



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**

**Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400

**MEMORANDUM**

**DATE:** March 3, 2025

**TO:** Mariana Pitiriciu, Director of Capital Projects  
Broward County Aviation Department

**THRU:** Sandy-Michael McDonald, Director  
Office of Economic and Small Business Development **SANDY-MICHAEL MCDONALD**  
Digitally signed by SANDY-MICHAEL MCDONALD  
Date: 2025.03.04 14:25:43 -05'00'

**FROM:** Donna-Ann Knapp, Small Business Development Manager  
Office of Economic and Small Business Development **DONNA-ANN KNAPP**  
Digitally signed by DONNA-ANN KNAPP  
Date: 2025.03.03 18:17:15 -05'00'

**SUBJECT:** PNC2122842P1, Consultant Services for Airport Utilities and Pavement Projects – Burns  
**DBE Compliance Review – First Amendment**

***This memorandum supersedes the previous memorandum dated January 14, 2025.***

The Office of Economic and Small Business Development conducted a review of Burns & McDonnell's Disadvantaged Business Enterprise (DBE) participation. An overview is provided as follows: Burns & McDonnell, Inc. has voluntarily committed to 10.00% DBE participation for this project.

**Participation Performance**

<b>DBE Subcontractors</b>	<b>DBE Percentage</b>	<b>Reported Amount</b>	<b>Verified Paid Amount</b>
Cyriacks Environmental Consulting Services, Inc.	0.75%	\$0.00	\$0.00
DY Consulting Engineers PC dba DY Consultants	5.00%	\$0.00	\$0.00
Designer Pavers, Inc. dba Griffon Group, Inc.	0.10%	\$0.00	\$0.00
Gurri Matute PA	1.00%	\$0.00	\$0.00
JBC Planning and Design, Inc.	0.50%	\$0.00	\$0.00
Premiere Design Solutions, Inc.	<u>2.65%</u>	<u>\$93,717.02</u>	<u>\$93,717.02</u>
<b>Total DBE Participation</b>	<b>10.00%</b>	<b>\$93,717.02</b>	<b>\$93,717.02</b>

PNC2122842P1, Consultant Services for Airport Utilities and Pavement Projects – Burns  
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**Contract Overview for Consultant Services for Airport Utilities and Pavement Projects -**

**Burns**

- Original Not-to-Exceed Contract Amount: \$7,000,000.00
- Total Payments to Prime: \$371,853.52
- Total Prime Payments to DBE Subcontractors: \$93,717.02
- Total DBE Participation to Date: 25.20% (\$93,717.02/\$371,853.52)

**Proposed First Amendment:** Burns & McDonnell's DBE commitment remains 10.00%.

- Amount of Proposed First Amendment: \$3,600,000.00
- Revised Contract Amount through the First Amendment: \$10,600,000.00

**DBE Compliance Comments:**

Burns & McDonnell committed to utilizing DBE firms to perform 10.00% of the overall project. The current level of DBE participation on this agreement is 25.20%. Participation was verified through an independent payment verification process.

OESBD will continue to monitor this contract for compliance with the DBE program.

cc: Gasser Douge', PE, Engineering Unit Supervisor, BCAD  
Maribel Feliciano, Assistant Director, OESBD  
Yulanda Brady, Small Business Development Specialist, BCAD/OESBD  
James Vose, Jr., Small Business Development Specialist, BCAD/OESBD