



Finance and Administrative Services Department

RECORDS, TAXES, AND TREASURY DIVISION / Treasury Section

115 S. Andrews Avenue, Room A400 • Fort Lauderdale, Florida 33301 • 954-357-7245 • FAX 954-357-5731

MEMORANDUM

DATE: October 18, 2022

TO: Gary Mehringer, Assistant Director

THRU: Dwight Forrest, Accounting Manager

FROM: Samuel A. Boyd, Administrative Assistant

SUBJECT: Board Approval Items 11/15/2022

DWIGHT FORREST Digitally signed by DWIGHT FORREST
Date: 2022.10.18 17:03:57 -04'00'

Samuel A. Boyd Digitally signed by Samuel A. Boyd
Date: 2022.10.18 14:05:41 -04'00'

Questions often arise regarding the status of uncashed checks that are presented to the Board to be voided. Based on our experience, the questions generally fall into the following categories:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

The following are explanations for the **checks listed on Exhibit 1 that are outstanding** and fall into the above-mentioned categories.

1. Checks that are \$5,000.00 or more:

Check	Date	Name	Amount
1778901	05/16/22	INFINITY LAKESIDE LLC	\$9,593.35
1778906	05/16/22	PALM TRACE LANDINGS	\$11,014.48
1779192	05/18/22	ROCK ISLAND APARTMENTS	\$7,626.00
1779324	05/19/22	MERITWAVE INC	\$5,244.16
1780230	05/24/22	FA WYNDHAM LAKE LLC	\$12,416.36
1780305	05/25/22	HARMONY DEVELOPMENT CENTER INC	\$25,506.01
1780627	05/26/22	FA WYNDHAM LAKE LLC	\$9,987.96
1780997	05/31/22	Y.S. REAL ESTATE LLC	\$7,200.00

These checks were issued by *Family Success Administration Division* for rental assistance. The agency is contacting the payees to determine the status of the checks. If lost, check replacement affidavits will be sent to the payees and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
1278864	05/06/22	CENTENNIAL BANK	\$6,369.37
1278926	05/06/22	FEDEX PT	\$29,331.76
1279607	05/23/22	BSHH LLC	\$17,325.05
1279920	05/23/22	MARIA DA GRACA MELLER	\$8,371.39
1280099	05/23/22	RYAN TAX COMPLIANCE PAYING FOR LINK	\$22,180.12

These checks were issued by the *Records, Taxes, and Treasury Division* for tax refunds. The agency is contacting the payees to determine the status of the checks. If lost, check replacement affidavits will be sent to the payees and new checks will be issued upon receipt of the completed forms.

2. Checks made payable to the same payee:

Check	Date	Name	Amount
1780193	05/24/22	TITLE TECHNOLOGIES INC	\$20.00
1780194	05/24/22	TITLE TECHNOLOGIES INC	\$60.00

These checks were issued by the *Records, Taxes, and Treasury Division* for auto tag refunds. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
1780695	05/27/22	BRIAN P KOWAL PA	\$93.50
1780696	05/27/22	BRIAN P KOWAL PA	\$51.00
1780833	05/27/22	ZWICKER AND ASSOCIATES P.C.	\$49.50
1780834	05/27/22	ZWICKER AND ASSOCIATES P.C.	\$41.00
1780835	05/27/22	ZWICKER AND ASSOCIATES P.C.	\$24.00
1780836	05/27/22	ZWICKER AND ASSOCIATES P.C.	\$44.00
1780837	05/27/22	ZWICKER AND ASSOCIATES P.C.	\$44.00
1780838	05/27/22	ZWICKER AND ASSOCIATES P.C.	\$41.00
1780839	05/27/22	ZWICKER AND ASSOCIATES P.C.	\$44.00
1780840	05/27/22	ZWICKER AND ASSOCIATES P.C.	\$45.00
1780841	05/27/22	ZWICKER AND ASSOCIATES P.C.	\$29.50
1780842	05/27/22	ZWICKER AND ASSOCIATES P.C.	\$25.50

These checks were issued by the *Records, Taxes, and Treasury Division* for recording refunds. The agency is contacting the payees to determine the status of the checks. If lost, check replacement affidavits will be sent to the payees and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
1780774	05/27/22	MVP RESIDENTIAL, LLC	\$600.00
1780775	05/27/22	MVP RESIDENTIAL, LLC	\$538.00

These checks were issued by *Family Success Administration Division* for rental assistance. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
1278863	05/06/22	CENTENNIAL BANK	\$3,122.75
1278932	05/06/22	FHP MANUFACTURING COMPANY	\$2,368.05
1279274	05/16/22	CENTENNIAL BANK	\$16.91
1279315	05/16/22	FEDEX PT	\$158.88
1279319	05/16/22	FHP MANUFACTURING COMPANY	\$12.83
1279425	05/16/22	ROYAL RHYTHM INC	\$3.94
1279426	05/16/22	ROYAL RHYTHM INC	\$2.99
1279428	05/16/22	RYAN TAX COMPLIANCE PAYING FOR LINK	\$393.67
1279463	05/16/22	UNITED PARCEL SERVICE	\$32.62
1279464	05/16/22	UNITED PARCEL SERVICES INC	\$28.98

These checks were issued by the *Records, Taxes, and Treasury Division* for tax refunds. The agency is contacting the payees to determine the status of the checks. If lost, check replacement affidavits will be sent to the payees and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
592465	05/06/22	ORCHID MEDICAL	\$60.00
592466	05/06/22	ORCHID MEDICAL	\$430.00
592467	05/06/22	ORCHID MEDICAL	\$250.00
592468	05/06/22	ORCHID MEDICAL	\$852.00

These checks were issued by the *Risk Management Division* for medical equipment. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks will be issued upon receipt of the completed forms.

3. Checks made payable to taxing authorities, municipalities, and government agencies:

None.

The following are explanations for the **checks listed on Exhibit 2 that have been replaced** and fall into the categories shown below:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

1. Checks that are \$5,000.00 or more:

Check	Date	Name	Amount
1783623	06/22/22	ELIJAH L. WOOTEN	\$8,100.00
1785385	07/11/22	LSF9 MASTER PARTICIPATION TRUS	\$7,856.00
1788567	08/05/22	MICHELLE RICHARDS	\$5,232.00

These checks were issued by *Family Success Administration Division* for rental assistance. The payees claim that the checks were lost. Check replacement affidavits were submitted to the Accounting Division to reissue the checks.

Check	Date	Name	Amount
1791430	08/31/22	FAZIO LIMITED PARTNERSHIP	\$25,893.15

This check was issued by *Facilities Management Division* for payment of lease of office space. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
595547	08/10/22	TAYLOR LAW FIRM, P.A. AND CLIE	\$5,000.00
596214	08/31/22	PEEBLES LAW GROUP PA CLIENT	\$7,500.00

These checks were issued by *Risk Management Division* for liability settlement payments. The payees claim that the checks were lost. Check replacement affidavits were submitted to the Accounting Division to reissue the checks.

2. Checks made payable to the same payee:

None.

3. Checks made payable to taxing authorities, municipalities, and government agencies:

None.

DF/sab