



**TO:** Robert Gleason, Director  
Purchasing Division  
**FROM:** Harris Hamid, Director  
Facilities Maintenance Division, Port Everglades Department  
**SUBJECT:** Solicitation No.: BLD2124749B1  
Exterior Window Cleaning Services at Port Everglades

Recommended Vendor: Over The Top Window Cleaning, Inc.  
Recommended Group(s)/Line Item(s): 1-17  
Initial Award Amount: \$ 204,156.00 Potential Total Amount: \$ 1,020,780.00  
Initial Contract Term: One Year Contract Term, including Renewals: Five Years

**CONCURRENCE:**

The agency has reviewed Vendor's response(s) for specification compliance and Vendor responsibility, which includes license requirements (if applicable). I have reviewed all documents including the Vendor Questionnaire and after careful evaluation, I concur with recommendation for award to the Vendor.

**FINANCIAL BACKGROUND/D & B REPORT: (check one)**

I am satisfied with the Vendor's financial background and/or rating and payment performance.  
 Not applicable This vendor has performed in the Port in the past, with positive performance.

**LITIGATION HISTORY: (check one)**

I have reviewed the Litigation History Form and there is no issue of concern.  
 Refer to additional information from the Office of the County Attorney to address an issue/concern.

**PAST PERFORMANCE: (check all that apply)**

I have reviewed the Vendor's past Performance Evaluations in ContractsCentral and:

Vendor received an overall rating  $\geq 2.59$  on all evaluations.  
 No evaluations within the past three years contained any items rated a score of 2 or less.  
 Vendor received a rating  $\leq 2.59$  on an evaluation(s). Refer to additional information.  
 Vendor received a score of  $\leq 2$  on an individual item(s). Refer to additional information.  
 Past evaluations are not relevant to the scope of this contract.  
 No past Performance Evaluations exist in ContractsCentral.

**AND**

Reference Verification Forms are attached.

**OR**

Reference Verification Forms are not required: Commodity only purchase (less than \$250,000); Service less than \$100,000 and the Vendor has a Performance Evaluation within the past three years.

**NON-CONCURRENCE:**

I do not concur. Detailed reason for non-concurrence is attached, including the reference to any bid requirement.

TYPED NAME OF SIGNER: Harris Hamid TITLE: Director  
(Individual authorized to administer the contract.)

SIGNATURE: **HARRIS HAMID** Digitally signed by HARRIS HAMID Date: 2022.08.05 14:18:32 -04'00' DATE: 8/5/22



### Vendor Reference Verification Form for Bids and Quotes

Broward County Solicitation No. and Title: BLD2124749B1, Exterior Window Cleaning Services at Port Everglades

Reference for (Name of Firm): Over The Top Window Cleaning, Inc.

Organization/Firm Name providing reference: Cheeky Monkey Cleaning Services

Contact Name: Evan Saona

Title: Owner

Contact Email: evan@cheekym.com

Contact Phone: (754) 229-0709

Name of Referenced Project: Construction Cleaning

Contract No. n/a

Contract Amount: 26,000.00

Date Services Provided: 2010-Present (Contract Amount is for 2021)

(list date range or date services began until "current")

Vendor's role in Project:  Prime Vendor  Subconsultant/Subcontractor

Would you use this vendor again?  Yes  No If No, please specify in Additional Comments (below).

#### Description of services provided by Vendor:

All window cleaning services above two stories.

**Please rate your experience with the referenced Vendor:**

	Needs Improvement	Satisfactory	Excellent	Not Applicable
1. Vendor's Quality of Service	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Responsive	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Accuracy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Vendor's Organization:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Staff expertise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Turnover	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Timeliness of:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Project	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Additional Comments: (provide on additional sheet if needed)

References Checked By

Name: Michelle George

Title: Contract Administrator

Division/Department: Port Everglades, Facilities Maintenance

Date of Verification: 08/04/2022



**Vendor Reference Verification Form for Bids and Quotes**

Broward County Solicitation No. and Title: BLD2124749B1, Exterior Window Cleaning Services at Port Everglades

Reference for (Name of Firm): Over The Top Window Cleaning, Inc.

Organization/Firm Name providing reference: N. A. I. Miami

Contact Name: Susie Prego (for Jeff Buell)

Title: Property Manager Assistant

Contact Email: sprego@naimiami.com

Contact Phone: (305) 775-2216

Name of Referenced Project: Window Cleaning - all levels (for multiple high rise properties)

Contract No. na/

Contract Amount: 9,800.00

Date Services Provided: 2013-Present (Contract Amount is for 2021)

(list date range or date services began until "current")

Vendor's role in Project:  Prime Vendor  Subconsultant/Subcontractor

Would you use this vendor again?  Yes  No If No, please specify in Additional Comments (below).

**Description of services provided by Vendor:**

Primary vendor for all exterior window cleaning of multiple high rise buildings managed by this company.

**Please rate your experience with the referenced Vendor:**

	Needs Improvement	Satisfactory	Excellent	Not Applicable
1. Vendor's Quality of Service	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Responsive	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Accuracy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Vendor's Organization:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Staff expertise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Turnover	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Timeliness of:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Project	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Additional Comments: (provide on additional sheet if needed)**

Reference provided by Susie Prego in the absence of Jeff Buell.

**References Checked By**

Name: Michelle George

Title: Contract Administrator

Division/Department: Port Everglades, Facilities Maintenance

Date of Verification: 08/04/2022



### Vendor Reference Verification Form for Bids and Quotes

Broward County Solicitation No. and Title: BLD2124749B1, Exterior Window Cleaning Services at Port Everglades

Reference for (Name of Firm): Over The Top Window Cleaning, Inc.

Organization/Firm Name providing reference: Goodwill Industries - Miami

Contact Name: Gines Olivares Title: Division Operations Manager, South Florida

Contact Email: golivares@goodwillmiami.com Contact Phone: (786) 229-5707

Name of Referenced Project: Window Cleaning - Miami Courthouses

Contract No. n/a Contract Amount: 98,000.00

Date Services Provided: 2009 - Present (Contract Amount is for 2021)

(list date range or date services began until "current")

Vendor's role in Project:  Prime Vendor  Subconsultant/Subcontractor

Would you use this vendor again?  Yes  No If No, please specify in Additional Comments (below).

#### Description of services provided by Vendor:

Please rate your experience with the referenced Vendor:	Needs Improvement	Satisfactory	Excellent	Not Applicable
1. Vendor's Quality of Service	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Responsive	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Accuracy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Vendor's Organization:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Staff expertise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Turnover	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Timeliness of:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Project	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Deliverables	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### Additional Comments: (provide on additional sheet if needed)

Mr. Olivares has actually worked with this vendor since 2004 (with previous employer as well). Goodwill Industries Miami has a full janitorial division and they use Over The Top as a subcontractor for all window cleaning portions of their Scope(s) of Work. Mr. Olivares states that the work they do for Miami Courthouses requires Federal level security background checks and he never has to be concerned with the quality of the staff provided by vendor; vendor's staff members are quality individuals. Mr. Olivares also states that Mr. Custer is very responsive and will make himself available to meet on Sundays if necessary. He also states the only reason for "Satisfactory" rating on No. 3 is due to time delays created by circumstances outside of Mr. Custer's control.

#### References Checked By

Name: Michelle George

Title: Contract Administrator

Division/Department: Port Everglades, Facilities Maintenance

Date of Verification: 08/04/2022