



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex
115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301
954-357-6400 • FAX 954-357-5674 • TTY 954-357-5664

MEMORANDUM

DATE: March 15, 2022

TO: Bernadette Green, Purchasing Agent
Broward County Purchasing Division

THRU: Sandy-Michael McDonald, Director SANDY-MICHAEL MCDONALD
Digitally signed by SANDY-MICHAEL MCDONALD
Date: 2022.03.17 17:40:55 -04'00'
Office of Economic and Small Business Development

FROM: Maribel Feliciano, Assistant Director MARIBEL FELICIANO
Digitally signed by MARIBEL FELICIANO
Date: 2022.03.17 17:13:52 -04'00'
Office of Economic and Small Business Development

**SUBJECT: RFP No. GEN2122676P1, Consultant Services for Air Service
County Business Enterprise (CBE) Evaluation**

The Office of Economic and Small Business Development (OESBD) conducted a review of the respondents' compliance to the County Business Enterprise (CBE) requirements for this solicitation. An overview is provided as follows:

CBE Goal for this project: 8%

Met the CBE Requirements:

<u>Firm Name</u>	<u>Category</u>	<u>Percentage</u>
Mead & Hunt, Inc. (prime) ADG Strategy Group, Inc.	CBE	8.00%
Merchant Aviation, LLC (prime) Garth Solutions, Inc.	CBE	10.00%
Volaire Aviation, Inc. (prime) Adept Public Relations, LLC	CBE	8.00%

CBE Compliance Comments:

Merchant Aviation, Inc. submitted the required documentation in accordance with the solicitation's requirements and is compliant with the CBE Program requirements.

**RFP No. GEN2122676P1, Consultant Services for Air Service
County Business Enterprise (CBE) Evaluation**

Mead & Hunt, Inc. and Volaire Aviation, Inc. did not submit LOIs with their respective solicitation responses. The firms were each given three (3) business days to provide LOIs that meet the established 8% CBE goal or provide documentation of their respective good faith efforts to do so. Mead & Hunt, Inc. and Volaire Aviation, Inc. responded within the stipulated timeframe and provided LOIs that meet the established goal. Mead & Hunt, Inc. and Volaire Aviation, Inc. are compliant with the CBE requirements of the solicitation.

CBE Compliance History:

The following is a report of the respondents' CBE compliance history on active projects and projects completed within the last five (5) years of the RFP's opening date. The information is compiled from various sources including Contract Central, OESBD's Database (ALTs) and Monthly Utilization Reports (MURs):

Mead & Hunt, Inc.: OESBD found no active or completed projects with CBE requirements within the last 5 years.

Merchant Aviation, LLC: OESBD found no active or completed projects with CBE requirements within the last 5 years.

Voltaire Aviation, Inc.: OESBD found no active or completed projects with CBE requirements within the last 5 years.

Performance of Affiliated Entities:

The following is a report of the respondents' declared affiliated entities in meeting small business participation commitments on CBE projects completed within the last five (5) years of the RFPs opening date. The information is compiled from various sources including Contracts Central and OESBD's Database (ALTs):

Mead & Hunt, Inc. – No affiliated entities of principal(s) declared by vendor.

Merchant Aviation, LLC – No affiliated entities of principal(s) declared by vendor.

Voltaire Aviation, Inc. – No affiliated entities of principal(s) declared by vendor.

cc: Donna-Ann Knapp, Small Business Development Manager, OESBD