



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**  
**Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

**MEMORANDUM**

**DATE:** November 5, 2024

**TO:** Nancy Olesen, Senior Purchasing Agent  
Broward County Purchasing Division

**THRU:** Maribel Feliciano, Assistant Director  
Office of Economic and Small Business Development

**MARIBEL  
FELICIANO**

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MARIBEL FELICIANO  
Date: 2024.11.05  
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**FROM:** Donna-Ann Knapp, Small Business Development Manager  
Office of Economic and Small Business Development

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**SUBJECT:** RFP Bid No. PNC2128678P1 – Consultant Engineering Services for the design of  
District 3A System Fire Flow Improvements for Water and Wastewater Service  
County Business Enterprise (CBE) Compliance Evaluation

***This memorandum supersedes the previous memorandum dated October 17, 2024.***

The Office of Economic and Small Business Development (OESBD) conducted a review of the respondents' compliance with CBE Program requirements for the above referenced project. An overview is provided as follows:

The CBE goal for this project: **25%**

**Met the CBE Requirements:**

<b><u>Firm</u></b>	<b><u>Category</u></b>	<b><u>Percentage</u></b>
<b>Chen and Associates Consulting Engineers, Inc. (Prime)</b>		0.00%
<b>dba Chen Moore and Associates</b>		
CC American Enterprises, LLC	CBE	4.50%
Dickey Consulting Services, Inc.	CBE	2.00%
Pan Geo Consultants, LLC	CBE	5.50%
Premiere Design Solutions, Inc.	CBE	4.50%
Ross Engineering, Inc.	CBE	7.00%
Tobon Engineering and Development, LLC	CBE	1.50%
<b>Total:</b>		<b>25.00%</b>
<b>Thompson &amp; Associates, Inc., Civil Engineering (Prime)</b>	CBE	53.00%
Garth Solutions	CBE	1.00%
The Chappel Group, Inc.	CBE	1.00%
<b>Total:</b>		<b>55.00%</b>

**CBE Compliance Comments:**

Chen and Associates Consulting Engineers, Inc. submitted Letters of Intent (LOIs) with its respective bid response that met the established 25% CBE goal. Chen and Associates Consulting Engineers, Inc. is compliant with the CBE Program requirements of the solicitation.

RFP Bid No. PNC2128678P1 - Consultant Engineering Services for the design of District 3A System Fire Flow Improvements  
County Business Enterprise (CBE) Compliance Evaluation

Page 2 of 3

Thompson & Associates, Inc., Civil Engineering submitted Letters of Intent (LOIs) with its respective bid response that met the established 25% CBE goal. Thompson & Associates, Inc., Civil Engineering is compliant with the CBE Program requirements of the solicitation.

**CBE Compliance History:**

The following is a report of the respondents' CBE compliance history for active and completed projects within the last five (5) years of the RFP's opening date compiled from various sources, including Contracts Central and OESBD's Database (ALTs):

• **Chen and Associates Consulting Engineers, Inc.**

Project Name	Solicitation Number	Amount Paid to CBE Firms*
Professional Consultant Services for Airport Studies, Evaluations and Assessment Project	PNC2115981P1	\$ 204,635.77
Engineering Services for Water and Wastewater Services	PNC2117097P1	\$ 260,330.96
Consultant Services for Eng. Services for WWS Projects Category 1 Utility Analysis - Zones 225 and 226	PNC2123898P1	\$ 211,184.50
Consultant Services for Eng. Services for WWS Projects Category 2 Septic Tank elimination District 3A-O & 3A-Y	PNC2123898P1	\$ 158,823.93
Consultant Engineering Services for Water and Sanitary Sewer System Improvements for Utility Analysis Zones (UAZ) 110, 111 and 113	R1356803P1	\$ 1,554,120.58
Consulting Services for Port Everglades	PNC2119212P1	\$ 249,728.37
<b>Total</b>		<b>\$ 2,638,824.11</b>

Sources: ALTS, and Contracts Central

• **Thompson & Associates, Inc., Civil Engineering**

Project Name	Solicitation Number	Amount Paid to CBE Firms
Comp. Prof. Eng. Serv. Continuing Term	R1423108P1	\$762,913.11
Prof. Eng. Svcs for Sanitary Sewer Collection System	PNC2117589P1	\$394,344.44
105651 North County Reclaimed Water System Expansion	PNC2118897P1	\$649,802.22

RFP Bid No. PNC2128678P1 - Consultant Engineering Services for the design of District 3A System Fire Flow Improvements  
County Business Enterprise (CBE) Compliance Evaluation

Page 3 of 3

Consultant Engineering Services for Reclaimed Water Transmission System	R1372004P1	\$1,479,220.67
9193/100912 (Palm Beach) and 9257/100981 (NSID)	P.O. # WWE0000223	\$1,361,184.69
Engineering Services for WWS Projects - Category 3 - Regional Effluent and Reuse Solutions	PNC2123898P1	\$1,330,056.32
<b>Total</b>		<b>\$4,616,336.76</b>

Sources: ALTS, and Contracts Central

**Performance of Affiliated Entities:**

The following is a report of the respondents' declared affiliated entities in meeting small business participation commitments on CBE projects completed within the last five (5) years of the RFP's opening date. The information is compiled from various sources, including Contracts Central and OESBD's Activity Log Tracking System (ALTS).

**No affiliated entities of principal(s) were declared by the following vendors:**

- Chen and Associates Consulting Engineers, Inc.
- Thompson & Associates, Inc., Civil Engineering

cc: Sandy-Michael McDonald, Director OESBD  
Daniel Louisdor, Small Business Development Specialist, OESBD