

Finance and Administrative Services Department

RECORDS, TAXES, AND TREASURY DIVISION / Treasury Section

115 S. Andrews Avenue, Room A400 • Fort Lauderdale, Florida 33301 • 954-357-7245 • FAX 954-357-5731

MEMORANDUM

DATE: April 21, 2022

TO: Gary Mehringer, Assistant Director

THRU: Aecha Schot, Accounting Manager

FROM: Luis Gomez, Senior Accountant

SUBJECT: Board Approval Items 05/24/2022

Aecha Schot

Digitally signed by AECHA SCHOT
Date: 2022.04.21 12:59:50 -04'00'

Luis Gomez

Digitally signed by LUIS GOMEZ
Date: 2022.04.21 12:51:02 -04'00'

Questions often arise regarding the status of uncashed checks that are presented to the Board to be voided. Based on our experience, the questions generally fall into the following categories:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

The following are explanations for the **checks listed on Exhibit 1 that are outstanding** and fall into the above-mentioned categories.

1. Checks that are \$5,000.00 or more:

Check	Date	Name	Amount
1757620	11/15/21	STEVEN SKOPP	\$7,696.00
1757862	11/17/21	PJ MP PARK PLACE AT TURTLE RUN L.P.	\$8,766.80
1757999	11/18/21	MORGUARD BLUE ISLE LLC	\$13,462.00
1758464	11/23/21	DENNIS ANDERSON	\$9,450.00
1758651	11/24/21	BLU 84, LLC	\$9,923.18

These checks were issued by the *Family Success Administration Division* for rental assistance. The agency is contacting the payees to determine the status of the checks. If lost, check replacement affidavits will be sent to the payees and new checks will be issued upon receipt of the completed forms.

2. Checks made payable to the same payee:

Check	Date	Name	Amount
1758332	11/23/21	INDEPENDANCE TAXI, LLC	\$728.00
1758594	11/24/21	INDEPENDANCE TAXI, LLC	\$364.00

These checks were issued by the *Aviation Department* for transponder refunds. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks will be issued upon receipt of the completed forms.

3. Checks made payable to taxing authorities, municipalities, and government agencies:

Check	Date	Name	Amount
1757849	11/17/21	CITY OF PLANTATION	\$500.00

This check was issued by the *Construction Management Division* for a trust account set up. The agency is contacting the payee to determine the status of the check. If lost, check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

The following are explanations for the **checks listed on Exhibit 2 that have been replaced** and fall into the categories shown below:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

1. Checks that are \$5,000.00 or more:

Check	Date	Name	Amount
1758216	11/22/21	JAMES F HAMMER	\$8,600.00
1763725	01/11/22	MASSIMO DE CARO	\$11,760.00

These checks were issued by the *Family Success Administration Division* for rental assistance payment. The payees claimed that the checks were lost. Checks replacement affidavit were submitted to the Accounting Division to reissue the checks.

Check	Date	Name	Amount
1768250	02/17/22	KEYLITE POWER AND LIGHT CORP	\$351,457.00

This check was issued by the *Office of Regional Communications and Technology* for an invoice payment. The payee claimed that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

2. Checks made payable to the same payee:

None.

3. Checks made payable to taxing authorities, municipalities, and government agencies:

None.

AS/lg