**

I am satisfied with the Vendor’s financial background and/or rating and payment performance.  
 Not applicable. Payment and Performance bonds are required for this project.

**LITIGATION HISTORY: (check one)**

I have reviewed the Litigation History Form and there is no issue of concern.  
 Litigation History was reported and reviewed during Step 1 solicitation: PNC2119543R1, Request for Qualifications – Job Order Contract.

**PAST PERFORMANCE: (check all that apply)**

Reference Verification Forms are not required.  
 References reported and verified in Step 1 solicitation: PNC2119543R1 Request for Qualifications – Job Order Contract.

**OR**

Reference Verification Forms are not required: Commodity only purchase (less than \$250,000); Service less than \$100,000 and the Vendor has a Performance Evaluation within the past three years.

**NON-CONCURRENCE:**

I do not concur. Detailed reason for non-concurrence is attached, including the reference to any bid requirement.

TYPED NAME OF SIGNER: Scott Campbell TITLE: Director  
 (Individual authorized to administer the contract.)

SIGNATURE: SCOTT CAMPBELL Digitally signed by SCOTT CAMPBELL Date: 2020.11.18 14:51:28 -05'00' DATE: 11-18-2020