TO: Lucho Jaramillo, Purchasing Agent
Purchasing Division

FROM: Michal Durden, Contract/Grant Administrator, Senior
Broward County Aviation Department

SUBJECT: Solicitation No.: OPN2123844B2 Sign Shop Materials and Ancillaries

Recommended Vendor: The Olab Group, LLC
Recommended Group(s)/Line Item(s): Items 1-89 (Group1)
Initial Award Amount: $ 68,423.86 Potential Total Amount: $ 342,119.30
Initial Contract Term: One Year Contract Term, including Renewals: Five Years

CONCURRENCE:

☒ The agency has reviewed Vendor's response(s) for specification compliance and Vendor responsibility, which includes license requirements (if applicable). I have reviewed all documents including the Vendor Questionnaire and after careful evaluation, I concur with recommendation for award to the Vendor.

FINANCIAL BACKGROUND/D & B REPORT: (check one)

☐ I am satisfied with the Vendor's financial background and/or rating and payment performance.
☒ Not applicable to this solicitation.

LITIGATION HISTORY: (check one)

☒ I have reviewed the Litigation History Form and there is no issue of concern.
☐ Refer to additional information from the Office of the County Attorney to address an issue/concern.

PAST PERFORMANCE: (check all that apply)

I have reviewed the Vendor's past Performance Evaluations in ContractsCentral and:

☐ Vendor received an overall rating ≥ 2.59 on all evaluations.
☐ No evaluations within the past three years contained any items rated a score of 2 or less.
☐ Vendor received a rating ≤ 2.59 on an evaluation(s). Refer to additional information.
☐ Vendor received a score of ≤ 2 on an individual item(s). Refer to additional information.
☐ Past evaluations are not relevant to the scope of this contract.
☒ No past Performance Evaluations exist in ContractsCentral.

AND

☒ Reference Verification Forms are attached.

OR

☐ Reference Verification Forms are not required: Commodity only purchase (less than $250,000); Service less than $100,000 and the Vendor has a Performance Evaluation within the past three years.

NON-CONCURRENCE:

☐ I do not concur. Detailed reason for non-concurrence is attached, including the reference to any bid requirement.

TYPED NAME OF SIGNER: Michal Durden TITLE: Contract/Grant Administrator, Senior
(Individual authorized to administer the contract.)

SIGNATURE: Michal Durden Digitally signed by Michal Durden Date: 2022.08.25 13:17:27 -04'00' DATE: 8/25/22

Vendor Reference Verification Form for Bids and Quotes

Broward County Solicitation No. and Title: OPN2123844B2, Sign Shop Materials and Ancillaries

Reference for (Name of Firm): Jessie Trice Community Health System

Organization/Firm Name providing reference: The Olab Group, LLC

Contact Name: Linda J. Lott   Title: Program Coordinate/Outreach and Afforda

Contact Email: LLott@jtchc.org   Contact Phone: (305) 389-3760

Name of Referenced Project: Bus & Fleet Wrap, Awnings, Windo Graphics, Building Signage, Tradeshow Displays, Prom

Contract No. N/A   Contract Amount: 100,000.00

Date Services Provided:

(list date range or date services began until "current")

Vendor's role in Project: ☑ Prime Vendor ☐ Subconsultant/Subcontractor

Would you use this vendor again? ☑ Yes ☐ No If No, please specify in Additional Comments (below).

Description of services provided by Vendor:

Please rate your experience with the referenced Vendor:	**Needs Improvement**	**Satisfactory**	**Excellent**	**Not Applicable**
1. Vendor's Quality of Service				
a. Responsive	☐	☐	☑	☐
b. Accuracy	☐	☐	☑	☐
c. Deliverables	☐	☐	☑	☐
2. Vendor's Organization:				
a. Staff expertise	☐	☐	☑	☐
b. Professionalism	☐	☐	☑	☐
c. Turnover	☐	☐	☑	☐
3. Timeliness of:				
a. Project	☐	☐	☑	☐
b. Deliverables	☐	☐	☑	☐

Additional Comments: (provide on additional sheet if needed)
We have worked with this company for years. We are still getting complements on things (branded tents, umbrellas, polo shirts, etc.) they did for our company.

