



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**  
**Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400

**MEMORANDUM**

**DATE:** September 3, 2024

**TO:** Karlene Grant, Senior Purchasing Agent  
Purchasing Division

**THRU:** Sandy-Michael McDonald, Director  
Office of Economic and Small Business Development

SANDY-MICHAEL  
MCDONALD  
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Date: 2024.09.03 17:19:19 -04'00'

**FROM:** Donna-Ann Knapp, Small Business Development Manager  
Office of Economic and Small Business Development

DONNA-ANN  
KNAPP  
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Date: 2024.09.03 15:06:00 -04'00'

**SUBJECT:** Bid No. BLD2128422B1 – Fire Hydrants, Extensions and Repair Kits (WWS - 2024) - County Business Enterprise (CBE) Compliance Evaluation

***This memorandum supersedes the previous memorandum dated August 22, 2024.***

The Office of Economic and Small Business Development (OESBD) conducted a review of the respondents' compliance with the CBE Program requirements for the above referenced solicitation. An overview is provided as follows:

**This solicitation is a Reserve Opportunity for CBE firms**

**Did not meet the CBE Requirement:**

<u>Firm</u>	<u>Category</u>	<u>Percentage</u>
<b>Ferguson Enterprises, Inc.</b>	Non-CBE	0.00%
Contractor's Bid Amount: \$108,434.70 CBE Participation Commitment: 0.00%		
<b>Fortiline, Inc.</b>	Non-CBE	0.00%
Contractor's Bid Amount: \$135,377.41 CBE Participation Commitment: 0.00%		

**CBE Compliance Comments:**

No CBE firms responded to this solicitation. Per Sec. 1-81.3(f), if a non-CBE is awarded the contract because no CBE with capacity to perform the work submits a responsive and responsible bid or proposal, or because no CBE meets the applicable requirements stated above, any contract awarded to a non-CBE must include at least a twenty-five percent (25%) CBE goal (unless the CBE goal is waived or otherwise modified by Board action).

Neither a Letter of Intent (LOI) nor documentation of Good Faith Efforts to meet the established CBE goal were included in the bid packages submitted by Ferguson Enterprises, Inc., and Fortiline, Inc. These two non-CBE vendors were given three (3) business days to submit their respective executed LOI(s) with CBE-certified firms, which meet the established goal, or provide documentation of their respective good-faith efforts to do so within the stated time frame. Neither firm provided LOIs or documentation of good faith efforts within the stated timeframe.

Based on the lack of subcontracting opportunities available under this solicitation, and the fact that no bid submittals were received from CBE-certified firms, OESBD recommends that the 25% goal, to which non-CBE respondents would normally be subject, be waived should an award be considered for either Ferguson Enterprises, Inc. or Fortiline, Inc.

cc: Maribel Feliciano, Assistant Director, OESBD  
Daniel Louisdor, Small Business Development Specialist, OESBD

