



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex
115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301
954-357-6400 • FAX 954-357-5674 • TTY 954-357-5664

MEMORANDUM

DATE: January 23, 2025

TO: Melissa Cuevas, Purchasing Agent Senior
Broward County Purchasing Division

THRU: Sandy-Michael McDonald, Director
Office of Economic and Small Business Development

SANDY-MICHAEL MCDONALD
Digitally signed by SANDY-MICHAEL MCDONALD
Date: 2025.01.23 11:24:58 -05'00'

FROM: Donna-Ann Knapp, Small Business Development Manager
Office of Economic and Small Business Development

DONNA-ANN KNAPP
Digitally signed by DONNA-ANN KNAPP
Date: 2025.01.23 11:18:22 -05'00'

SUBJECT: RFP No. PNC2129045P1, Architectural Consulting Services for Parks and Recreation Division CBE County Business Enterprise (CBE) Evaluation

This memorandum supersedes the previous memorandum dated January 10, 2025.

The Office of Economic and Small Business Development (OESBD) conducted a review of the respondents' compliance to the County Business Enterprise (CBE) requirements for this solicitation. An overview is provided as follows:

CBE Goal for this project: 30%

Met the CBE Requirements:

Firm Name

Category

Percentage

Brooks + Scarpa Architects (prime)

• Accord Engineering	CBE	9.00%
• Engenuity Group, Inc.	CBE	8.00%
• Hammond and Associates	CBE	10.00%
• HP Consultants, Inc.	CBE	3.00%
Total		30.00%

Design2Form, LLC (prime)

• Hammond and Associates, Inc.	CBE	20.00%
• Holland Engineering, Inc.	CBE	10.00%
Total		60.00%

**RFP No. PNC2129045P1, Architectural Consulting Services for Parks and Recreation Division
County Business Enterprise (CBE) Evaluation**

Met the CBE Requirements (continued):

<u>Firm Name</u>	<u>Category</u>	<u>Percentage</u>
Justin Architects, P.A. (prime)	CBE	30.00%
• CMS-Construction Management, Inc.	CBE	1.00%
• Cummins Cederberg	CBE	1.00%
• Premiere Design Solutions, Inc.	CBE	3.00%
• S&F Engineers, Inc.	CBE	3.00%
Total		38.00%
ML Engineering and Inspection Services LLC (prime)	CBE	30.00%
Total		30.00%
Neuvio Incorporated dba Neuvio Architects (prime)	CBE	30.00%
Total		30.00%
Ohlson Lavoie Corporation. (prime)		
• Andres Montero Landscape Architecture, LLC	CBE	4.00%
• Engenuity Group, Inc.	CBE	11.00%
• WIRX Engineering, LLC	CBE	3.00%
• Hammond & Associates, Inc.	CBE	14.00%
Total		32.00%
P.L.U.S., LLC and PKSB Architects, PC (Joint Venture) (prime)		
• Absolute Civil Engineering Solutions, LLC	CBE	13.50%
• Bildworx Design	CBE	16.25%
• Engenuity Group, Inc	CBE	2.25%
• Lubin Elite Engineering, Inc.	CBE	1.50%
Total		33.50%
Saltz Michelson Architects, Inc. dba Saltz Michelson Architects (prime)		
• Hammond & Associates, Inc.	CBE	29.75%
• Premiere Design Solutions, Inc.	CBE	0.25%
• Federal Engineering & Testing, Inc.	CBE	TBA
Total		30.00%
Walters Zackria Associates, PLLC dba Walters Zackria Architects (prime)	CBE	30.00%
Total		30.00%

**RFP No. PNC2129045P1, Architectural Consulting Services for Parks and Recreation Division
County Business Enterprise (CBE) Evaluation**

Met the CBE Requirements (continued):

