



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**  
**Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

**MEMORANDUM**

**DATE:** December 21, 2023

**TO:** Oscar Asgar, Construction Project Manager  
 Water and Wastewater Operations Division

**THRU:** Sandy-Michael McDonald, Director  
 Office of Economic and Small Business Development

**SANDY-MICHAEL MCDONALD**  
 Digitally signed by SANDY-MICHAEL MCDONALD  
 Date: 2023.12.22 13:21:52 -05'00'

**FROM:** Donna-Ann Knapp, Small Business Development Manager  
 Office of Economic and Small Business Development

**DONNA-ANN KNAPP**  
 Digitally signed by DONNA-ANN KNAPP  
 Date: 2023.12.21 17:18:01 -05'00'

**SUBJECT:** No CBE Goal New Actuators, Actuator Parts, Accessories & Repair Services

The Broward County Water and Wastewater Services Operations Division (WWOD) requests bids from qualified vendors, manufacturers authorized dealers, distributors and/or sellers to furnish, deliver, install, and repair at the job site or provide new replacement actuators. Per the Broward County Business Opportunity Act, as amended, Section 1-81.1(a)(1), the County Business Enterprise (CBE) Program applies to contracts that are County funded; therefore, a CBE goal cannot be established on this project.

The Office of Economic and Small Business Development (OESBD) strongly encourages the proposers to give full consideration to small business subcontractors to perform services under the contract. They are encouraged to present their small business opportunities during the solicitation process with the Purchasing Division.

**This project is not subject to the Broward County Workforce Investment program.**  
**This solicitation is not subject to the Broward County Construction Apprenticeship Program.**

If you have any questions or concerns regarding this assignment, please feel free to contact our office at (954) 357-6400.

cc: Maribel Feliciano, Assistant Director, OESBD  
 Darnell Kimbrew, Small Business Development Specialist, OESBD