

**PROPOSED**

ORDINANCE NO.

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF BROWARD COUNTY, FLORIDA, PERTAINING TO RESIDENTIAL TENANCIES; AMENDING CHAPTER 20 OF THE BROWARD COUNTY CODE OF ORDINANCES (“CODE”), AMENDING THE TITLE TO ARTICLE IV AND CREATING DIVISIONS THEREIN; AMENDING SECTIONS 20-104 AND 20-106, RELATING TO NOTIFICATION OF TERMINATION AND RENT INCREASES FOR CERTAIN RESIDENTIAL TENANCIES; CREATING SECTIONS 20-107 THROUGH 20-112 OF THE CODE, ESTABLISHING THE “TENANT’S BILL OF RIGHTS AND NOTICE OF LATE FEES ORDINANCE,” PROVIDING FOR COUNTYWIDE APPLICABILITY, REQUIRING RESIDENTIAL LESSORS AND/OR THEIR AGENTS TO PROVIDE TENANTS WITH A “TENANT’S BILL OF RIGHTS” DOCUMENT, REQUIRING WRITTEN NOTICES RELATING TO RENTAL LATE FEES, AND PROVIDING FOR ENFORCEMENT; AND PROVIDING FOR SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE.

(Sponsored by Senator Nan H. Rich)

WHEREAS, Part II of Chapter 83, Florida Statutes, known as the “Florida Residential Landlord and Tenant Act,” applies to tenancies of residential dwelling units and sets forth the rights and duties of landlords and tenants;

WHEREAS, Broward County is experiencing a significant demand for and resulting shortfall of affordable rental housing units;

WHEREAS, the availability of safe and affordable housing is an essential component of individual and community well-being;

WHEREAS, protecting residential tenants from discrimination and unfair and illegal rental practices is fundamental to the health, safety, and welfare of the community;

1 WHEREAS, the Board wishes to adopt a Tenant’s Bill of Rights to increase tenant  
2 awareness of their rights and to provide guidance to tenants regarding available  
3 community resources;

4 WHEREAS, the Board recognizes that while reasonable late fees may be an  
5 important aspect of the landlord/tenant relationship, it is essential that tenants understand  
6 and know when they may incur these fees; and

7 WHEREAS, this Ordinance shall apply prospectively to new residential tenancies  
8 and renewals and shall not be read to supersede the terms of any existing residential  
9 tenancies or renewals where the terms are binding on landlords and tenants,

10 BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF  
11 BROWARD COUNTY, FLORIDA:

12 Section 1. Chapter 20 of the Broward County Code of Ordinances is hereby  
13 amended to rename Article IV and to create Division 1 as follows:

14 **ARTICLE IV. ~~RENTAL NOTICES~~ LANDLORD - TENANT RELATIONS**

15 **DIVISION 1. RENTAL NOTICES**

16 Section 2. Section 20-104 of the Broward County Code of Ordinances is hereby  
17 amended to read as follows:

18 **Sec. 20-104. Applicability.**

19 The provisions of this ~~article~~ division shall apply countywide, unless in conflict with  
20 an applicable municipal ordinance, pursuant to Section 11.01 of the Broward County  
21 Charter. Unless otherwise provided, nothing in this ~~article~~ division shall be construed to  
22 relieve a person from compliance with applicable county and municipal regulations. The  
23 provisions of this ~~article~~ division shall apply prospectively from May 1, 2022, and shall not  
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1 apply to or supersede the terms of any residential tenancies or renewals, where the terms  
2 are binding on landlords and tenants, that existed prior to May 1, 2022.

3 Section 3. Section 20-106 of the Broward County Code of Ordinances is hereby  
4 amended to read as follows:

5 **Sec. 20-106. Enforcement.**

6 This ~~article~~ division may be enforced by code enforcement officers, including  
7 municipal code enforcement officers, and any law enforcement agency having jurisdiction  
8 of the area within which the residential tenancy at issue is located, pursuant to  
9 Section 125.69 and Chapter 162, Florida Statutes, or any applicable municipal code  
10 enforcement provision.

11 Section 4. Chapter 20 of the Broward County Code of Ordinances is hereby  
12 amended to create Division 2, Sections 20-107 through 20-112, to read as follows:

13 [Underlining omitted]

14 **DIVISION 2. TENANT’S BILL OF RIGHTS AND NOTICE OF LATE FEES**

15 **Sec. 20-107. Title.**

16 This ordinance, as fully set forth in Sections 20-107 through 20-112 of the Broward  
17 County Code of Ordinances, shall be known and may be cited as the “Tenant’s Bill of  
18 Rights and Notice of Late Fees Ordinance.”

