

**ADDITIONAL MATERIAL  
REGULAR MEETING**

**JUNE 10, 2025**

**SUBMITTED AT THE REQUEST OF  
PURCHASING DIVISION**



Finance and Administrative Services Department

**PURCHASING DIVISION**

115 S. Andrews Avenue, Room 212 • Fort Lauderdale, Florida 33301 • 954-357-6066 • FAX 954-357-8535

## MEMORANDUM

DATE: June 4, 2025

TO: Board of County Commissioners

THRU: Stephen Farmer, Deputy Chief Financial Officer

A blue ink signature of Stephen Farmer.

Digitally signed by  
STEPHEN FARMER  
Date: 2025.06.05  
11:37:54 -04'00'

FROM: Robert E. Gleason, Director  
Purchasing Division

Constance Mangan,  
Asst. Director, on  
behalf of

Digitally signed by Constance  
Mangan, Asst. Director, on behalf  
of  
Date: 2025.06.04 17:10:59 -04'00'

SUBJECT: June 10, 2025 – Commission Meeting – Agenda Item No. 45  
MOTION TO AWARD open-end contract to single bidder, RF Environmental  
Services, Inc., for Storage Tanks Installation, Maintenance, Repair Services and  
Associated Plant Processes, Bid No. PNC2129310B1

Attached is an updated Office of Economic and Small Business Development (OESBD) Goal Compliance Memorandum dated June 2, 2025 for Agenda Item No. 45. The updated OESBD Memorandum supersedes the OESBD Goal Compliance Memorandum dated April 29, 2025 (Exhibit 2).

Attachment

REG/cs/lg

c: Monica Cepero, County Administrator  
Kimm Campbell, Deputy County Administrator  
Andrew J. Meyers, County Attorney  
Robert Melton, County Auditor  
Trevor Fisher, Director, Public Works Department  
Alan Garcia, Director, Water Wastewater Services Division  
Mark Darmanin, Operations Director, Water Wastewater Services Division  
Constance Mangan, Assistant Director, Purchasing Division

Broward County Board of County Commissioners

Mark D. Bogen • Alexandra P. Davis • Lamar P. Fisher • Beam Furr • Steve Geller • Robert McKinzie • Nan H. Rich • Hazelle P. Rogers • Michael Udine  
[www.broward.org](http://www.broward.org)



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**  
**Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400

**MEMORANDUM**

**DATE:** June 2, 2025

**TO:** Nancy Olesen, Purchasing Assistant Manager  
 Broward County Purchasing Division

**THRU:** Sandy-Michael McDonald, Director  
 Office of Economic and Small Business Development

**FROM:** Maribel Feliciano, Assistant Director  
 Office of Economic and Small Business Development

**SANDY-MICHAEL  
 MCDONALD**

Digitally signed by SANDY-  
 MICHAEL MCDONALD  
 Date: 2025.06.02 13:27:33 -04'00'

**MARIBEL FELICIANO**

Digitally signed by MARIBEL FELICIANO  
 Date: 2025.06.02 13:23:09 -04'00'

**SUBJECT:** Bid No. PNC2129310B1 – Storage Tanks Installation, Maintenance, Repair  
 Services and Associated Plant Processes  
 County Business Enterprise (CBE) Compliance Evaluation

***This memorandum supersedes the previous memorandum dated April 28, 2025.***

The Office of Economic and Small Business Development (OESBD) conducted a review of the respondents' compliance with the CBE Program requirements for the above referenced solicitation. An overview is provided as follows:

**CBE Goal for this project: 15%**

**Met the CBE Requirements:**

**Firms**

**Category   Percentage**

**RF Environmental Services, Inc. (Prime)**

**CBE      85.00%**

Contractor's Bid Amount: \$1,304,880.00

CBE Participation Commitment: 85%

**CBE Compliance Comments:**

RF Environmental Services, Inc., did not submit LOIs with their initial bid responses. They were given three (3) business days to submit LOIs to meet the established goal or to provide documentation of their good faith efforts to meet the 15% CBE goal. The firm is deemed compliant with the CBE Program requirements of the solicitation.

cc: Donna-Ann Knapp, Small Business Development Manager, OESBD  
 Darnell Kimbrew, Small Business Development Specialist, OESBD