



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

MEMORANDUM

DATE: July 30, 2021

TO: Peggy Cadeaux, Senior Purchasing Agent
Purchasing Division

THRU: Sandy-Michael McDonald, Director *SM*
Office of Economic and Small Business Development

FROM: Maribel Feliciano, Assistant Director *MF*
Office of Economic and Small Business Development

RE: **Bid No. TRN2122277B1- Information Technology (IT) Temporary
Personnel Services
Disadvantaged Business Enterprise (DBE) Review**

This memorandum supersedes the May 20, 2021 memorandum.

The Office of Economic and Small Business Development (OESBD) has conducted a review of the respondents' DBE participation for the above referenced contract. An overview of the DBE Participation for the five (5) respondents as provided by the Purchasing Division is provided as follows:

The DBE Goal for this project: 10%

Met the DBE Requirements

| <u>Firm</u> | <u>Category</u> | <u>Percentage</u> |
|---------------------------------------|-----------------|-------------------|
| Information Consultants, Inc. (prime) | DBE | 10% |

- Contractor's Bid Amount: \$2,960,624.00
- DBE Participation Commitment: 10%

| | | |
|------------------------------------|-----|-----|
| Cochhbha Enterprises, Inc. (prime) | | |
| Insure A. Temp, Inc. | DBE | 10% |

- Contractor's Bid Amount: \$3,254,192.16
- DBE Participation Commitment: 10%

Met the DBE Requirements (cont.)

| <u>Firm</u> | <u>Category</u> | <u>Percentage</u> |
|---|------------------------|--------------------------|
| TECKpert, LLC (prime) | DBE | 100% |
| <ul style="list-style-type: none"> • Contractor's Bid Amount: \$3,307,811.00 • DBE Participation Commitment: 100% | | |
| Crown Services, Inc. (prime) | | |
| Maynard Enterprises, Inc. | DBE | 10% |
| <ul style="list-style-type: none"> • Contractor's Bid Amount: \$3,342,736.00 • DBE Participation Commitment: 10% | | |
| V Green Enterprises (prime) | | |
| Sigma Systems, Inc. dba Sigma, Inc. | DBE | 15% |
| <ul style="list-style-type: none"> • Contractor's Bid Amount: \$3,725,208.68 • DBE Participation Commitment: 15% | | |

Compliance Comments:

Information Consultants, Inc.; Cochhbha Enterprises, Inc.; TECKpert, LLC; Crown Services, Inc. and V Green Enterprises are all compliant with the DBE Program Requirements of the solicitation. Information Consultants, Inc., a DBE certified firm, initially did not submit a DBE Letter of Intent (LOI) with their bid package. The firm was given three (3) business days to provide their DBE commitment on the required LOI form and/or provide documentation of their good faith efforts. The firm submitted an LOI totaling 10% DBE participation within the requested timeframe. Therefore, Information Consultants, Inc. is deemed compliant with the DBE requirements of the solicitation.

Cochhbha Enterprises, Inc. initially did not submit a DBE Letter of Intent (LOI) with their bid package. The firm was given three (3) business days to provide their DBE commitment on the required LOI form and/or provide documentation of their good faith efforts. The firm submitted an LOI totaling 10% DBE participation within the requested timeframe. Therefore, Cochhbha Enterprises, Inc. is deemed compliant with the DBE requirements of the solicitation.

TECKpert, LLC, a DBE certified firm, initially did not submit an executed DBE Letter of Intent (LOI) with their bid package. The firm was given three (3) business days to provide their DBE commitment on the required LOI form and/or provide documentation of their good faith efforts. The firm submitted an LOI totaling 100% DBE participation within the requested timeframe. Therefore, TECKpert, LLC is compliant with the DBE program requirements for this solicitation.

Bid No. TRN2122277B1- IT Temporary Personnel Services
DBE Review Memo

Compliance Comments (cont.):

Crown Services, Inc., initially did not submit a DBE Letter of Intent (LOI) with their bid package. The firm was given three (3) business days to provide their DBE commitment on the required LOI form and/or provide documentation of their good faith efforts. The firm submitted an LOI totaling 10% DBE participation within the requested timeframe. Therefore, Crown Services, Inc. is deemed compliant with the DBE requirements of the solicitation.

VGreen Enterprises initially did not submit a DBE Letter of Intent (LOI) with their bid package. The firm was given three (3) business days to provide their DBE commitment on the required LOI form and/or provide documentation of their good faith efforts. The firm submitted an LOI totaling 15% DBE participation within the requested timeframe. Therefore, VGreen Enterprises is deemed compliant with the DBE requirements of the solicitation.

cc: Tara Lewis, Project Program Coordinator Senior, BCT
James Vose, Jr., Small Business Development Specialist, OESBD



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

LETTER OF INTENT BETWEEN BIDDER/OFFEROR AND DISADVANTAGED BUSINESS ENTERPRISE (DBE) / AIRPORT CONCESSIONS DISADVANTAGED BUSINESS ENTERPRISE (ACDBE) SUBCONTRACTOR/SUPPLIER
(Form to be completed and signed for each DBE/ACDBE firm)

| | |
|---|---|
| Solicitation Number: TRN2122277B1 | Project Title: Information Technology (IT) Temporary Personnel Services |
|---|---|

Bidder/Offeror Name: VGreen Enterprises

Address: 1188 NW 82nd Avenue City: Coral Springs State: FL Zip: 33071

Authorized Representative: Vernal Green Phone: 954-865-1354

DBE/ACDBE Subcontractor/Supplier Name: SIGMA SYSTEMS INC (DBA SIGMA INC)

Check one: Address: 201 BOSTON POST RD W STE 201

DBE City: MARLBOROUGH State: MA Zip: 01752 Phone: (508) 925-3222

ACDBE Authorized Representative: SHAMA NANNAPANENI

- A. This is a letter of intent between the bidder/offeror on this project and a DBE/ACDBE firm for the DBE/ACDBE to perform subcontracting work on this project, consistent with Title 49 CFR Parts 26 or 23 as applicable.
- B. By signing below, the bidder/offeror is committing to utilize the above-named DBE/ACDBE to perform the work described below.
- C. By signing below, the above-named DBE/ACDBE is committing to perform the work described below.
- D. By signing below, the bidder/offeror and DBE/ACDBE affirm that if the DBE/ACDBE subcontracts any of the work described below, it may only subcontract that work to another DBE/ACDBE if it wishes to receive DBE/ACDBE credit for said work.

| Work to be performed by DBE/ACDBE Firm | | | |
|--|--------|----------------------------|---|
| Description | NAICS* | DBE/ACDBE Contract Amount† | DBE/ACDBE Percentage of Total Project Value |
| Temporary Help Services | 561320 | | 15% |
| | | | |
| | | | |

AFFIRMATION: I hereby affirm that the information above is true and correct.

Bidder/Offeror Authorized Representative

Vernal Green Digitally signed by Vernal Green
Date: 2021.07.28 22:37:38 -04'00' Owner 07/28/2021
(Signature) (Title) (Date)

DBE/ACDBE Subcontractor/Supplier Authorized Representative

Shama Nannapaneni President/CEO 7/29/2021
(Signature) (Title) (Date)

* Visit <http://www.census.gov/eos/www/naics/> to search. Match type of work with NAICS code as closely as possible.
† To be provided only when the solicitation requires that bidder/offer include a dollar amount in its bid-offer.

In the event the bidder/offeror does not receive award of the prime contract, any and all representations in this Letter of Intent and Affirmation shall be null and void.