

Finance and Administrative Services Department  
**RECORDS, TAXES, AND TREASURY DIVISION / Treasury Section**  
 115 S. Andrews Avenue, Room A400 • Fort Lauderdale, Florida 33301 • 954-357-7245 • FAX 954-357-5731

**MEMORANDUM**

DATE: November 4, 2024

TO: Lisa M. Bailey, Director

THRU: Dwight Forrest, Accounting Manager Dwight Forrest Digitally signed by Dwight Forrest  
Date: 2024.11.07 10:37:03 -05'00'

FROM: Samuel A. Boyd, Administrative Assistant Samuel A. Boyd Digitally signed by Samuel A. Boyd  
Date: 2024.11.06 10:52:53 -05'00'

SUBJECT: Board Approval Items 12/10/2024

Questions often arise regarding the status of uncashed checks that are presented to the Board to be voided. Based on our experience, the questions generally fall into the following categories:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

The following are explanations for the **checks listed on Exhibit 1 that are outstanding** and fall into the above-mentioned categories.

**1. Checks that are \$5,000.00 or more:**

Check	Date	Name	Amount
1299271	05/02/24	FIFTH THIRD BANK	\$12,665.87
1299382	05/02/24	PCBC OF FT LAUDERDALE- PALM BEACH LLC	\$5,473.33
1299809	05/15/24	GUILANDA DIEUJUSTE KENCY ORIGENE	\$5,596.86

These checks were issued by the *Records, Taxes, and Treasury Division* for tax refunds. The agency is contacting the payees to determine the status of the checks. If lost, check replacement affidavits will be sent to the payees and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
2031809	05/31/24	DEBORAH S. GOULD	\$20,495.83

This check was issued by the *Records, Taxes, and Treasury Division* a tax certificate redemption refund. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

**2. Checks made payable to the same payee:**

Check	Date	Name	Amount
1857351	05/14/24	KYLE JACKSON	\$412.50
1857352	05/14/24	KYLE JACKSON	\$525.00
1858378	05/24/24	KYLE JACKSON	\$862.50

These checks were issued by the *Transportation Department* for security services. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks will be issued upon receipt of the completed forms.

Check	Date	Name	Amount
1299262	05/02/24	ELENA BASKINA	\$23.38
1299263	05/02/24	ELENA BASKINA	\$7.80
1299333	05/02/24	LOBECK PROPERTIES	\$8.31
1299334	05/02/24	LOBECK PROPERTIES	\$3.99
1299336	05/02/24	LORI B SCHINDLBECK	\$2.09
1299337	05/02/24	LORI B SCHINDLBECK	\$5.57
1299471	05/02/24	WESTBERRY LLC	\$23.62
1299472	05/02/24	WESTBERRY LLC	\$22.38
1300080	05/15/24	PCBC OF FT LAUDERDALE- PALM BEACH LLC	\$75.26

These checks were issued by the *Records, Taxes, and Treasury Division* for tax refunds. The agency is contacting the payees to determine the status of the checks. If lost, check replacement affidavits will be sent to the payees and new checks will be issued upon receipt of the completed forms.

**3. Checks made payable to taxing authorities, municipalities, and government agencies:**

Check	Date	Name	Amount
1858148	05/23/24	CITY OF TAMARAC	\$1,089.13

This check was issued by *Water and Wastewater Services* for a water and sewer utility bill. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

Check	Date	Name	Amount
1858308	05/24/24	CITY OF TAMARAC	\$408.72

This check was issued by the *Libraries Division* for a water and sewer utility bill. The agency is contacting the payee to determine the status of the check. If lost, a check replacement affidavit will be sent to the payee and a new check will be issued upon receipt of the completed form.

The following are explanations for the **checks listed on Exhibit 2 that have been replaced** and fall into the categories shown below:

1. Checks that are \$5,000.00 or more.
2. Checks made payable to the same payee.
3. Checks made payable to taxing authorities, municipalities, and government agencies.

**1. Checks that are \$5,000.00 or more:**

Check	Date	Name	Amount
1855254	04/24/24	CDM SMITH INC	\$8,791.84

This check was issued by *Water and Wastewater Engineering Division* for professional design and inspection services. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1865043	08/05/24	DESIREE JOHNSON	\$5,000.00

This check was issued by the *Building Code Division* for a legal settlement payment. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1866745	08/15/24	PAUL BANGE ROOFING INC	\$25,000.00

This check was issued by the *Family Success Administration Division* for home repairs. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1869542	09/12/24	THE DEVINE TOUCH INVESTMENTS	\$109,638.29

This check was issued by the *Records, Taxes, and Treasury Division* for a tax deed surplus payment. The payee claims that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
1299271	05/02/24	FIFTH THIRD BANK	\$12,665.87
1303525	09/25/24	SURETY BANK	\$136,367.84

These checks were issued by the *Records, Taxes, and Treasury Division* for tax refunds. The payees claim that the checks were lost. Check replacement affidavits were submitted to the Accounting Division to reissue the checks.

**2. Checks made payable to the same payee:**

None.

**3. Checks made payable to taxing authorities, municipalities, and government agencies:**

None.

DF/sab