19 **Sec. 20-108. Applicability.**

20 (a) The provisions of this division shall apply countywide, unless in conflict with  
21 an applicable municipal ordinance, pursuant to Section 11.01 of the Broward County  
22 Charter. Unless otherwise provided, nothing in this division shall be construed to relieve  
23 a person from compliance with applicable county or municipal regulations. The provisions  
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1 of this division shall apply prospectively from October 1, 2022, and shall not apply to or  
2 supersede the terms of any Rental Agreement or renewals that existed prior to such date.

3 (b) The Tenant’s Bill of Rights and Notice of Late Fees Ordinance only applies  
4 to residential tenancies subject to Chapter 83, Florida Statutes, and does not apply to  
5 rentals within mobile home parks governed under Chapter 723, Florida Statutes;  
6 short-term rentals of residential units with non-recurring rental terms of thirty (30) days or  
7 fewer; or rentals of properties regulated under Chapter 509, Florida Statutes.

8 **Sec. 20-109. Definitions.**

9 *Landlord* means any individual, firm, corporation, or other organization or group of  
10 persons however organized that is shown as the lessor, landlord, or property owner under  
11 a Rental Agreement, or is otherwise acting on behalf of a Landlord involved in the rental  
12 of a Rental Unit to a Tenant, including, but not limited to, owner, lessor, sublessor,  
13 assignor, manager, real estate licensee (either a broker, sales associate, or broker-sales  
14 associate), condominium association, homeowners’ association, cooperative association,  
15 or any representative of any of the foregoing.

16 *Late Fee* means a charge of any kind, levied against a Tenant, associated with a  
17 failure of the Tenant to timely pay rent pursuant to the terms of a Rental Agreement.

18 *Rental Agreement* means an agreement, whether written or oral, by which a Tenant  
19 is entitled to possess a Rental Unit, or which is a “Rental Agreement” as defined in  
20 Section 83.43, Florida Statutes, as it may be amended.

21 *Rental Unit* means a residential housing unit that is or may be occupied by a Tenant  
22 by virtue of a Rental Agreement, or that is a “Dwelling Unit” as defined in Section 83.43,  
23 Florida Statutes, as it may be amended.

1           *Tenant* means a natural person or persons who will occupy, or who makes  
2 application to occupy, a Rental Unit by virtue of a Rental Agreement, or who is a “Tenant”  
3 as defined in Section 83.43, Florida Statutes, as it may be amended.

4 **Sec. 20-110. Tenant’s Bill of Rights; Landlord Notice Requirements.**

5           (a) The Resilient Environment Department shall create and maintain a Tenant’s  
6 Bill of Rights, which shall mean a paper or electronic document, available in English,  
7 Spanish, and Creole, in at least 12-point font, and able to be printed on paper of 8-½ by  
8 11 inches or larger, containing a notice of rights under applicable federal, state, and local  
9 law, and services available to residential tenants in Broward County. The content of the  
10 Tenant’s Bill of Rights shall be as determined by the Broward County Board of County  
11 Commissioners (“Board”) by resolution.

12           (b) It is unlawful for a Landlord of a Rental Unit to accept a final rental  
13 application or a rental application fee from a prospective Tenant, or in instances where no  
14 application is required, to enter into a Rental Agreement for a Residential Unit under the  
15 Landlord’s control or authority, without first providing the prospective Tenant with a copy  
16 of the Tenant’s Bill of Rights. A Landlord may comply with this requirement through an  
17 agent of the Landlord (e.g., a property manager, rental manager, or real estate licensee).

18           (c) For existing Tenants already occupying a Rental Unit on or before the date  
19 set forth in Section 20-108(a), the Landlord must provide the Tenant with the Tenant’s Bill  
20 of Rights prior to the commencement of a new rental term. For Tenants with rental terms  
21 of thirty (30) days or less that are recurring in nature (e.g., ongoing month-to-month  
22 tenancies), the Landlord must provide the Tenant’s Bill of Rights prior to October 1, 2022,  
23 and thereafter no less than once per year.

1 (d) There shall be a rebuttable presumption that a Landlord has complied with  
2 this section if the Landlord can provide a written, dated, and signed affirmation from the  
3 Tenant stating that the Tenant has timely received the Tenant's Bill of Rights. The signed  
4 affirmation shall be retained by the Landlord for at least one (1) year after the Tenant  
5 vacates the Rental Unit.

