




Transportation Department

FLEET SERVICES DIVISION

3201 W. Copans Road, Building 4, 2nd Floor • Pompano Beach, Florida 33069 • 954-357-8061

TO: Sonia Lovett, Purchasing Manager
Purchasing Division

FROM: Ross Meslin, Director 
Fleet Services Division

DATE: June 14, 2022

SUBJ: Request for Authorization to Piggyback of Sourcewell Contract No.: 032521—
Aftermarket Vehicle Parts and Supplies

The Broward County Fleet Services Division (FSD) is seeking a contractual mechanism for the purchase of aftermarket vehicle parts and supplies. These commodities are required to ensure timely maintenance and repairs of the vehicles and equipment assets for the Fleet Services Division and various other Broward County agencies.

Fleet Services Division has identified the availability of a cooperative contract option through Sourcewell. The Sourcewell Aftermarket Vehicle Parts and Supplies Contract, #032521, will allow the County to take advantage of lower costs available through competitive prices and access to a wide range of aftermarket repair, replacement, and maintenance parts, supplies and services, which will guarantee a reduction of administrative costs.

Benefits of using these contracts include

- Availability of a wide range of aftermarket repair, replacement, maintenance parts, supplies and services.
- Contract pricing discount ranging from 20%-60% off list price.
- Prices include all cost including delivery.
- All equipment, products, supplies, and services are covered by a warranty that is the industry standard or better.

Further, the Sourcewell Aftermarket Vehicle Parts and supplies contract term is from May 19, 2021, to May 19, 2025. The existing Aftermarket Automotive Parts Contract, TRN2118949B1, awarded November 1, 2019, for a three-year term, will expire October 31, 2022. Fleet Services is requesting this piggyback to start November 1, 2022, to ensure continuity of operations and ensure access to this commodity.

County Aftermarket Automotive Parts purchases over the 3-year contract

Division	3- Year Total Use
AVIATION - MAINTENANCE	\$47,459.37
FLEET SERVICES	\$2,154,428.43
HIGHWAY & BRIDGE MAINTENANCE	\$72,710.58
PORT EVERGLADES - OPERATIONS DIVISION	\$60,112.16
TRANSIT	\$140,717.00
WATER & WASTEWATER OPERATIONS	\$51,968.74
Total(s)	\$2,527,396.28

The initial contract period requested, commencing November 1st, 2022, through May 19, 2025, with initial award amount of \$5,166,666.67.

Additionally, the terms of the Sourcewell contract stipulate that this contract may be extended up to one additional one-year period upon the request of Sourcewell and with written agreement by Vendor(s). Fleet services is requesting this piggyback option is available for the extended period upon agreement of all parties and approval of the Director of Purchasing with a potential award amount for the extended one-year term of \$2,000,000.00.

The Office of Economic and Small Business Development reviewed the Request for Goal Assignment Form under the Small Business Enterprise Program and determined that no goals will apply to this request.

Use of this contract will save time and money thereby guaranteeing County access to various vendors for procurement of aftermarket vehicle parts and supplies. It is for this reason that Fleet Services Division requests permission to access the Sourcewell Contracts for aftermarket parts and supplies listed on the attachment.

Feel free to contact me directly should you have any questions or concerns regarding this request at 954-357-6492.

C: J. Porras, Fleet Services Manager, Fleet Services Division