



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Region IV, Miami Field Office
Brickell Plaza Federal Building
909 SE First Avenue, Room 500
Miami, FL 33131-3042

Mr. Parnell Joyce
Chief Executive Officer
Broward County Housing Authority
4780 North State Road 7
Lauderdale Lakes, Florida 33319

SUBJECT: **Transmittal of FY2023 CoC Renewal Grant Agreement**
Project Number and Name:
FL0259L4D012316 - BCHA 100 Units S+C Project Application

Dear Mr. Joyce,

Congratulations on your award under the Department of Housing and Urban Development's 2023 Continuum of Care Program funding competition. Addressing homelessness is one of the Department's top priorities and these projects will make a significant contribution toward supporting a continuum of care system in your community.

Our goal is to process your renewal grants as expeditiously as possible. This transmittal includes important instructions for processing your grant agreement and additional information regarding the administration of CoC program funds.

Attached is the CoC grant agreement, which includes your renewal grant for 2023. Once executed, the grant agreement will be in effect for the grant period of performance. It contains relevant project information such as the project number, period of performance, grant award amount, and grant Budget Line Item (BLI) amounts.

Please execute the grant agreement in accordance with the instructions provided and once executed, **email a PDF** of the grant agreement to Jill.C.Smolen@hud.gov. Please retain a copy for your records.

Important Instructions—

- **The signatory to the agreement must match the approving official in [e-snaps](#).** Our office cannot process any grants with discrepancies. This is found in each grantee's Applicant Profile in [e-snaps](#).

- **Financial Information** is only required if your organization has made staffing or banking changes. Please ensure that the appropriate staff have eLOCCs access. The Financial Instructions (eLOCCS and Secure System) are referenced in the links below for your use. Please complete these forms, only as needed, and submit them to our Office for processing. All eLOCCS guides and forms are available here: [eLOCCS Quick Reference Guide | HUD.gov / U.S. Department of Housing and Urban Development \(HUD\)](#)
- **Funds may only be drawn down after full execution of the grant agreement, after the expiration of the prior grant's period of performance and the start of the renewal grant's period of performance.**
- **Your UNIQUE ENTITY IDENTIFIER (UEI) NUMBER (formerly DUNS) must be active in SAMs.** Currently, the system shows that **your UEI is active**. It is your responsibility to ensure your UEI status remains active for all of your grants, regardless of the operating start date. <https://www.sam.gov/SAM/>

Administering CoC Program Funds: Additional Information and Reminders—

- **FY2023 CoC NOFO:** Your 2023 CoC funds must be administered in accordance with the FY2023 CoC NOFO, available [here](#), and the issues and conditions contained in the grant agreement.
- **Definition of “Homelessness” and Recordkeeping Requirements:** A helpful summary of the CoC Criteria for Defining Homelessness and the corresponding Recordkeeping Requirements is available here: [At a Glance Criteria and Recordkeeping Requirements for Definition of Homeless \(hudexchange.info\)](#).
- **Annual Performance Reporting (APR):** Recipients of CoC funding required to submit an Annual Performance Report (APR) electronically to HUD every operating year in the in the [Sage HMIS Reporting Repository](#). Final eLOCCS voucher requests and the final APR submission through Sage is due no later than 90 days after the period of performance end date. To assist you with this reporting, please take note of the following resources:
 - [Sage CoC APR Guidebook for CoC Grant-Funded Programs](#)
 - [Sage HMIS Reporting Repository User Manual](#)
 - Additional guides, tools, and training is available [here](#).
- **Match:** Recipients of new and renewal CoC Program grants must adhere to [24 CFR 578.73](#) and [2 CFR 200.306](#). Recipients must match the total grant, except leasing, with no less than 25 percent cash or in-kind contributions from other sources and match must be used for the eligible CoC Program costs outlined in Subpart D of the CoC Program interim rule. [2 CFR 578.97\(c\)](#) provides that rents and occupancy charges collected by the recipient or subrecipient from program participants are program income. The 2023 Consolidated Appropriations Act permits CoC Program grants awarded from FY 2015 through FY 2023 to use program income as match provided the costs are eligible CoC costs that supplement the recipient's CoC program (see Division L, Title II, Sec. 226 of the Consolidated Appropriations Act of 2023, at <https://www.congress.gov/117/bills/hr2617/BILLS-117hr2617enr.pdf>).