6 **Sec. 20-111. Late Fee Notices; Landlord Requirements.**

7 (a) It shall be unlawful for any Landlord to assess a Late Fee without first  
8 providing, for each Late Fee assessed, written notice to the Tenant against whom the  
9 Late Fee is assessed. A Landlord may comply with this requirement through an agent of  
10 the Landlord (e.g., a property manager, rental manager, or real estate licensee).

11 (b) This written notice shall be separate from any notice requirements provided  
12 for in a Rental Agreement and shall be required each time a new Late Fee is assessed.  
13 Only one notice shall be required if the same Late Fee continues to accrue after delivery  
14 of the notice.

15 (c) The written notice required under this section shall include a statement  
16 informing the Tenant that:

- 17 (1) A Late Fee has been incurred;
- 18 (2) The amount of the Late Fee due at the time of the notice and, if Late Fees  
19 will increase or continue to accrue, a statement explaining the rate at which  
20 such fees will increase or continue to accrue;
- 21 (3) The basis for the Late Fee (whether provided for in the Rental Agreement  
22 or otherwise); and
- 23 (4) A reference to any language in the Rental Agreement that establishes the  
24 amount of Late Fee(s) to be assessed.

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1 (d) The written notice provided for in this section may be delivered to the  
2 Tenant:

3 (1) By email to the email address provided by the Tenant in the Rental  
4 Agreement or any subsequent written agreement regarding the delivery of  
5 notices;

6 (2) By certified mail to the address for notices provided by Tenant in the Rental  
7 Agreement;

8 (3) By posting of the notice to the front door of the Rental Unit; or

9 (4) By hand delivery to the Tenant.

10 (e) There shall be a rebuttable presumption that the Landlord has complied with  
11 the notice requirements in this section if the Landlord can provide one of the following:

12 (1) A copy of the email sent pursuant to Section (d)(1) above on or before the  
13 date the Late Fee was assessed;

14 (2) A copy of a written and dated letter sent, posted, or hand delivered as  
15 provided in Sections (d)(2) through (4) above, with: (i) evidence from the  
16 United States Postal Service or other delivery service showing both the  
17 mailing date and delivery address of the notice; (ii) a time-stamped  
18 photograph of the notice clearly posted on the front door of the Rental Unit;  
19 or (iii) a signed and dated statement by the delivery person certifying hand  
20 delivery of the notice to the Tenant evidencing the date of delivery.

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1 **Sec. 20-112. Enforcement.**

2 (a) The Tenant’s Bill of Rights and Notice of Late Fees Ordinance may be  
3 enforced by code enforcement officers, including municipal code enforcement officers,  
4 and any law enforcement agency having jurisdiction of the area within which the Rental  
5 Unit is located, pursuant to Section 125.69 and Chapter 162, Florida Statutes, or any  
6 applicable municipal code enforcement provision.

7 (b) Nothing in Sections 20-107 through 20-112 is intended to create any private  
8 causes of action, and these provisions may only be enforced as set forth herein.

9 Section 5. Severability.

10 If any portion of this Ordinance is determined by any court to be invalid, the invalid  
11 portion will be stricken, and such striking will not affect the validity of the remainder of this  
12 Ordinance. If any court determines that this Ordinance, in whole or in part, cannot be  
13 legally applied to any individual, group, entity, property, or circumstance, such  
14 determination will not affect the applicability of this Ordinance to any other individual,  
15 group, entity, property, or circumstance.

16 Section 6. Inclusion in the Broward County Code of Ordinances.

17 It is the intention of the Board of County Commissioners that the provisions of this  
18 Ordinance become part of the Broward County Code of Ordinances as of the effective  
19 date. The sections of this Ordinance may be renumbered or relettered and the word  
20 “ordinance” may be changed to “section,” “article,” or such other appropriate word or  
21 phrase to the extent necessary in order to accomplish such intention.

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Section 7. Effective Date.

This Ordinance is effective as of the date provided by law.

ENACTED

**PROPOSED**

FILED WITH THE DEPARTMENT OF STATE

EFFECTIVE

Approved as to form and legal sufficiency:  
Andrew J. Meyers, County Attorney

By /s/ Nathaniel A. Klitsberg 05/11/2022  
Nathaniel A. Klitsberg (date)  
Senior Assistant County Attorney

By /s/ Maite Azcoitia 05/11/2022  
Maite Azcoitia (date)  
Deputy County Attorney

NAK/vu  
Chapter 20 Tenant's Bill of Rights Ordinance  
05/11/2022  
#608130v8

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