


**Office of the County Auditor**

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**Advisory No. 336**

Date: May 6, 2024

To: Honorable Mayor and Board of County Commissioners

From: Robert Melton, County Auditor 

Subject: Estimated Financial Impact of Proposed Charter Amendment on the 2024 General Election Ballot – Membership of Broward County Housing Council and the Procedure for Establishing Membership

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As required by the Charter of Broward County (Article XI, Section 11.07), we estimated the projected financial impact of the proposed Broward County Charter amendment set forth for voter consideration at the 2024 General Election. Our objective was to prepare a financial impact statement estimating the increase or decrease in revenues or costs to the County that would result from the proposed Charter amendment, if approved. This Advisory Memorandum does not represent an audit or attestation conducted pursuant to government auditing standards.

To estimate the financial impact of the proposed Charter amendment, as applicable, we consulted with appropriate County staff and the County Attorney's Office and developed assumptions relative to the amendment requirements.

The financial impact analysis and statement contained in this Advisory Memorandum contemplate only the required and determinable activities of the proposed Charter amendment. For example, the ascertainable costs of creating, staffing, and operating an entity created by a proposed Charter amendment have been considered. However, hypothetical, contingent, and uncertain future financial impacts have not been considered. As is typical when preparing financial estimates, we developed assumptions and used comparative data, where possible, to determine financial impact. The use of assumptions is necessary because most proposed Charter amendments only provide a general mandate to the County and do not dictate the method of implementation to be used by the County. Thus, we consulted with appropriate County staff, as applicable, to develop assumptions pertaining to the County's implementation of the proposed Charter amendment.

Additionally, our estimates are limited to the financial impacts the proposed Charter amendment will have on the Board of County Commissioners, the County's departments, agencies, offices, and the County's budgetary obligations to constitutional officers.

## **Background**

The Charter of Broward County, effective January 1, 1975, is the central document that defines the duties, responsibilities, and general structure of Broward County government. Any proposed change(s) to the Charter must be approved by the voters of Broward County. Charter changes may be proposed to the voters by the Board of County Commissioners, the Charter Review Commission, or through an initiative of the people.

## **Proposed Charter Amendment: Broward County Housing Council Membership**

### Ballot Question:

“Shall the Broward County Charter be amended to remove the prescribed membership categories for the Broward County Housing Council (Council), to allow the Broward County Board of County Commissioners to establish the membership of the Council by ordinance, and to provide that the Council be composed of at least seventeen voting members and no more than nineteen total members?”

### Financial Impact Statement:

It is estimated that this amendment will have no financial impact to Broward County.

### Amendment Requirements:

Section 11.06 of the Broward County Charter creates the Broward County Housing Council, requires “at least seventeen (17) members,” and defines the membership categories for the Council.

The proposed Charter amendment, if approved by County voters, would:

- remove all membership categories prescribed in Section 11.06 of the Charter;
- provide that the Board of County Commissioners shall establish membership categories for the Council by ordinance; and
- provide that the Council be composed of at least seventeen (17) voting members and no more than nineteen (19) total members.

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General Election Ballot – Broward County Housing Council Membership  
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Assumptions/Expectations:

None

Revenue/Cost Estimates:

None

cc: Monica Cepero, County Administrator  
Andrew Meyers, County Attorney