- **Build America, Buy America:** The Build America, Buy America (BABA) Act requires any public infrastructure project funded by any Federal Financial Assistance (FFA) apply a domestic content procurement preference, meaning that all iron, steel, manufactured products, and construction materials used in the infrastructure project have been produced in the United States, unless the awarding agency has issued a waiver of this requirement. This is called the “Buy America Preference” (BAP). For more information, including whether the BAP applies to your project, please consult [Notice CPD 23-12](#) or any superseding notice.
- **Preventing Waste, Fraud, and Abuse and Whistleblower Protections:** Please be reminded to comply with HUD’s waste, fraud, and abuse requirements, including whistleblower protections. More information, or to access the portals to report waste, fraud, or abuse or to make a retaliation complaint, is available on the HUD Office of Inspector General website [here](#). The Government Accountability Office (GAO) also maintains an Anti-fraud Resource page, with resources for understanding, combatting, and reporting federal fraud, [here](#). Please ensure that this information is available to your employees and applicants.
- **Federal Funding Accountability and Transparency Act (FFATA):** In accordance with 2 CFR Chapter 1, Part 170, prime awardees awarded a federal grant are required to file a FFATA sub-award report by the end of the month following the month in which the prime awardee awards any sub-award equal to or greater than \$30,000 in Federal funds that does not include recovery funds. The FFATA Sub-award Reporting System (FSRS) is a reporting tool that Federal prime awardees (i.e., prime recipients and prime sub-recipients/contractors) use to capture and report sub-recipient/contractor awards and executive compensation data. For FSRS reporting at HUD, prime recipient awardees will report against sub-recipient/contractor awarded. Additional information regarding the FFATA Act requirements, and the reporting tool, can be found on the FSRS website, at www.fsrs.gov.
- **Environmental Review:** Activities under the CoC program are subject to environmental review by a responsible entity under HUD regulations at 24 CFR part 58. Environmental reviews for an activity may be completed after the award but must be completed prior to the execution of the grant agreement if an environmental review for that particular activity has not been completed within 5 years. HUD recommends a new environmental review is conducted every five years or sooner if/when environmental conditions change or there is a change to the project. These one-page resources provide step-by-step instructions for determining the level of environmental review required and links to all the required forms:
 - [Part 58 environmental flowchart](#)
 - [Part 50 environmental flowchart](#)

HUD has published a series of FAQs relating to environmental review requirements. To access these resources, please follow the link below and select "Environmental Review" from the Topics section: <https://www.hudexchange.info/coc/faqs/>. We also encourage you to visit the CoC Program Environmental Review Resources page [here](#) and the Office of Environment and Energy (OEE) webpage [here](#).

HUD congratulates your organization on your grant award, and we look forward to assisting you in administering your grants and accomplishing your program goals. If you have any questions or need further information or assistance, please contact Jill Smolen, Senior CPD Representative at (305) 520 - 5023 or Jill.C.Smolen@hud.gov.

Sincerely,

**David
Noguera**

David Noguera

Director

Office of Community Planning and Development

Digitally signed by David
Noguera
DN: CN = David Noguera email =
david.noguera@hud.gov C = US
Date: 2024.08.15 13:20:16 -
0400

cc: Ms. Tiffany Garcia, Executive Deputy Director



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
909 SE First Avenue
Miami, FL 33131

Grant Number: FL0259L4D012316
Recipient's Name: Broward County Housing Authority
Tax ID Number: 59-1562393
Unique Entity Identifier [SAM]: NFTNLD58NU99
Federal Award Date: August 15, 2024

**CONTINUUM OF CARE PROGRAM (CDFA# 14.267)
GRANT AGREEMENT**

This Grant Agreement (“this Agreement”) is made by and between the United States Department of Housing and Urban Development (“HUD”) and Broward County Housing Authority (the “Recipient”).

