



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT
Governmental Center Annex

115 S. Andrews Avenue, Room A680 * Fort Lauderdale, Florida 33301 * 954-357-6400 * FAX 954-357-5674

MEMORANDUM

DATE: March 15, 2022

TO: Stacy-Ann Brown, Purchasing Agent
Purchasing Division

THRU: Sandy-Michael McDonald, Director **SANDY-MICHAEL MCDONALD**
Office of Economic and Small Business Development
Digitally signed by SANDY-MICHAEL MCDONALD
Date: 2022.03.30 14:15:50 -04'00'

FROM: Maribel Feliciano, Assistant Director **MARIBEL FELICIANO**
Office of Economic and Small Business Development
Digitally signed by MARIBEL FELICIANO
Date: 2022.03.30 12:58:12 -04'00'

RE: RFP No. PNC2122764P1 – Consulting Services for Building Safety and Water Management Inspection Programs
County Business Enterprise (CBE) Evaluation

The Request for Proposal (RFP) was advertised with a 30% CBE participation goal. Three (3) submittals were received and reviewed. The Office of Economic and Small Business Development (OESBD) has conducted a review of the vendors' CBE participation per the requirements of the RFP for this project. An overview is provided as follows:

The CBE Goal for this project: 30%

Met the CBE Requirements:

<u>Firms</u>	<u>Category</u>	<u>Percentage</u>
Absolute Civil Engineering Solutions, LLC. (prime)	CBE	100%
Total:		100%
Ross Engineering, Inc. (prime)	CBE	50%
Total:		50%
Thompson & Associates, Inc., Civil Engineering (prime)	CBE	30%
Total:		30%

Compliance Comments:

Absolute Civil Engineering Solutions, LLC. and Thompson & Associates, Inc., Civil Engineering submitted CBE Letters of Intent (LOIs) that met or exceeded the recommended 30% CBE goal with their proposals. Therefore, Absolute Civil Engineering Solutions, LLC. and Thompson & Associates, Inc., Civil Engineering are in compliance with the CBE program requirements of the solicitation.



Compliance Comments (Continued):

Ross Engineering, Inc., a CBE certified firm, initially did not submit executed CBE Letters of Intent (LOIs) with their bid package. The firm was given three (3) business days to provide their CBE commitment on the required LOI form and/or provide documentation of their good faith efforts. The firm submitted a CBE Letter of Intent (LOI) that met or exceeded the recommended 30% CBE goal within the required timeframe. Therefore, Ross Engineering, Inc. is in compliance with the CBE program requirements for this solicitation.

CBE Compliance History:

The following is a report of the respondents' CBE compliance history for active and completed projects within the last five (5) years of the RFP opening date of February 23, 2022. OESBD cannot report CBE Compliance history of active projects for Ross Engineering, Inc. as they do not have any payments to CBE firms for their active projects with CBE requirements within the last five (5) years of the RFP's opening date.

In terms of project history, OESBD can report a CBE compliance history for Absolute Civil Engineering Solutions, LLC., and Thompson & Associates, Inc., Civil Engineering of active or completed projects with CBE requirements exist within the last five (5) years of the RFP's opening date for these firms.

Absolute Civil Engineering Solutions, LLC. has the following active/completed projects with CBE Goals:

Project Name	Project Number	Amount Paid to CBE Firms
Rotating List for Professional Engineering Testing Services	M1329819R2	\$12,662.84

Thompson & Associates, Inc., Civil Engineering has the following active/completed projects with CBE Goals:

Project Name	Project Number	Amount Paid to CBE Firms
Comprehensive Professional Engineering Consultant Services (Thompson)	R1423108P1	\$888,711.22
Professional Engineering Services for Sanitary Sewer Collection Services	PNC2117589P1	\$260,968.71
North County Reclaimed Water System Expansion	PNC2118897P1	\$96,616.12
Consultant Engineering Services for Reclaimed Water Transmission System (New Contract)	R1372004P1	\$2,875,086.53

Source: ALTS and MURs

cc: Donna-Ann Knapp, Small Business Development Manager, OESBD
Shawn Gannon, Small Business Development Specialist, OESBD