



Transportation Department

**Administration**

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DATE: February 6, 2020  
TO: Brenda Billingsley, Director, Purchasing Division  
FROM: *For* Chris Walton, Director, Transportation Department *R/W ←*  
SUBJECT: Request for Threshold Increase for Contract No. TRN2115605B1, Bus Parts:  
New, Rebuilt, OEM, Aftermarket

We are requesting a threshold increase in the amount of \$925,000 for the above referenced open-end contract. This contract with multiple vendors provides replacement parts to support maintenance and repair of the Transit Division bus fleet. This contract began May 22, 2018, for an initial one-year period at an estimated annual amount of \$4,500,000, with two one-year renewal options for a total of three years at an estimated threshold amount of \$13,500,000 (subsequently amended to \$14,300,000).

At the time of bid submittal for a new contract, 11 bidders were non-responsive for failure to submit Buy America Certification, as required by the Federal Transportation Administration, U.S. Department of Transportation Funding Supplement. Five of those were proprietary vendors that provided lower pricing and greater discounts off the price list and whose parts are critical to keeping buses operational.

Without the participation of these proprietary vendors, there have been cost increases for certain parts that are critical to keeping buses operational thus necessitating this additional contract threshold increase request.

c: Tim Garling, Deputy Department Director  
Richard Chess, Assistant General Manager  
Sonia Lovett, Purchasing Manager