This Agreement, the Recipient’s use of funds provided under this Agreement (the “Grant” or “Grant Funds”), and the Recipient’s operation of projects assisted with Grant Funds are governed by

1. The Consolidated Appropriations Act, 2023 (Pub. L. 117-328, approved December 29, 2022)
2. title IV of the McKinney-Vento Homeless Assistance Act 42 U.S.C. 11301 et seq. (the “Act”);
3. the Continuum of Care Program rule at 24 CFR part 578 (the “Rule”), as amended from time to time;
4. and the Notice of Funding Opportunity for the fiscal year in which the funds were awarded; and
5. the Recipient’s application submissions on the basis of which these Grant Funds were approved by HUD, including the certifications, assurances, technical submission documents, and any information or documentation required to meet any grant award condition (collectively, the “Application”).

The Application is incorporated herein as part of this Agreement, except that only the project (those projects) listed below are funded by this Agreement. In the event of any conflict between any application provision and any provision contained in this Agreement, this Agreement shall control. Capitalized terms that are not defined in this agreement shall have the meanings given in the Rule.

HUD’s total funding obligation authorized by this grant agreement is \$1,476,187, allocated between the project(s) listed below (each identified by a separate grant number) and, within those projects, between budget line items, as shown below. The Grant Funds an individual project will receive are as shown in the Application on the final HUD-approved Summary Budget for the project. Recipient shall use the Grant Funds provided for the projects listed below, during the budget period(s) period stated below.

Grant No.	Grant Term	Performance Period	Total Amount
FL0259L4D012316	12 months	07-01-2024 - 06-30-2025	\$1,476,187
a. Continuum of Care planning activities			\$0
b. Acquisition			\$0
c. Rehabilitation			\$0
d. New construction			\$0
e. Leasing			\$0
f. Rental assistance			\$1,360,020
g. Supportive services			\$0
h. Operating costs			\$0
i. Homeless Management Information System			\$4,923
j. VAWA			\$546
k. Rural			\$0
l. Admin Costs			\$110,698
m. Relocation Costs			\$0
n. HPC homelessness prevention activities:			
Housing relocation and stabilization services			\$0
Short-term and medium-term rental assistance			\$0

Pre-award Costs for Continuum of Care Planning

The Recipient may, at its own risk, incur pre-award costs for continuum of care planning awards, after the date of the HUD selection notice and prior to the effective date of this Agreement, if such costs: a) are consistent with 2 CFR 200.458; and b) would be allowable as a post-award cost; and c) do not exceed 10 percent of the total funds obligated to this award. The incurrence of pre-award costs in anticipation of an award imposes no obligation on HUD either to make the award, or to increase the amount of the approved budget, if the award is made for less than the amount anticipated and is inadequate to cover the pre-award costs incurred.

These provisions apply to all Recipients:

If any new projects funded under this Agreement are for project-based rental assistance for a term of fifteen (15) years, the funding provided under this Agreement is for the performance period stated herein only. Additional funding is subject to the availability of annual appropriations.

The budget period and performance period of renewal projects funded by this Agreement will begin immediately at the end of the budget period and performance period of the grant being renewed. Eligible costs incurred between the end of Recipient's budget period and performance period under the grant being renewed and the date this Agreement is executed by both parties may be reimbursed with Grants Funds from this Agreement. No Grant Funds for renewal projects may be drawn down by Recipient before the end date of the project's budget period and performance period under the grant that has been renewed.

For any transition project funded under this Agreement the budget period and performance period of the transition project(s) will begin immediately at the end of the Recipient's final operating year under the grant being transitioned. Eligible costs, as defined by the Act and the Rule incurred between the end of Recipient's final operating year under the grant being transitioned and the execution of this Agreement may be paid with funds from the first operating year of this Agreement.

HUD designations of Continuums of Care as High-performing Communities (HPCS) are published on HUD.gov in the appropriate Fiscal Years' CoC Program Competition Funding Availability page. Notwithstanding anything to the contrary in the Application or this Agreement, Recipient may only use grant funds for HPC Homelessness Prevention Activities if the Continuum that designated the Recipient to apply for the grant was designated an HPC for the applicable fiscal year.

