



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT
Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

MEMORANDUM

DATE: April 20, 2022

TO: Adrian Ramotar, Information Systems Supervisor Libraries
SANDY-MICHAEL

THRU: Sandy-Michael McDonald, Director MCDONALD
Office of Economic and Small Business Development
Digitally signed by SANDY-MICHAEL MCDONALD
Date: 2022.04.20 17:33:07 -04'00'

FROM: Maribel Feliciano, Assistant Director MARIBEL FELICIANO
Office of Economic and Small Business Development
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Date: 2022.04.20 10:56:08 -04'00'

SUBJECT: No CBE Goal for Automated Materials Handling & RFID Tagging of Library Materials

NAICS Codes: 423430, 511210, 541519, 423690

Scope of Services: Computer and Computer Peripheral Equipment (Includes Security Gates), Software, Installation Services, RFID Tagging of Material

Broward County is seeking automate the sorting process by using specific equipment that is designed for libraries to enable sorting of materials. Items are identified for sorting by reading a RFID tag that must be installed on the item. This project would require the vendor to install the sorting equipment, connect the software that operates the sorter to our Integrated Library System, and install RFID tags on all existing material. They will also have to install security gates at each library branch. A review and survey of the Certified Firm Small Business Directory revealed there is one County Business Enterprise (CBE) available that can meet the requirements of the solicitation; therefore, consistent with the Broward County Business Opportunity Act, as amended, Sec. 1-81.3(a)(1), if there are fewer than two (2) certified CBEs available to participate in a specific project, no CBE goal will be applicable. However, in accordance with Sec. 1-81.10(a)(1) of the Broward County Business Opportunity Act, as amended, states that if a responsive, responsible bid is received from a certified CBE firm that is within ten (10%) of the lowest bid received from a non-CBE firm, the CBE shall be offered the opportunity to match the lowest bid. In addition, Section 1-81.10(a)(2) states, in part, that if the Evaluation Committee determines that a non-CBE proposer, who responds to a Request for Proposal (RFP), is the highest-ranked proposer, and a responsive, responsible CBE receives a score within five percent (5%) of the non-CBE's score, the highest-ranked CBE proposer shall be considered the highest-ranked proposer and shall have the opportunity to proceed to negotiations with the County for award of the contract.

This contract is not subject to the Broward County Workforce Investment Program.

Request for Goal Assignment – Automated Materials Handling & RFID Tagging of Library
Materials
No CBE Goal

Eligibility for the CBE program is based on economic/size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes. The above assigned goal for County Business Enterprise participation is based on our examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency.

If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: David Stenger, Systems Analyst, ETS
Christopher Williams, Information Systems Manager, ETS
Donna-Ann Knapp, Small Business Development Manager, OESBD
Shawn Gannon, Small Business Development Specialist, OESBD