

**ITEM #38-A**

**ADDITIONAL MATERIAL  
REGULAR MEETING**

**JUNE 10, 2025**

**SUBMITTED AT THE REQUEST OF  
PURCHASING DIVISION**



Finance and Administrative Services Department  
**PURCHASING DIVISION**

115 S. Andrews Avenue, Room 212 • Fort Lauderdale, Florida 33301 • 954-357-6066 • FAX 954-357-8535

## MEMORANDUM

DATE: June 6, 2025

TO: Board of County Commissioners

THRU: Stephen Farmer, Deputy Chief Financial Officer

Digitally signed by STEPHEN FARMER  
Date: 2025.06.06 14:51:09 -04'00'

FROM: Robert E. Gleason, Director  
Purchasing Division

Constance Mangan, Asst.  
Director, on behalf of

Digitally signed by Constance Mangan, Asst. Director, on behalf of  
Date: 2025.06.06 14:40:40 -04'00'

SUBJECT: June 10, 2025 – Commission Meeting – Agenda Item No. 38  
MOTION TO AUTHORIZE County Administrator to negotiate, approve and execute agreements, contract amendments, work authorizations, and other documents during the Board’s 2025 Summer Recess

### Agenda Item No. 38 - Exhibit 1:

Additional Summer Recess item, S1, has been identified; four existing items are modified, 11, 12, 13 and 17. Updates are reflected on the attached supplement to Exhibit 1.

Attachment

REG/cm/lg

c: Monica Cepero, County Administrator  
Kimm Campbell, Deputy County Administrator  
Andrew J. Meyers, County Attorney  
Robert Melton, County Auditor  
Constance Mangan, Assistant Director, Purchasing Division

Required Board Action  
Additional Information: SUPPLEMENT Administrative Approval Action During Summer Recess 2025

Line No.	Lead Department	Division	Requested Action	Summary	Fiscal Impact and Any Applicable Duration	Justification
S1	Public Works Department	Traffic Engineering Division	Approve and execute revocable license agreements between any requesting municipality and the County for a speed detection system installed within a County right of way, utilizing a form approved by County Attorney's Office.	The Board recently approved permitting municipalities to place or install Speed Detection Systems within County rights-of-way provided the municipality (except as specifically exempted) enters into a revocable license agreement that includes specific "Balanced Measures."	No fiscal impact expected. Duration of agreement would be perpetual (terminable for convenience and for cause).	Enables municipalities that have enacted a Speed Detection System Ordinance to place a speed detection system within a County right of way, without delay for the 2025-2026 school year.

The following items are additional items for Administrative Approval Action During Summer Recess 2025:

Line No.	Lead Department	Division	Requested Action	Summary	Fiscal Impact and Any Applicable Duration	Justification
11	FASD/Purchasing Division	Human Resources Division	Approval of Agreement between Broward County and USI Insurance Services, LLC for Request for Letters of Interest (RLI) No. GEN212817781, Employee Benefits Consulting Services.	The purpose of this agreement is to provide actuarial services related to Broward County's employee benefit plans.  No CBE Goal is assigned to this solicitation.	The Agreement period begins on January 1, 2026 and terminates three years from that date. Additionally, the Agreement provides for up to one additional two-year renewal, for a five-year total maximum not-to-exceed <del>estimated</del> amount of <b>\$1,633,000</b> , <del>\$4,337,600</del> from the Human Resources Employee Benefits Fund.	Current Contract R2114673P1 expires December 31, 2025, however the new Agreement is needed for services to begin with procurement services for health and pharmacy contracts. Consultant will provide analysis, compliance, strategy and monthly review of health claims through use of a data warehouse maintained by the vendor.
12	FASD/Purchasing Division	Human Resources Division	Approval of Agreement between Broward County and First Ranked Vendor for Request for Letters of Interest (RLI) No. GEN21285596R1, Supplemental Insurance Products.	The purpose of this agreement is to provide comprehensive, fully insured, group voluntary after-tax employee-paid Supplemental Insurance Products.  No CBE Goal is assigned to this solicitation.	The Agreement period begins on January 1, 2026 and terminates three years from that date. Additionally, the Agreement provides for up to one additional two-year renewal, for a five-year total maximum not-to-exceed <del>estimated</del> of \$2,998,816 and is 100% Employee-Paid.	Current Contract R1223429P1 expires December 31, 2025. The new Agreement for Accident Insurance, Cancer Insurance, Critical Illness Insurance and Hospital Indemnity Insurance for benefit-eligible employees and eligible dependents. Approval over the summer recess, ensures enough time for preparing for open-enrollment (October).
13	FASD/Purchasing Division	Port Everglades Department	Approval of Agreement between Broward County and AtkinsRealis USA Inc. for Request for Proposal (RFP) No. PNC2128552P1, Port Everglades Program Manager.  Approval of Work Authorization (WA) No. 1, for forecasted projects to be completed over the next 36 months.	The purpose of this agreement is to provide Program Manager (PM) services as an extension of the County staff for the construction of projects along with facilities maintenance/replacement of infrastructure assets at Port Everglades.  <b>Agreement includes a negotiated 2.62 multiplier ("Home Office") and a 12% operating margin for the prime vendor.</b>  The first work authorization issued under the agreement will be for forecasted projects over the next 36 months.	Initial five-year estimated amount of \$15,000,000, with two one-year renewal periods, for a seven-year potential estimated amount of \$21,000,000.  WA No. 1 is for \$9.99M; this amount is included in the agreement amount.	Current Agreement No. R1351804P1 expires December 31, 2026 for work already initiated. The new Agreement will cover work anticipated for the period after the approval of replacement contract (the current agreement is at its threshold by June).
17	FASD/Purchasing Division	Public Works Department/Solid Waste and Recycling Services Division	Approval of Agreement between Broward County and Stearns, Conrad and Schmidt, Consulting Engineering, Inc. db/a SCS Engineers for Design Services for Broward County Landfill Expansion, Request for Proposal (RFP) No. PNC2127210P1.	The purpose of this agreement is to provide design services for Broward County Landfill for Solid Waste and Recycling Services (SWRS).  Project is classified as CCNA.  A 15% CBE Goal is assigned to this project; approval of this item will result in a CBE goal less than 25% for this agreement, consistent with the written determination provided by the Director of Office of Economic and Small Business Development (OESBD).  <b>Agreement includes a negotiated 3.00 multiplier and a 11% operating margin for the prime vendor; salary rates are based on vendor's certified payroll in lieu of Federal Acquisition Regulation guidelines.</b>	Fixed contract in the amount of \$1,935,751 which includes \$437,000 for optional services and \$57,125 for reimbursables. County funded.	Award during summer recess will allow this project for design services to begin this summer.

The following items are modified: ~~(strike through removed)~~; **bold underline added**