

**ADDITIONAL MATERIAL  
REGULAR MEETING**

**MAY 6, 2025**

**SUBMITTED AT THE REQUEST OF  
PURCHASING DIVISION**



Finance and Administrative Services Department


**PURCHASING DIVISION**

115 S. Andrews Avenue, Room 212 • Fort Lauderdale, Florida 33301 • 954-357-6066 • FAX 954-357-8535

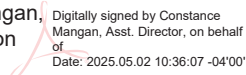
## MEMORANDUM

DATE: May 2, 2025

TO: Board of County Commissioners

THRU: Stephen Farmer, Deputy Chief Financial Officer 

FROM: Robert E. Gleason, Director  
Purchasing Division

Constance Mangan, Asst. Director, on behalf of 

Digitally signed by STEPHEN FARMER  
Date: 2025.05.02 12:32:03 -04'00'

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Date: 2025.05.02 10:36:07 -04'00'

SUBJECT: May 6, 2025 – Commission Meeting – Agenda Item No. 27  
Motion to Approve Agreement between Broward County and Gannett Fleming, Inc., for Consultant Services for the Airport Seaport Convention Center Transportation PD&E Study, Request for Proposals (RFP) No. TRN2128229P1, for the Transportation Department

**Summary Explanation/Background:**

The following information is modified in the Summary Explanation/Background for above referenced agenda item: (~~strikethrough removed~~; **bold underlined** added):

The Office of Economic and Small Business Development (OESBD) **determined that Disadvantaged Business Enterprise (DBE) participation can be achieved through race-neutral methods. Therefore, this project will not include race-conscious contract goals.** established a Disadvantaged Business Enterprises (DBE) goal of 30% for this Agreement. Gannett Fleming, Inc. committed to 31.50% DBE participation, which has been reviewed and approved by OESBD (~~Exhibit 2~~). The OESBD determined that this Agreement is not subject to the Workforce Investment Program (**Exhibit 2**).

Exhibit 1 - Page 17 is modified and replaced in its entirety by the attached replacement page 17.

Exhibit 2 is replaced in its entirety by the attached replacement Exhibit 2.

Attachments

REG/sl/wjp/sl

c: Monica Cepero, County Administrator  
Kimm Campbell, Deputy County Administrator  
Andrew J. Meyers, County Attorney  
Robert Melton, County Auditor  
Constance Mangan, Assistant Director, Purchasing Division  
Coree Cuff Lonergan, Director, Transportation Department

10.3. Disadvantaged Business Enterprises. County's payments to Consultant for Services provided by Consultant pursuant to this Agreement are subject to potential reimbursement, in whole or in part, by the Federal Transit Administration, and so may be subject to the requirements of 49 C.F.R. Part 26, as amended, pertaining to Disadvantaged Business Enterprises, the implementing rules of the funding agency, and the Broward County Disadvantaged Business Enterprise Program. This contract does not contain a race-conscious DBE goal. Based on the availability of DBEs to perform subcontracted work associated with the Services, it is anticipated that up to thirty percent (30%) DBE participation may be achieved by the DBEs identified in Exhibit F, without the need for a race-conscious goal.

10.3.1. The objective of the County's DBE program is, among other things, to ensure nondiscrimination in the award and administration of DOT-assisted contracts in highway, transit, and airport financial assistance programs, as set forth in 49 C.F.R. § 26.1. As required by 49 C.F.R. § 26.13(a), County shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements 49 CFR Part 26. County's DBE program, as required by 49 C.F.R. Part 26 and as approved by the Department of Transportation, is incorporated by reference in this Agreement.

10.3.2. As required by 49 C.F.R. § 26.13(b), Contractor, subrecipient, or Subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. Contractor shall carry out applicable requirements of 49 C.F.R. Part 26 in the award and administration of DOT-assisted contracts. Failure by Contractor to carry out these requirements is a material breach of this Agreement, which may result in the termination of this contract or such other remedy as the recipient deems appropriate, which may include, but is not limited to:

- (1) Withholding monthly progress payments;
- (2) Assessing sanctions;
- (3) Liquidated damages; and/or
- (4) Disqualifying the contractor from future bidding as non-responsible.

#### **ARTICLE 11. MISCELLANEOUS**

11.1. Contract Administrator Authority. The Contract Administrator is authorized to coordinate and communicate with Consultant to manage and supervise the performance of this Agreement. Consultant acknowledges that the Contract Administrator has no authority to make changes that would increase, decrease, or otherwise materially modify the Services except as expressly set forth in this Agreement or, to the extent applicable, in the Broward County Procurement Code. Unless expressly stated otherwise in this Agreement or otherwise set forth in the Code or the Broward County Administrative Code, the Contract Administrator or designee may exercise



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**  
**Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400

**MEMORANDUM**

**DATE:** April 30, 2025

**TO:** Anna Bielawska, Senior Program/Project Coordinator  
Transportation Department – Capital Programs

**THRU:** Sandy-Michael McDonald, Director  
Office of Economic and Small Business Development

**FROM:** Donna-Ann Knapp, Small Business Development Manager  
Office of Economic and Small Business Development

**SUBJECT:** DBE Goal for Airport Seaport Convention Center Rail Project  
Development & Environmental Study - **FTA**

**SANDY-MICHAEL MCDONALD**  
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Date: 2025.04.30 13:58:31 -04'00'

**DONNA-ANN KNAPP**  
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Date: 2025.04.30 08:50:39 -04'00'

***This memorandum supersedes the previous memorandum dated June 13, 2024.***

The Office of Economic and Small Business Development has determined that Disadvantaged Business Enterprise (DBE) participation can be achieved through race-neutral methods. Therefore, this project will not include race-conscious contract goals.

Estimated Federal Assistance: **50%** USDOT FTA

**NAICS Codes:** 541611, 237990, 238210, 541310, 541620, 541360, 541820, 541330

**Scope of Services:** Professional Planning Services, Risk Management, Structural & Civil Engineering, Project Controls, Construction Engineering Services, Electrical & Power Engineering, Architect/Architecture, Environmental Engineering/Geotechnical Services, Scheduling/Surveying Services, Public Relations, Systems Engineering/Traffic Engineering

The above assigned goal for the Disadvantaged Business Enterprises is based on our examination of the scopes of work and estimates as submitted to the Office of Economic and Small Business Development by the Using Agency.

**This contract is not subject to the Broward County Workforce Investment Program.**

**This contract is not subject to the Broward County Construction Apprenticeship Program.**

If you have any questions or concerns regarding this assignment, please contact our office at (954) 357-6400.

cc: Maribel Feliciano, Assistant Director, OESBD  
Yaneek Page, Small Business Development Specialist, Broward County  
Transportation Department