

**Item # 1-C**

**ADDITIONAL MATERIAL**  
**Regular Meeting**  
**FEBRUARY 25, 2020**

**SUBMITTED AT THE REQUEST OF**  
**MAYOR DALE V.C. HOLNESS**



# AGENDA ITEM

# 1-C

Meeting Date  
2/25/2020

<b>Requested Action</b>	(Identify appropriate Action or Motion, Authority or Requirement for Item and identify the outcome and/or purpose of item.)
<p><b>MOTION TO APPOINT</b> Shaheewa T. Jarrett Gelin to the Small Business Development Advisory Board.</p> <p><b>Why Action is Necessary:</b> Fills Mayor Holness' vacancy on the Small Business Development Advisory Board.</p> <p><b>What Action Accomplishes:</b> Appoints Shaheewa T. Jarrett Gelin to the Small Business Development Advisory Board.</p> <p><b>Is this Action Commission Goal Related?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><b>Is this Action related to the American Recovery and Reinvestment Act of 2009?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	
<b>Summary Explanation/Background</b>	(The first sentence includes the Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item. Identify how item meets Commission Challenge Goal.)
<p>Fills Mayor Holness vacancy on the Small Business Development Advisory Board by submitting Shaheewa T. Jarrett Gelin for appointment.</p>	
<b>Fiscal Impact/Cost Summary</b>	(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)
<p>None</p>	
<b>Exhibits Attached</b> (copies of original agreements)	(Please number exhibits consecutively.)
<p>Exhibit 1 – County Attorney Memo of Qualification</p>	
<b>Document Control</b>	<b>Commission Action</b>

<b>Authorized Signature</b>		<b>Scheduling</b>
(Signature confirms that required approvals from other agencies have been received – e.g. Purchasing, Budget, Risk Mgmt, Attorney)		County Admin initials
Signature:	Date:	Type: Name, Title, Agency, and Phone
		Dale V.C. Holness County Commissioner, District 9 954-357-7009
Source of additional information: Type Name, Agency, and Phone		
		

<p>_____ Executed original(s) for permanent record (Number)</p>	<p><input type="checkbox"/> APPROVED    <input type="checkbox"/> DENIED</p>
<p>_____ Executed copies return to: (Number) Other instructions (Include name, agency, and phone)</p>	<p><input type="checkbox"/> DEFERRED</p> <p>From: _____</p> <p>To: _____</p>

# Exhibit 1

Andrew J. Meyers  
County Attorney



OFFICE OF THE COUNTY ATTORNEY  
115 S. Andrews Avenue, Suite 423  
Fort Lauderdale, Florida 33301

954-357-7600 · FAX 954-357-7641

## MEMORANDUM

**TO:** Mayor Dale V.C. Holness

**FROM:** Andrew J. Meyers, County Attorney

**DATE:** February 21, 2020

**RE:** **Shaheewa T. Jarrett Gelin, Appointment to the Small Business Development Advisory Board**  
**CAO File: 99269**

At your request, we have reviewed the information provided concerning Shaheewa T. Jarrett Gelin and determined that she qualifies for appointment to the Small Business Development Advisory Board.

  
County Attorney

AJM/KMC/mb