<u>Firm Name</u>	<u>Category</u>	<u>Percentage</u>
WJ Architects, Inc. (prime)		
• Curtis + Rogers Design Studio, Inc.	CBE	5.00%
• Engenuity Group, Inc.	CBE	10.00%
• Hammond & Associates, Inc.	CBE	15.00%
• Spectrum Haven, LLC	CBE	2.00%
• Quest Engineering Services & Testing, Inc.	CBE	1.00%
Total		33.00%

CBE Compliance Comments:

Design2Form, LLC, Justin Architects, P.A., Ohlson Lavoie Corporation, Saltz Michelson Architects, Inc. dba Saltz Michelson Architects, Walters Zackria Associates, PLLC dba Walters Zackria Architects, and WJ Architects, Inc. submitted the required documentation in accordance with the solicitation's requirements and are compliant with the CBE Program requirements.

Brooks + Scarpa Architects did not submit LOIs with its solicitation response. The firm was given three (3) business days to provide LOIs that meet the established 30% CBE goal or provide documentation of its good faith efforts to do so. The firm responded within the stipulated timeframe and provided LOIs that meet the goal. Brooks + Scarpa Architects is deemed compliant with the CBE requirements of the solicitation.

ML Engineering and Inspection Services, LLC did not submit LOIs with its solicitation response. The firm was given three (3) business days to provide LOIs that meet the established 30% CBE goal or provide documentation of its good faith efforts to do so. The firm responded within the stipulated timeframe and provided LOIs that meet the goal. ML Engineering and Inspection Services, LLC, is deemed compliant with the CBE requirements of the solicitation.

Neuvio Incorporated dba Neuvio Architects did not submit LOIs with its solicitation response. The firm was given three (3) business days to provide LOIs that meet the established 30% CBE goal or provide documentation of its good faith efforts to do so. The firm responded within the stipulated timeframe and provided LOIs that meet the goal. Neuvio Incorporated dba Neuvio Architects is deemed compliant with the CBE requirements of the solicitation.

P.L.U.S., LLC and PKSB Architects, PC (Joint Venture) did not submit LOIs with its solicitation response. The joint venture was given three (3) business days to provide LOIs that meet the established 30% CBE goal or provide documentation of its good faith efforts to do so. The joint venture responded within the stipulated timeframe and provided LOIs that meet the goal. P.L.U.S., LLC and PKSB Architects, PC (Joint Venture) is deemed compliant with the CBE requirements of the solicitation.

CBE Compliance History:

The following is a report of the respondents' CBE compliance history on active projects and projects completed within the last five (5) years of the RFP's opening date. The information is compiled from various sources including Contract Central, OESBD's Database (ALTs) and Monthly Utilization Reports (MURs):

Brooks + Scarpa Architects: OESBD found no active or completed projects with CBE requirements within the last 5 years.

**RFP No. PNC2129045P1, Architectural Consulting Services for Parks and Recreation Division
County Business Enterprise (CBE) Evaluation**

Design2Form, LLC: OESBD found no active or completed projects with CBE requirements within the last 5 years.

ML Engineering and Inspection Services, LLC: OESBD found no active or completed projects with CBE requirements within the last 5 years.

Neuvio Incorporated dba Neuvio Architects: OESBD found no active or completed projects with CBE requirements within the last 5 years.

Ohlson Lavoie Corp: OESBD found no active or completed projects with CBE requirements within the last 5 years.

P.L.U.S., LLC and PKSB Architects, PC (Joint Venture): OESBD found no active or completed projects with CBE requirements within the last 5 years.

WJ Architects, Inc.: OESBD found no active or completed projects with CBE requirements within the last 5 years.