References Checked By
Name: Michal Durden   Title: Contract/Grant Administrator, Senior

Division/Department: Operations Department   Date of Verification: 8/8/2022

Vendor Reference Verification Form for Bids and Quotes

Broward County Solicitation No. and Title: OPN2123844B2, Sign Shop Materials and Ancillaries

Reference for (Name of Firm): Wyndham Destinations

Organization/Firm Name providing reference: The Olab Group, LLC

Contact Name: Joshua Moore | Title: Not provided by bidder.

Contact Email: josh.moore@wyn.com | Contact Phone:

Name of Referenced Project: ADA Signage, Window Decals and Wayfinding Signage

Contract No. Not provided by bidder. | Contract Amount: 300,000.00

Date Services Provided: 2018 - Present

(list date range or date services began until "current")

Vendor's role in Project: ☑ Prime Vendor ☐ Subconsultant/Subcontractor

Would you use this vendor again? ☑ Yes ☐ No If No, please specify in Additional Comments (below).

Description of services provided by Vendor:

sign design and installation

Please rate your experience with the referenced Vendor:	**Needs Improvement**	**Satisfactory**	**Excellent**	**Not Applicable**
1. Vendor's Quality of Service				
a. Responsive	☐	☐	☑	☐
b. Accuracy	☐	☐	☑	☐
c. Deliverables	☐	☐	☑	☐
2. Vendor's Organization:				
a. Staff expertise	☐	☐	☑	☐
b. Professionalism	☐	☐	☑	☐
c. Turnover	☐	☐	☑	☐
3. Timeliness of:				
a. Project	☐	☐	☑	☐
b. Deliverables	☐	☐	☑	☐

Additional Comments: (provide on additional sheet if needed)

They are always extremely professional and over communicate to ensure their jobs were running smoothly.

References Checked By

Name: Michal Durden | Title: Contract/Grants Administrator, Senior

Division/Department: Aviation Department/Operations Sivision | Date of Verification: 08/09/2022

Vendor Reference Verification Form for Bids and Quotes

Broward County Solicitation No. and Title: OPN2123844B2, Sign Shop Materials and Ancillaries

Reference for (Name of Firm): The Olab Group, LLC

Organization/Firm Name providing reference: Department of Veterans Affairs

Contact Name: Frederick Weddington — Title: Not provided by bidder.

Contact Email: frederick.weddington@va.gov — Contact Phone:

Name of Referenced Project: Provider of Signage

Contract No. N/A — Contract Amount: 25,000.00

Date Services Provided: 2018

(list date range or date services began until "current")

Vendor's role in Project: ☑ Prime Vendor ☐ Subconsultant/Subcontractor

Would you use this vendor again? ☑ Yes ☐ No If No, please specify in Additional Comments (below).

Description of services provided by Vendor:

Commodities purchase

Please rate your experience with the referenced Vendor:	Needs Improvement	Satisfactory	Excellent	Not Applicable
1. Vendor's Quality of Service	☐	☐	☑	☐
a. Responsive	☐	☐	☑	☐
b. Accuracy	☐	☐	☑	☐
c. Deliverables				
2. Vendor's Organization:	☐	☐	☑	☐
a. Staff expertise	☐	☐	☑	☐
b. Professionalism	☐	☐	☑	☐
c. Turnover	☐	☐	☑	☐
3. Timeliness of:	☐	☐	☑	☐
a. Project				
b. Deliverables	☐	☐	☑	☐

Additional Comments: (provide on additional sheet if needed)

References Checked By

Name: Michal Durden — Title: Contract/Grants Administrator, Senior

Division/Department: Aviation Department, Operations Division — Date of Verification: 08/09/2022