


OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT
Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400

MEMORANDUM
DATE: September 25, 2024

TO: Michal Durden, Contract/Grant Administrator Senior
Broward County Aviation Department

THRU: Sandy-Michael McDonald, Director
Office of Economic and Small Business Development
SANDY-MICHAEL MCDONALD
Digitally signed by SANDY-MICHAEL MCDONALD
Date: 2024.09.26 12:40:40 -04'00'

FROM: Maribel Feliciano, Assistant Director
Office of Economic and Small Business Development
MARIBEL FELICIANO
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Date: 2024.09.26 08:45:39 -04'00'

SUBJECT: No CBE Goal—Sign Shop Materials and Ancillaries

The Operations Division of the Broward County Aviation Department (BCAD) is seeking an open-end contract to provide sign shop materials and ancillaries. A survey of the Small Business Certified firm directory revealed one (1) County Business Enterprise (CBE) that can provide the requested service. Therefore, consistent with the Broward County Business Opportunity Act, as amended, Sec.1-81.3 (1) (a), no CBE goal is applicable.

However, in accordance with Sec.1-81.10 (a) (1) of the Broward County Business Opportunity Act, as amended, if a responsive, responsible bid is received from a certified CBE firm that is within ten percent (10%) of the lowest bid received from a non-CBE firm, the CBE shall be offered the opportunity to match the lowest bid. For Request for Proposals (RFPs), if upon the completion of final rankings, a responsive and responsible CBE is within 5% of the highest ranked non-CBE proposer, the CBE shall be considered the highest-ranked proposer and shall have the opportunity to proceed to negotiations with the County.

Eligibility for the CBE program is based on economic size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes. CBE goals are based on an examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the Using Agency.

If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Donna-Ann Knapp, Small Business Development Manager, OESBD
Yulanda Brady, Small Business Development Specialist, BCAD/OESBD
James Vose, Jr., Small Business Development Specialist, BCAD/OESBD