

**ADDITIONAL MATERIAL
REGULAR MEETING**

APRIL 6, 2021

**SUBMITTED AT THE REQUEST OF
COUNTY ADMINISTRATION**

TRI-COUNTY SURVEY RESULTS

County	In-Person Participation at Governing Body Meetings?	Date Opened	Restrictions / Notes	Building Open to In-Person Services?	Date Opened	Restrictions / Notes
Broward County	No	N/A		Yes	Nov. 2020	Facial coverings required, social distancing required, plexiglass dividers installed at public facing counters and between employee stations. Enhanced cleaning and sanitization is on-going.
Miami-Dade County	Yes	Jan. 2021	Employees and all participants must wear facial coverings and observe social distancing requirements in accordance with applicable law. Initially, public participation was from an overflow area created in the lobby of the building where audio and video to participate was provided. This provided participation from within the building. Approximately three weeks after, public participation was moved to the chambers in a controlled manner for face-to-face interaction. Miami-Dade Police and building security escorted speakers to and from the chambers from the overflow area.	Yes	N/A	Buildings were never closed to the public. County departments continued providing services, with some being by appointment. The 11th Judicial Circuit Court provided services based on the Florida court system instructions. Requirement for facial coverings, infrared cameras or handheld thermometers for monitoring temperature, social distancing, reporting of employees that have tested positive, self-monitoring, self-awareness, restrictions on return to work after exposure or testing positive, and having to answer a set of questions as people (including employees) enter the building.

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Palm Beach County	Yes	Aug 2020	Restricted room capacity. Blocked seating for social distancing. Mandatory mask wearing. Plexiglass shields between commissioners on dais and between positions at staff table. Hand sanitizer at all stations. Public podium microphones spray sanitized between speakers. Remote video center created for mask exempt or mask refusers to address board virtually during meetings. Enhanced security.	Yes	N/A	Most buildings have reopened with a few exceptions such as senior centers, libraries, recreation centers, etc., have remained open throughout the pandemic. However, in person services were limited or restricted and have been brought back slowly with COVID protocols in place. On-line services were expanded. Hand sanitizing and plexiglass shields were installed in public areas. In some buildings or offices, air scrubbers were installed and HVAC filters were upgraded. Social distancing is enforced. Staff are screened daily with a questionnaire and temperature check. Masks are mandatory for public and employees not in their work stations. Enhanced cleaning procedures are in place.

BROWARD COUNTY MUNICIPAL SURVEY RESULTS

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Coconut Creek	Yes	July 2020	Plexiglass, distancing, limited to 25 in the Chambers, extra sanitizing of facility and each time the public microphone is used, masks, hand sanitizers	Yes	Oct. 2020	Plexiglass, extra sanitizing throughout the day, masks, distancing, hand sanitizers.
Cooper City	Yes	June 2020	Temperature Checking at entrance for those attending, socially distancing seating, mask requirement, Plexiglass between members on dais, virtual option available for those not wishing to attend in person.	Yes	May 2020	Signage on social distance requirements, social distancing markings, mask requirements, plexiglass between counters, sanitizer available, appointments required for certain services.
Coral Springs	Yes	April 2021	Starting hybrid (in-person and virtual options) April 7, 2021. Social distance, face covering, reduced capacity, plexiglass between commissioners.	No	N/A	
Dania Beach	No	N/A		Yes	Mar. 2020	Face masks must be worn, temperature check at entrance of building. 6ft social distancing, hand sanitizer throughout the buildings/offices, check-in/number system for building permits/inquiries.

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Davie	Yes	Nov. 2020	The Town of Davie is following all CDC guidelines as well as state and county emergency orders.	No	N/A	
Deerfield Beach	Yes	July 2020	Public participation available in person or via virtual technology. Required to adhere to a temperature check, wear facial coverings and maintain social distancing. Chambers seats are separated; plexiglass installed; exit and entry arrows on floors for traffic flow.	Yes	N/A	City Hall never closed; always open in some capacity. required to adhere to a temperature check, wear facial coverings and maintain social distancing. COVID-19 checklist questions are asked upon entry; anyone with symptoms or exhibiting a fever will be asked to leave. Some departments operate by appointment only to limit waiting in a lobby area.
Fort Lauderdale	Yes	Oct. 2020	Followed CDC guidelines of physical distancing 6ft apart. Temperature checks via sensors, PPE , chair designations of where the public may sit.	Yes	Oct. 2020	Followed CDC guidelines of physical distancing 6ft apart. Temperature checks via sensors, PPE, only 2 people per elevator car.

