

**THIRD AMENDMENT TO AGREEMENT BETWEEN BROWARD COUNTY AND  
LEGAL AID SERVICE OF BROWARD COUNTY, INC.,  
FOR LEGAL ASSISTANCE**

Agreement #25-HOSS-HIP-2136-01

This Third Amendment (“Amendment”) is entered into between Broward County, a political subdivision of the State of Florida (“County”), and Legal Aid Service of Broward County, Inc., an active Florida nonprofit corporation (“Provider”), each a “Party” and collectively referred to as the “Parties.”

**RECITALS**

- A. The Parties entered into the Broward County Unit of Service Funding Agreement, dated January 2, 2025, for Legal Assistance (the “Original Agreement”).
- B. The Original Agreement was amended by a First Amendment, dated January 28, 2025, to increase the maximum funding and the subcontracting amount for the Initial Term; a Second Amendment, dated April 2, 2025, to add Program 2, “Legal Assistance – Eviction Prevention;” and Contract Adjustment #1, dated February 24, 2026, to increase Program 1 funding for Option Period 1. The Original Agreement, as amended by the First Amendment, the Second Amendment, and Contract Adjustment #1, is referred to herein as the “Agreement.”
- C. The Parties are currently in Option Period 1 and now desire to further amend the Agreement to (i) increase Program 1 funding; (ii) resume operation of and provide funding for Program 2; (iii) adjust the minimum number of Clients to be served under Programs 1 and 2; and (iv) update Exhibit D, Required Reports and Submission Dates.

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

- 1. All capitalized terms not expressly defined within this Amendment will retain the meaning ascribed to such terms in the Agreement.
- 2. Unless otherwise expressly stated herein, amendments to the Agreement made under this Amendment are indicated herein by use of strikethroughs to indicate deletions and underlining to indicate additions. Except as modified herein, all remaining terms and conditions of the Agreement will remain in full force and effect.
- 3. Exhibit A, Section 3 of the Agreement is amended as follows:

3. Maximum Funding.

<b>Period</b>	<b>Maximum Not-to-Exceed Funding Amount</b>
Initial Term	\$559,644
	Program 1: \$159,644
	Program 2: \$400,000

Option Period 1	<del>\$174,644</del> <u>\$309,644</u>
	Program 1: <del>\$174,644</del> <u>\$234,644</u>
	<u>Program 2: \$75,000</u>
Option Period 2 (if exercised)	\$159,644
Extension Period	Amount appropriated by the Board for Provider's Services for the Extension Period.

4. Exhibit C, Program 1, Section I.C of the Agreement is amended as follows:
  - C. A minimum of ~~160~~ 200 unduplicated Clients must be provided services under this program ~~annually~~ during Option Period 1, and a minimum of 160 unduplicated Clients must be provided services under this program annually thereafter.
5. Exhibit C, Program 2, Section I.C of the Agreement is amended as follows:
  - C. A minimum of ~~160~~ 20 unduplicated Clients must be provided services under this program annually.
6. Exhibit D, Required Reports and Submission Dates, of the Agreement is revised and replaced in its entirety with the attached Exhibit D, Required Reports and Submission Dates (Revision #1).
7. In the event of any conflict or ambiguity between this Amendment and the Agreement, the Parties agree that this Amendment will control. The Agreement, as amended herein by this Amendment, incorporates and includes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matters contained herein, and the Parties agree that there are no commitments, agreements, or understandings concerning the subject matter hereof that are not contained in the Agreement as amended in this Amendment. Accordingly, the Parties agree that no deviation from the terms hereof will be predicated upon any prior representations or agreements, whether oral or written.
8. Preparation of this Amendment has been a joint effort of the Parties, and the resulting document will not, solely as a matter of judicial construction, be construed more severely against one of the Parties than any other.
9. Provider acknowledges that through the date this Amendment is executed by Provider, Provider has no claims or disputes against County relating to the Agreement including as amended herein.
10. This Amendment is effective October 1, 2025.
11. This Amendment may be executed in multiple originals or in counterparts, whether signed physically or electronically; each of which will be deemed to be an original, and all of which, taken together, will constitute one and the same agreement.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Amendment: Broward County, through its Board of County Commissioners, signing by and through its Mayor or Vice-Mayor, authorized to execute same by Board action on the \_\_\_\_ day of \_\_\_\_\_ 2026, and Provider, signing by and through its duly authorized representative.

