



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT
Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

MEMORANDUM

DATE: May 7, 2020

TO: Windelle Jean-Pierre, Purchasing Agent Senior
Purchasing Division

FROM: Sandy-Michael McDonald, Director *SM*
Office of Economic and Small Business Development

SUBJECT: RFP No. PNC2119955P1 - General Planning Consultant Services for the
Transportation Department- **Surtax**
County Business Enterprise (CBE) Evaluation

This memorandum supersedes the memorandum dated March 30, 2020.

The Office of Economic and Small Business Development (OESBD) conducted a review of the respondents' compliance with CBE Program requirements for the above referenced project. An overview is provided as follows:

The CBE goal for this project: 25%

Met the CBE Requirements:

<u>Firms</u>	<u>Category</u>	<u>Percentage</u>
CDM Smith Inc. (Prime)		
Cyriacks Environmental Consulting Services, Inc	CBE	3%
HBC Engineering Company	CBE	17%
Holt Communications, Inc.	CBE	5%
Total		25%
CTS Engineering, Inc. (Prime)		
Adept Public Relations, LLC.	CBE	10%
Hammond & Associates, Inc.	CBE	5%
The Leap Group, LLC	CBE	10%
Via Planning, Inc.	CBE	5%
Total		30%

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H. W. Lochner, Inc. (Prime)

Dickey Consulting Services, Inc.	CBE	5%
Cyriacks Environmental Consulting Services, Inc	CBE	10%
Premiere Design Solutions, Inc.	CBE	5%
Ross Engineering, Inc.	CBE	5%
Total		<u>25%</u>

Kimley-Horn and Associates, Inc. (Prime)

Via Planning, Inc.	CBE	3%
Cartaya & Associates Architects PA	CBE	2%
Cyriacks Environmental Consulting Services, Inc	CBE	2%
Connetics Transportation Group, Inc	CBE	5%
Florida ITS Engineers LLC	CBE	3%
Holt Communications, Inc.	CBE	10%
Total		<u>25%</u>

Kittelson & Associates, Inc. (Prime)

Holt Communications, Inc.	CBE	8%
Premiere Design Solutions, Inc.	CBE	17%
Total		<u>25%</u>

The Corradino Group, Inc. (Prime)

Florida ITS Engineers LLC	CBE	8%
Anthony Brunson, P.A.	CBE	10%
Via Planning, Inc.	CBE	5%
Garth Solutions, Inc.	CBE	7%
Total		<u>30%</u>

Whitehouse Group Inc. (Prime)

Total	CBE	<u>60%</u>
		60%

WSP USA Inc. (Prime)

Premiere Design Solutions, Inc.	CBE	10%
Via Planning, Inc.	CBE	11%
Dickey Consulting Services, Inc.	CBE	2%
Holt Communications, Inc.	CBE	2%
Total		<u>25%</u>

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Met the CBE Requirements (cont'd):

<u>Firm</u>	<u>Category</u>	<u>Percentage</u>
Tindale-Oliver & Associates, Inc. (Prime)		
Connetics Transportation Group, Inc	CBE	TBD
Adams Consulting Group, Inc.	CBE	TBD
	Total	<u>25%</u>

CBE Compliance Comments:

CDM Smith Inc., CTS Engineering, Inc., H. W. Lochner, Inc., Kimley-Horn and Associates, Inc., and WSP USA Inc. submitted the required documentation in accordance with the solicitation's requirements and are compliant with the CBE program requirements.

Whitehouse Group Inc., The Corradino Group, Inc., and Kittelson & Associates, Inc. were given three (3) business days to provide Letters of Intent (LOIs) or documentation demonstrating their good faith efforts to meet the goal. Whitehouse Group Inc., The Corradino Group, Inc., and Kittelson & Associates, Inc. submitted LOIs that met the 25% CBE goal and are therefore compliant with the CBE program requirements of this solicitation.

In OESBD's CBE compliance memo dated March 30, 2020, OESBD reviewed Tindale-Oliver & Associates, Inc.'s submitted LOIs and application for evaluation of good faith effort and deemed the firm non-compliant with the CBE requirements of this solicitation. Post OESBD's review, OESBD was informed that Tindale-Oliver & Associates, Inc. has committed to meeting the 25% CBE goal for this solicitation in response to the Director of Purchasing's 48-hour memorandum. OESBD will accept Tindale-Oliver & Associates, Inc.'s revised CBE commitment based on the information provided by Purchasing and Tindale-Oliver & Associates, Inc. OESBD is requiring that Tindale-Oliver & Associates, Inc. provide revised LOIs to OESBD by the close of business on Monday, May 11, 2020. Therefore, it is determined that Tindale-Oliver & Associates, Inc. is compliant with the CBE program requirements of this solicitation.

CBE Compliance History:

The following is a report of the respondents' CBE compliance history for active projects and projects completed within the last five (5) years of the RFP's opening date compiled from various sources including Contract Central, OESBD's Database (ALTs) and Monthly Utilization Reports (MURs):

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OESBD found no active or completed projects with CBE requirements within the last 5 years for **CTS Engineering, Inc., H. W. Lochner, Inc., Kittelson & Associates, Inc., The Corradino Group, Inc., Whitehouse Group Inc., Tindale-Oliver & Associates, Inc., or WSP USA Inc.**

CDM Smith Inc. has the following active projects with CBE goals:

Project Name	Project Number	Amount Paid to CBE Firms
Continuing Services for Water Treatment and Raw Water Production Systems	R1025211R1	\$736,106.79
NRWWTP Electric Load Center and Motor Control Centers Rehab	R1151105P1	\$234,819.92
Master Pump Station 450 Improvements	Y1099512R1	\$877,697.00

Source: MURs and OESBD Compliance Memorandum

CDM Smith Inc. has the following completed project with a CBE goal:

Project Name	Project Number	Amount Paid to CBE Firms
Retail Potable Water and Wastewater Master Plan	R1090025P1	\$269,403.75

Source: OESBD Compliance Memorandum

Kimley-Horn and Associates, Inc. has the following active projects with CBE goals:

Project Name	Project Number	Amount Paid to CBE Firms
Design Services for Wiles Road from Riverside Drive to Rock Island Road - Project: 5413	R1226729P1	\$137,699.24
Airport Planning Consulting Services	R1277902P1	\$164,888.56
Wiles Road (Rock Island to SR 7/US 441)	R1032212R1	\$13,959.34*

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Kimley-Horn and Associates, Inc. (cont'd):

Project Name	Project Number	Amount Paid to CBE Firms
Design Services for Wiles Road from University Drive to Riverside Drive	R2113749P1	\$133,518.30

Sources: ALTS and MURs

*Based on MUR from August 2014

OESBD found no completed projects with CBE requirements within the last 5 years for **Kimley-Horn and Associates, Inc.**

cc: Nichole Francis, Small Business Development Specialist, OESBD