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Hallandale Beach	Yes	Dec. 2020	The City holds public meetings in a hybrid format where the public is able to participate in person or virtually. The City observes social distancing and all in attendance are required to wear facial coverings. No more than 10 individuals are allowed in an area. At least 3 elected officials attend in-person from one area, while the public attending in-person are able to participate from a separate area. This area is setup with a podium and microphone. Staff is available at every meeting to coordinate public participation.	Yes	Oct. 2020	Development Services partially re-opened on October 5, 2020. Currently City Hall and Development Services are open Monday-Thursday 8am – 4pm. All staff and visitors are screened for temperature and all are required to wear facial coverings to enter the building. Lobby area sitting is limited as to observe social distancing, plexiglass dividers were installed at service counters, and scheduled cleaning and disinfecting is in place.
Hillsboro Beach	No	N/A		No	N/A	Projected opening of Town Hall on 5/3, unless conditions change. Social distancing and masks only. No temperature checks or health questions.
Hollywood			NO RESPONSE RECEIVED			
Lauderdale Lakes			NO RESPONSE RECEIVED			

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Lauderdale-by-the-sea	No	N/A	We have discussed our plans for reopening and we are looking to reopen Town Hall on a limited (one person at a time) basis on May 3 rd . The May 11 th Commission meeting is when we are hoping to have the Commission back in our chambers with limited (6' spaced apart) public invited to attend.	No	N/A	
Lauderhill			NO RESPONSE RECEIVED			
Lazy Lake			NO RESPONSE RECEIVED			
Lighthouse Point	No	N/A		No	N/A	Case by case access.
Margate	No	N/A		No	N/A	

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Miramar	Partial	N/A	<p>Members of the public have attended meetings if they have participatory roles in an agenda item. For example, a developer’s attorney attending on their behalf. The viewing public is invited to participate virtually by WebEx. A link is sent for registration and participation. At this time, City Hall is still closed to the public. Persons attending for a particular item are screened in the City Hall lobby upon entry (temperature, etc.), hand sanitizers are present for their use. In addition, the podium is fitted with plexiglass.</p>	Partial	N/A	<p>City Hall is still closed to the public, however, services such as, utility payments, building and permitting services and engineering services continued during pandemic. These services are facilitated by an appointment system in addition to virtual services. Safety measures include plexiglass installation at counters, etc., social distancing and screening requirements, to limit the number of people in lobbies. Individuals that come without appointments wait in designated areas with social distancing signs on the floor. Pedal (foot) operated hand sanitizers are present in all such areas, in addition to an increase in the frequency of cleaning for door handles, bathrooms and elevators. Services such as childcare, and parks resumed late last year in phases.</p>
North Lauderdale	No	N/A		No	N/A	

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Oakland Park	No			Yes	Sept. 2020	City Hall 1st floor only – Human Resources, Utility Billing, Parks and Recreation. (9-28-21) Building Department - Outside service only. Parks and Recreation – Lobby area open, youth sports and aftercare programing resumed, volunteer programming only. Hosting Adult virtual activities. Visitors are to remain on first floor only at City Hall and masks must be worn. Hand sanitizer stations are available.
Parkland	Yes	Nov. 2020	Masks, six feet distance, protective partitions, disinfectant spray and hand sanitizer, and limiting recognitions.	Yes	Mid 2020	Masks, six feet distance, protective partitions, disinfectant spray and hand sanitizer. There are several adjustments to operations, i.e. Building Department drop off and pick up box set outside, etc.
Pembroke Park	No	N/A		Yes	June 2020	Plexiglass at public facing counters, hand sanitizing stations throughout, facial covering, social distancing floor markers and signage.

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Pembroke Pines	No	N/A		Partial	Mar. 2021	Beginning Monday, March 29, 2021, the City of Pembroke Pines has modified COVID-19 restrictions on public access to the Building Department at City Hall. Staff will continue to provide essential services and will now have limited interactions with the public from Monday thru Thursday from 7:30 am to 5:00 pm. Face masks must be worn by all customers and permit counter staff while in the building. Permit counters have been equipped with plastic barriers between the applicant and the building department staff. Visitor issued # and is texted to come into the building when employee is available to speak to the person.
Plantation	No	N/A	We are evaluating the prospect of opening both the meetings and facilities to the public in May.	Partial	N/A	On a reservation basis only. Temperature checks, masks, and social distancing required.

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Pompano Beach	No	N/A	We are planning now to start having open meetings in May 2021.	No	N/A	Although our doors are locked, we make arrangements to conduct city business as the need arises.
Sea Ranch Lakes	Yes	Nov. 2020	Facial covering required. Seating 6 feet apart.	Yes	May 2020	Facial covering required. One resident/contractor allowed at the front desk at a time. Conference room adjacent to the office for overflow seating if more than one individual is at the front desk.
Southwest Ranches	No	N/A	We are targeting June 1 to resume in person, but we anticipate meetings being hybrid zoom/in person at that time. Facial coverings and social distancing will be required. All CDC guidelines and recommendations will be followed.	No	N/A	

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Sunrise	No	N/A	Commissioners, City Manager, City Clerk, Attorney and needed personnel meet in person at the Commission Chambers. We have an external access point in case anyone from the public might want to participate in person.	No	N/A	
Tamarac	No	N/A		Partial		Only the Building Department which handles people one on one. Masks must be worn, temperatures are taken, social distancing is maintained
West Park	No	N/A		No	N/A	
Weston	No	N/A		No	N/A	

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Wilton Manors	No	N/A		Yes	Oct. 2020	<p>We eliminated or reduced any in person meetings with the public, and do not allow any non-staff in the internal hallways. Staff are encouraged to not meet in person. We distanced staff and installed plexiglass dividers in offices that do not have space to distance. Masks are to be worn at all times. Most applications/forms and payments have been automated. There are deposit boxes in the lobby and in the parking lot for manual payments to be dropped off as well as any permitting forms/documents. We have also altered the flow of entry, installed hand sanitizer stations all over city hall and other city facilities, we require a sign-in log and temperature check upon entry into City Hall.</p>