COUNTY

ATTEST:

Broward County, by and through its Board of County Commissioners

By: \_\_\_\_\_  
Broward County Administrator, as  
ex officio Clerk of the Broward County  
Board of County Commissioners

By: \_\_\_\_\_  
Mark D. Bogen, Mayor

\_\_\_\_\_ day of \_\_\_\_\_, 2026

Approved as to form by  
Andrew J. Meyers  
Broward County Attorney  
115 South Andrews Avenue, Suite 423  
Fort Lauderdale, Florida 33301  
Telephone: (954) 357-7600

By: Danielle W. French Digitally signed by Danielle W. French  
Date: 2026.04.09 15:24:28 -04'00'

Angela M. Rodriguez (Date)  
Assistant County Attorney

By: Karen S. Gordon Digitally signed by Karen S.  
Gordon  
Date: 2026.04.09 14:36:31 -04'00'

Karen S. Gordon (Date)  
Senior Assistant County Attorney

AMR/bh  
Legal Aid - 25-HOSS-HIP-2136-01 - Am03  
03/31/2026  
#60070

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PROVIDER

Legal Aid Service of Broward County, Inc.

By: Debra Koprowski  
Debra Koprowski, Executive Director

4/6/2026 | 12:09:38 PM EDT

\_\_\_\_ day of \_\_\_\_\_, 2026

**Exhibit D**  
**Required Reports and Submission Dates (Revision #1)**

Provider must submit all reports and documents listed in this exhibit by their respective due dates to the Contract Manager, unless another recipient or submission method is specified below.

<b>Report</b>	<b>Due Date/Frequency</b>	<b># Copies</b>
Equal Employment Opportunity Policy	Due prior to execution of the Funding Agreement and upon revision by Provider	1 copy
Americans with Disabilities Act Policy		1 copy
Nondiscrimination Policy, if applicable		1 copy
CBE Policy, if applicable		1 copy
Certificate of Insurance/Self-insured Verification		1 copy
County's Federal Funding Accountability and Transparency Act (FFATA) Data Collection Form, if applicable	Due within ten (10) days after execution of the Funding Agreement and in accordance with Section 16.33.3 of the Standard Terms	1 copy
Continuity Plan (formerly, Continuity of Operations Plan or COOP)	Due upon execution of the Funding Agreement and annually on April 15th	1 copy
Line-Item Budget	Due upon execution of the Funding Agreement and with the submission of the annual final invoice on October 10th	1 copy
Invoice and supporting documentation	Due on or before 10th day of each month Invoices are either emailed to <a href="mailto:hossinvoices@broward.org">hossinvoices@broward.org</a> with a copy to the Contract Manager or mailed to: Housing Options, Solutions, and Supports Division 115 S. Andrews Avenue, Suite A-370 Fort Lauderdale, Florida 33301	1 copy
Quarterly Demographic/Performance Report	Due quarterly (specifically, on January 10th, April 10th, July 10th, and October 10th)	1 copy
Current Certificate of Insurance	Due prior to expiration; submit to Repository with a copy to the Contract Manager	1 copy
Audited Financial Statements	Due within 180 days after the close of Provider's fiscal year end; submit to Repository with a copy to the Contract Manager	1 copy
State Financial Assistance Reporting Package, if applicable		1 copy
Monitoring and/or Accreditation Reports from other agencies or funding sources	Due within 30 days after receipt	1 copy
Incident Reports	Due upon request and in accordance with the Provider Handbook	1 copy
Organizational Profile	Due upon request – Send directly to First Call for Help of Broward, Inc., d/b/a 2-1-1 Broward	1 copy

**Note: Failure to submit the foregoing reports on or before the due date will result in the suspension of any payments due by County to Provider.**