The Recipient must complete the attached "Indirect Cost Rate Schedule" and return it to HUD with this Agreement. The Recipient must provide HUD with a revised schedule when any change is made to the rate(s) included in the schedule. The schedule and any revisions HUD receives from the Recipient will be incorporated into and made part of this Agreement, provided that each rate included satisfies the applicable requirements under 2 CFR part 200 (including appendices).

This Agreement shall remain in effect until the earlier of 1) written agreement by the parties; 2) by HUD alone, acting under the authority of 24 CFR 578.107; 3) upon expiration of the budget period and performance period for all projects funded under this Agreement; or 4) upon the expiration of the period of availability of Grant Funds for all projects funded under this Agreement.

HUD notifications to the Recipient shall be to the address of the Recipient as stated in the Recipient's applicant profile in e-snaps. Recipient notifications to HUD shall be to the HUD Field Office executing the Agreement. No right, benefit, or advantage of the Recipient hereunder may be assigned without prior written approval of HUD.

Build America, Buy America Act. The Grantee must comply with the requirements of the Build America, Buy America (BABA) Act, 41 USC 8301 note, and all applicable rules and notices, as may be amended, if applicable to the Grantee's infrastructure project. Pursuant to HUD's Notice, "Public Interest Phased Implementation Waiver for FY 2022 and 2023 of Build America, Buy America Provisions as Applied to Recipients of HUD Federal Financial Assistance" (88 FR 17001), any funds obligated by HUD on or after the applicable listed effective dates, are subject to BABA requirements, unless excepted by a waiver.

The Agreement constitutes the entire agreement between the parties and may be amended only in writing executed by HUD and the Recipient.

By signing below, Recipients that are states and units of local government certify that they are following a current HUD approved CHAS (Consolidated Plan).

This agreement is hereby executed on behalf of the parties as follows:

**UNITED STATES OF AMERICA,
Secretary of Housing and Urban Development**

By:

David
Noguera

Digitally signed by David
Noguera
DN: CN = David Noguera email =
david.noguera@hud.gov C = US
Date: 2024.08.15 13:19:40 -04'00'

(Signature)

David Noguera, Director

(Typed Name and Title)

8/15/2024

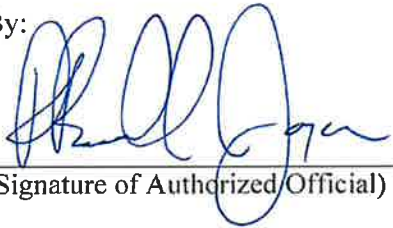
(Date)

RECIPIENT

Broward County Housing Authority

(Name of Organization)

By:



(Signature of Authorized Official)

Patrick Joyce

(Typed Name and Title of Authorized Official)

8/15/2024

(Date)

Indirect Cost Schedule

Agency/Dept./Major Function	Indirect Cost Rate	Direct Cost Base
N/A		

This schedule must include each indirect cost rate that will be used to calculate the Recipient's indirect costs under the grant. The schedule must also specify the type of direct cost base to which each included rate applies (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rate information for subrecipients.

For government entities, enter each agency or department that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414), and the type of direct cost base to which the rate will be applied.

For nonprofit organizations that use the Simplified Allocation Method for indirect costs or elects to use the de minimis rate of 10% of Modified Total Direct Costs in accordance with 2 CFR §200.414, enter the applicable indirect cost rate and type of direct cost base in the first row of the table.

For nonprofit organizations that use the Multiple Base Allocation Method, enter each major function of the organization for which a rate was developed and will be used under the grant, the indirect cost rate applicable to that major function, and the type of direct cost base to which the rate will be applied.

To learn more about the indirect cost requirements, see 24 CFR 578.63; 2 CFR part 200, subpart E; Appendix IV to Part 200 (for nonprofit organizations); and Appendix VII to Part 200 (for state and local governments).