Saltz Michelson Architects, Inc. dba Saltz Michelson Architects

Project Name	Solicitation Number	Amount Paid to CBE Firms*
Consultant Services for the Human Services Department: Broward Addiction Recovery Center Central & Nancy J. Cotterman Sexual Assault Treatment Center	R0930411R1	\$286,728.28
Comprehensive Professional Architectural and Engineering Consulting Services	R1362601P1	\$675,447.77
Architectural and Engineering Services for the Lauderhill Mall New Transit Center	R2114326P1	\$80,032.15
Broward County Main Jail Exterior Glazing Systems Remediation	GEN2116591P1	\$493,347.49
Design Services for Tradewinds Park North	PNC2118392P1	\$391,117.83
Consultant Services for Transit Surveys, Infrastructure, and Shelter Designs	PNC2119245P1	\$4,416.96
Central HAC & North HAC Wind Retrofit and Improvements – DBE Project	PNC2120561P1	\$0.00
Building Projects at Fort Lauderdale Hollywood	PNC2120437P1	\$392,656.33
Continuing Comprehensive Professional Architectural and Engineering Consulting Services	PNC2122479P1	\$231,611.66
Consultant Services for Highway and Bridge Maintenance Division Administration Building	PNC2122804P1	\$191,931.90
Architectural and Engineering Professional Services for Transit Infrastructure DBE	TRN2124157P1	\$5,150.78
Total		\$2,752,441.15

**Data excludes payments to subcontractors prior to December 2019 and after December 2024.*

**RFP No. PNC2129045P1, Architectural Consulting Services for Parks and Recreation Division
County Business Enterprise (CBE) Evaluation**

Justin Architects, P.A.

Project Name	Solicitation Number	Amount Paid to CBE Firms*
AVIATION – Capital Improvements Projects	PNC2120437P1_1	\$1,998,817.08
AVIATION – Capital Improvements Projects	Z1224902P1_1	\$4,894,302.58
Reports and Studies Continuing	PNC2125228P1_2	\$119,085.07
Broward County Courthouse	BCM303060*54	\$4,657,963.00
Architectural and Engineering	R2111778P1_1	\$522,399.00
Consultant Svc Terminals 2 & 4 Parking Deck Expansion and Roadway Improvements	R2111178P1	\$2,289,739.54
Total		\$8,274,486.63

**Data excludes payments to subcontractors prior to December 2019 and after December 2024.*

Walters Zackria Associates, PLLC dba Walters Zackria Architects

Project Name	Solicitation Number	Amount Paid to CBE Firms*
Professional Architectural and Engineering Svcs for Reports and Studies	R2113758P1	\$348,911.25
Consultant Services for Reports and Studies	PNC2125228P1_1	\$0.00
Property Appraiser and Value Adjustment Board (VAB) Building Renovation	PNC2119501P1	\$400,973.16
Total		\$749,884.41

**Data excludes payments to subcontractors prior to December 2019 and after December 2024.*

Performance of Affiliated Entities:

The following is a report of the respondents' declared affiliated entities in meeting small business participation commitments on CBE projects completed within the last five (5) years of the RFPs opening date. The information is compiled from various sources including Contracts Central and OESBD's Database (ALTs):

Brooks + Scarpa Architects – No affiliated entities of principal(s) declared by vendor.

Design2Form, LLC – No affiliated entities of principal(s) declared by vendor.

Justin Architects P.A. – No affiliated entities of principal(s) declared by vendor.

ML Engineering and Inspection Svc LLC – No affiliated entities of principal(s) declared by vendor.

Neuvio Incorporated dba Neuvio Architects – No affiliated entities of principal(s) declared by vendor.

**RFP No. PNC2129045P1, Architectural Consulting Services for Parks and Recreation Division
County Business Enterprise (CBE) Evaluation**

Ohlson Lavoie Corporation – No affiliated entities of principal(s) declared by vendor.

Saltz Michelson Architects, Inc. dba Saltz Michelson Architects – No affiliated entities of principal(s) declared by vendor.

Walters Zackria Associates, PLLC dba Walters Zackria Architects – No affiliated entities of principal(s) declared by vendor.

P.L.U.S., LLC and PKSB Architects, PC (Joint Venture) – No affiliated entities of principal(s) declared by vendor.

WJ Architects, Inc. – No affiliated entities of principal(s) declared by vendor.

cc: Maribel Feliciano, Assistant Director, OESBD
Darnell Kimbrew, Small Business Development Specialist, OESBD