

Finance and Administrative Services Department
RECORDS, TAXES, AND TREASURY DIVISION / Treasury Section
 115 S. Andrews Avenue, Room A400 • Fort Lauderdale, Florida 33301 • 954-357-7245 • FAX 954-357-5731

MEMORANDUM

DATE: March 5, 2021
 TO: Gary Mehringer, Assistant Director
 THRU: Aecha Schot, Accounting Manager
 FROM: Lynouse Telfort, Administrative Assistant
 SUBJECT: Board Approval Items 04/06/2021

Aecha Schot
 Digitally signed by
 AECHA SCHOT
 Date: 2021.03.05
 10:35:12 -05'00'

Lynouse Telfort
 Digitally signed by
 LYNOUSE TELFORT
 Date: 2021.03.05
 09:43:22 -05'00'

Questions often arise regarding the status of uncashed checks that are presented to the Board to be voided. Based on our experience, the questions generally fall into the following categories:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

The following are explanations for the **checks listed on Exhibit 1 that are outstanding** and fall into the above-mentioned categories.

1. Checks that are \$5,000.00 or more:

Check	Date	Name	Amount
1258039	10/15/20	SUNTRUST BANKS INC	\$86,180.95

This check was issued by the *Records, Taxes, and Treasury Division* for a tax refund. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

Check	Date	Name	Amount
1711847	10/19/20	BENGALI ASSOCIATION OF SOUTH FLORIDA INC	\$5,675.00

This check was issued by the *Cultural Division* for an invoice payment. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

Check	Date	Name	Amount
2018298	10/23/20	SILVERSTEIN MICHAEL J	\$5,337.51

This check was issued by the *Records, Taxes, and Treasury Division* for a tax certificate redemption. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

2. Checks made payable to the same payee:

Check	Date	Name	Amount
577934	10/09/20	GRACE MARTIN	\$106.80
577935	10/09/20	GRACE MARTIN	\$33.82

These checks were issued by the *Risk Management Division* for invoice payments. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
1710635	10/09/20	JAN SCHILL	\$169.52
1710636	10/09/20	JAN SCHILL	\$56.42
1710699	10/09/20	SLK FINANS LLC	\$75.87
1710700	10/09/20	SLK FINANS LLC	\$711.36
1712488	10/26/20	DAVID E KELLY REVOCABLE TRUST	\$152.42
1712489	10/26/20	DAVID E KELLY REVOCABLE TRUST	\$54.33

These checks were issued by *Water and Wastewater Services* for water refunds. The agency is contacting the payees to determine the status of the checks. If lost, check replacement affidavits will be sent to the payees and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
1710816	10/12/20	BBANDT	\$7.50
1710817	10/12/20	BBANDT	\$7.50

These checks were issued by the *Records, Taxes, and Treasury Division* for auto tag refunds. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks will be issued upon receipt of the completed forms.

3. Checks made payable to taxing authorities, municipalities, and government agencies:

None.

The following are explanations for the **checks listed on Exhibit 2 that have been replaced** and fall into the categories shown below:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

1. Checks that are \$5,000.00 or more:

Check	Date	Name	Amount
1710610	10/09/20	DUVAL FORD	\$105,040.00

This check was issued by the *Fleet Services Division* for an invoice payment. Check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1712889	10/28/20	MEMORIAL HEATH CARE SYSTEM	\$57,163.51

This check was issued by the *Human Services Department* for an invoice payment. Check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1715548	12/01/20	ART HIVE MAGAZINE LLC	\$5,050.00

This check was issued by the *Cultural Division* for an annual cultural event. Check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1718383	12/23/20	CAROLYN REAL	\$8,700.00
1718630	12/24/20	DELORES MCKENZIE	\$9,300.00
1718850	12/28/20	STRATEGIC CAPITAL REALTY LLC	\$11,534.00

These checks were issued by the *Family Success Administration Division* for rental assistance. Check replacement affidavits were submitted to the Accounting Division to reissue the checks.

Check	Date	Name	Amount
1719250	12/31/20	EASTSIDE IMMOBILIZATION LLC	\$5,000.00
1720988	01/19/21	BLACK SWAN SPECIAL EVENTS LLC	\$5,000.00

These checks were issued by the *Office of Economic and Small Business Development* for small business assistance. Check replacement affidavits were submitted to the Accounting Division to reissue the checks.

Check	Date	Name	Amount
1720288	01/11/21	ARLP REO 400 LLC	\$11,898.49
1720326	01/12/21	B Y REAL ESTATE HOLDINGS LLC	\$5,000.00

These checks were issued by the *Housing Finance and Community Redevelopment Division* for rental assistance. Check replacement affidavits were submitted to the Accounting Division to reissue the checks.

2. Checks made payable to the same payee:

Check	Date	Name	Amount
578059	10/15/20	ORTHO FLORIDA LLC	\$78.85
578060	10/15/20	ORTHO FLORIDA LLC	\$78.85
578061	10/15/20	ORTHO FLORIDA LLC	\$78.85
578062	10/15/20	ORTHO FLORIDA LLC	\$119.70
578063	10/15/20	ORTHO FLORIDA LLC	\$78.85

These checks were issued by the *Risk Management Division* for invoice payments. Check replacement affidavits were submitted to the Accounting Division to reissue the checks.

3. Checks made payable to taxing authorities, municipalities, and government agencies:

Check	Date	Name	Amount
1710510	10/08/20	SOUTH BROWAR HOSPITAL DISTRIC	\$17,725.13
1712627	10/26/10	SOUTH BROWAR HOSPITAL DISTRIC	\$415,663.08

These checks were issued by the *Human Services Department* for contracted services. Check replacement affidavits were submitted to the Accounting Division to reissue the checks.

AS/lt