



DATE:

TO: Robert Gleason, Director of Purchasing

THRU:

FROM:

PROJECT TITLE:

REQUISITION NO.:

SOLE SOURCE/SOLE BRAND REQUEST

I. REQUEST: Provide a description of the features of the product/service or Scope of Work.

ETS is seeking Sole Source designation as related to the current Broward County management of public IPv4 and Autonomous System Numbers (ASN) managed by ARIN (American Registry for Internet Numbers). ARIN is a nonprofit organization managing Broward County public addresses since 2009. ARIN provides services related to the technical coordination and management of Internet number resourcing. In addition, ARIN also ensures it offers directory lookup services from our public IP addresses to the public like the Whois and WhoWas services.

II. JUSTIFICATION: Please check all boxes that describe your reason(s) for determining that only one source or brand is reasonably available.

Only Sole Source/Uniqueness

- Proprietary Item - this vendor/ source has the only rights to provide this service or commodity. A letter from the manufacturer or authorizing entity is included in this request.

Technology Improvements - updates or upgrades to an existing system, software, software as a service (SaaS), hardware purchases.

Engineering Direction - engineering drawing or specification identifies product; "no substitutes or equivalents will be acceptable."

- Only qualified supplier - reliability and maintainability of the product or service would be degraded unless specified supplier is used; may void warranty. This request includes a copy of the current warranty information.

- Other – the County requires this sole source, sole brand purchase for the following reasons:

ARIN is the only organization in the United States providing this service, handling all public IP and ASN registrations.

Operational Compatibility - replacement parts from alternate suppliers are not interchangeable with original part and causes equipment incompatibility. Previous findings and/or documentation is included with this request.

Ease of Maintenance - maintenance or retooling prohibits competition. Section III, Comparative Market Research includes estimated costs associated with changing current source and/or brand.

Follow-On - potential for continued development or enhancement with same supplier and eliminates costs incurred by using different supplier. Section III, Comparative Market Research includes estimated costs for replacing current or existing system.

Complies with existing community and safety standards, and/or laws, rules, and regulations.

Exempted from the Procurement Code – per Section 21.5 of Broward County Administrative Code.

Other/or additional information – using this sole source, sole brand purchase benefits the County for the following reasons:

There is a mandatory need to maintain this service for the purpose of preserving ownership over IP addresses in use by the County. This Sole Source provides the registration mechanism for ownership.

III. COMPARATIVE MARKET RESEARCH: Provide a detailed source or market analysis for justification of sole source/brand or most reasonable source (attach extra sheets as needed).

Estimated project value: Contract length (if applicable):

Expenses to date:

Has this commodity been previously provided to the County? ☒ Yes ☐ No

If yes, when and by whom?

ARIN

How was item/service procured?

ARIN

What is the current contract (MA) or purchase order number?

If this is a sole brand, is there an “authorized” dealers list? ☐ Yes ☒ No

Cost/Benefit Analysis: What would the cost be to utilize an alternate vendor or source? This explanation should include the savings and/or additional costs to the County by not using the preferred vendor or source. Attach additional sheets if needed.

ARIN is the only organization in the US that provides this service.

Five regional registries:

The African Network Information Center (AFRINIC) serves Africa.

The American Registry for Internet Numbers (ARIN) serves Antarctica, Canada, parts of the Caribbean, and the United States.

The Asia-Pacific Network Information Centre (APNIC) serves East Asia, Oceania, South Asia, and Southeast Asia.

The Latin America and Caribbean Network Information Centre (LACNIC) serves most of the Caribbean and all of Latin America.

The Réseaux IP Européens Network Coordination Centre (RIPE NCC) serves Europe, Central Asia, Russia, and West Asia.

**A regional Internet registry (RIR) is an organization that manages the allocation and registration of Internet number resources within a region of the world. Internet number resources include IP addresses and autonomous system (AS) numbers.

CERTIFICATION: I have thoroughly researched the sole source or sole brand justification and fully understand the implications of Section 838.22 of the Florida Statutes:

(2) "It is unlawful for a public servant, with corrupt intent to obtain a benefit for any person or to cause unlawful harm to another, to circumvent a competitive bidding process required by law or rule by using a sole source contract for commodities or services."

(5) "Any person who violates this section commits a felony of the second degree, punishable as provided in s. 775.082, s. 775.083, or s. 775.084"

Walter Ocampo

REQUESTOR/EVALUATOR
(PRINT)

WALTER OCAMPO Digitally signed by WALTER OCAMPO
Date: 2022.03.10 09:17:15 -05'00'

REQUESTOR/EVALUATOR (SIGN)

3/10/22

DATE

DEPT./DIV. DIRECTOR OR
DESIGNEE (PRINT)

ALTHEA M. LEWIS Digitally signed by ALTHEA M. LEWIS
Date: 2022.03.11 11:17:45 -05'00'

DEPT./DIV. DIRECTOR OR
DESIGNEE (SIGN)

DATE

The Purchasing Agent has reviewed the request and has completed the required due diligence per the Procurement Code Section(s) 21.25 and 21.26. The Purchasing Agent recommends the following:

☒ Sole Source ☐ Sole Brand ☐ Reasonable Source ☐ RFI attached ☐ Rejected

☒ Request Authorization to Negotiate

Additional Information:

A Request for Information (RFI) No. TEC2124538F1 was issued on April 19th, 2022, to determine if other vendors are able to provide the requested services. The RFI closed on April 25th, 2022, with zero (0) responses submitted. There were 13 views, and no vendor questions were asked, and 17,813 vendors were successfully invited. Per the Procurement Code, Section 21.25, Sole Source Procurement and 21.26, Sole Brand Procurement, Section (b), the purchasing Agent affirms that this request is the subject of an RFI, and the required due diligence has been completed and therefore recommends approval of this Sole Brand request.

Purchasing Agent Signature: Felicia McRae Digitally signed by Felicia McRae
Date: 2022.05.12 11:44:11 -04'00'

Date: 5/12/22

APPROVAL AUTHORITY

REASON/SUGGESTED ACTION (IF DISAPPROVED):

This First Amendment will require Board Award. Purchasing recommends to renew contract as needed.

Signature: LEAHANN LICATA Digitally signed by LEAHANN LICATA
Date: 2022.05.12 11:42:05 -04'00'

Date: 5/12/22