



Finance and Administration Services Department

PURCHASING DIVISION

115 S. Andrews Avenue, Room 212, Fort Lauderdale, Florida 33301 | 954-357-6066 | FAX 954-357-8535 | broward.org/Purchasing
Hours of Operation: Monday through Friday 8:30 a.m. to 5:00 p.m.

INTERIM AWARD MEMORANDUM CHECKLIST

Date: July 17, 2019

To: Bertha Henry, County Administrator

BRENDA BILLINGSLEY
Digitally signed by BRENDA BILLINGSLEY
Date: 2019.07.19 12:26:47 -04'00'

Thru: Brenda J. Billingsley, Director of Purchasing

Thru: Christine Calhoun, Purchasing Manager

CHRISTINE CALHOUN
Digitally signed by CHRISTINE CALHOUN
Date: 2019.07.17 17:30:40 -04'00'

From: Frances Perez, Purchasing Agent **FRANCES PEREZ**

Digitally signed by FRANCES PEREZ
Date: 2019.07.17 17:27:53 -04'00'

Subject: Contract No. and Title: V1191414X1, Bus Tire Leasing

1. INTERIM AWARD INFORMATION:

Fixed Open End Split Award

Vendor: Michelin North America Inc.

Vendor Number: VS00001877

Award: Not to exceed 400,000 over potential six-month period

Contract Period: Initial one-month term July 21, 2019 through August 20, 2019

Renewal Periods: Five one-month optional renewal terms

2. INTERIM CONTRACT PERIOD:

Upon approval, the interim contract shall start on July 21, 2019 and shall continue, on a month-to-month basis, for a period not-to-exceed six (6) months or until award of a new contract, whichever is earlier.

3. SOLICITATION INFORMATION:

Contract No. V1191414B1, Bus Tire Leasing, was awarded to Michelin North America, Inc. and commenced on April 22, 2014 for an initial two-year period at an estimated amount of \$2,398,959 with two (3) one-year renewal options for a five-year potential total estimated amount of \$7,134,889 that included optional items in the estimated amount of \$4,735,930.

Expenditures to date are \$4,508,511.48.

4. BASIS FOR AWARD:

Prior to the expiration of Contract V1191414B1, a 90-day extension was exercised which expires on July 20, 2019. An interim contract is needed to continue services until a new contract is in place. A competitive procurement has been prepared and will be advertised within one week. A lapse in services to supply this vital service would cause a negative impact on the day-to-day operations of the Transit Division. This interim contract will provide continuity of bus tire leasing services until a replacement contract is awarded.

5. Office of Economic and Small Business Development (OESBD):

This contract was open to General Public, determined Race Neutral by OESBD.

6. ADDITIONAL INFORMATION AND/OR SUMMARY:

Michelin North America, Inc. has agreed to enter into Interim Contract No. V1191414X1, under the same prices, terms and conditions of the current Contract No. V1191414B1, (Exhibit 1).

Two Vendor Performance Evaluation have been completed for Michelin North America, Inc.; they have an overall rating of 4.10 out of a possible rating of 5.0.

All County buses currently are equipped with Michelin leased tires which includes, but not limited to, mounting, repair, balance, pressure check, delivery and pickup services. An interim contract for continuity of bus tire leasing is required to maintain the County bus fleet and service to the public.

For another vendor to provide leased tires on an interim basis would be cost prohibitive because of the requirement to supply new tires and amortization of the minimum of thirty (30) days mobilization to provide the tires and service. It would also require the County to purchase the current tires for the entire fleet without corresponding service which would not be cost effective and in the County's best interest.

Chronology of Events Leading to Interim Contract Request:

February 02, 2019 –Incomplete Requisition package; requested Client Agency provide information

April 15, 2019 – 90-Day Extension approved through July 20, 2019.

April 17, 2019 – Draft solicitation sent to Client Agency for review/approval.

April 17, 2019 – April 26, 2019 – Agent requested information (bid lines, quantities, ICE

July 05, 2019 – Final Draft solicitation to Client Agency requesting maximum quantities on two bid lines

July 17, 2019 – Client Agency returned Final Draft solicitation; provided requested quantity information

July 17, 2019 - Final bid draft routed for internal review to advertise.

7. APPROVE:

In accordance with the June 11, 2019 Agenda Item No. 74, approved by the Board of County Commissioners, the County Administrator is authorized to approve contract awards including those with single bidders or rejected bidders, execute and terminate agreements, and approve contract amendments for projects listed in Exhibit 1 of the Agenda, in excess of the current delegated authority of the County Administrator during the 2019 Board Summer Recess, June 12, 2019 through August 12, 2019 (Exhibit 2).

Exhibits:

Exhibit 1 - Michelin North America, Inc. response dated May 28, 2019 - Interim Contract

Exhibit 2 – June 11, 2019 Agenda Item 74

APPROVAL AUTHORITY FOR AWARDS \$400,001 - \$500,000 and as delegated

APPROVE

DISAPPROVE

County Administrator

Date