



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT  
Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

**MEMORANDUM**

**DATE:** November 9, 2020

**TO:** Robin Swanson, Contract Grant Administrator Senior  
Facilities Management Division

**THRU:** Sandy-Michael McDonald, Director  
Office of Economic and Small Business Development

**FROM:** Maribel Feliciano, Assistant Director  
Office of Economic and Small Business Development

**SUBJECT:** Contract No. R1326208P1X – Security Guard Services –  
CBE Compliance Review for Second Amendment to the Agreement –  
Prime Vendor: **Westmoreland Protection Agency, Inc.**

SANDY-MICHAEL MCDONALD  
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Date: 2020.11.12 15:11:02 -05'00'

MARIBEL FELICIANO  
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Date: 2020.11.12 14:46:15 -05'00'

The Office of Economic and Small Business Development (OESBD) has conducted a review of Westmoreland Protection Agency Inc’s CBE participation as of November 6, 2020. The CBE goal for this contract is reserved for certified CBE firms. Westmoreland Protection Agency, Inc. a certified CBE firm at the time of award, committed to 100% CBE participation.

On March 8, 2016 this contract was awarded in the amount of \$9,784,431.00 to Westmoreland Protection Agency, Inc. for an initial three (3) year contract term agreement. The contract was authorized for renewal for an additional two (1) one-year periods for a total of five years. An overview is provided as follows:

<u>CBE Firm</u>	<u>CBE Commitment</u>	<u>Verified Amount</u>
Westmoreland Protection Agency, Inc. (Prime)	100%	\$11,538,051.01

- Initial three (3) year contract amount: \$9,784,431.00
- First one (1) year renewal amount and term: \$3,261,476.96 - (4/29/19 to 4/28/20)
- First (1<sup>st</sup>) Amendment (living wage adjustment) amount: \$130,882.53
- Second one (1) year renewal amount: \$3,261,476.96
- Second (2<sup>nd</sup>) Amendment Not-To-Exceed Amount and extension of term: \$2,016,412.83 - (4/28/20 to 12/31/21)
- Optional Services Amount: \$1,630,738.48
- Total five-year revised contract not-to-exceed amount including all amendments: \$20,085,418.64
- Total amount Broward County paid to the CBE prime vendor: \$11,538,051.01

Contract#R1326208P1X – Security Guard Services – CBE Compliance Evaluation for Second One (1) Year Renewal for Westmoreland Protection Agency, Inc. (WPA, Inc.)

- Total amount verified paid to CBE firm as of 11/6/20: \$11,538,051.01
- CBE attainment to date:100% (\$11,538,051.01/\$11,538,051.01)

**Compliance Comments:**

Westmoreland Protection Agency, Inc. a certified CBE firm has achieved 100% CBE participation as of November 6, 2020. The using agency stated that the second amendment will add \$2,016,412.83 not-to-exceed amount and extend the contract through December 31, 2021 and provide price adjustment for extension and living wage changes. Payment to the prime CBE firm was verified through an independent payment verification process. The CBE commitment for this project remains at 100%. OESBD will continue to monitor this project through completion for CBE Goal compliance.

Cc: Marcia Young, Small Business Development Specialist, OESBD