

Item # 35

ADDITIONAL MATERIAL

Regular Meeting

FEBRUARY 25, 2020

SUBMITTED AT THE REQUEST OF

**FINANCE and ADMINISTRATIVE
SERVICES DEPARTMENT**



Finance and Administrative Services Department
PURCHASING DIVISION

115 S. Andrews Avenue, Room 212 • Fort Lauderdale, Florida 33301 • 954-357-6066 • FAX 954-357-8535

MEMORANDUM

DATE: February 21, 2020

TO: Board of County Commissioners

THRU: Kevin B. Kelleher, Deputy Chief Financial Officer
Finance and Administrative Services Department

Digitally signed by KEVIN
KELLEHER
Date: 2020.02.21
13:14:27 -05'00'

FROM: Brenda J. Billingsley, Director
Purchasing Division

BRENDA
BILLINGSLEY

Digitally signed by BRENDA
BILLINGSLEY
Date: 2020.02.21 12:05:02
-05'00'

SUBJECT: February 25, 2020 - Commission Meeting – Agenda Item No. 35
Motion to Approve Agreement between Broward County and TIBA Parking
Systems, LLC, RFP No. PNC2117368P1, Parking Access Revenue Control
System (PARCS) Replacement

Attached is revised Page 32 of Exhibit 2, Agreement between Broward County and TIBA Parking Systems, LLC, RFP No. PNC2117368P1, for Parking Access Revenue Control System (PARCS) Replacement. At the request of the County Auditor, paragraph 3.C, Server Installation and Relocation was modified as follows (**bolded underlined** added; ~~striketrough~~ removed):

C. Server Installation and Relocation

As the permanent location of the server (Site 5 - T2/T4 garage) is still undergoing construction, Provider will temporarily install a fully functioning server solution at Site 1 (back office). In addition to the server installation, Provider will build a System network utilizing the current fiber infrastructure available at Site 1. At a time mutually agreed to by the Parties, Provider will relocate the server solution to its final location at the management office at Site 5, as determined by County. The server will be on a separate network segment from the County network and ~~County staff will not have access to the server.~~ **Certain users will be required to have access to the server. As part of Provider's onsite analysis and critical design review, County will identify user roles and the corresponding level of server access required per role and Provider will, as part of its final configuration of the server, incorporate such roles and access levels.** Provider is solely responsible for the security of the server, including applying patches and updates to the server.

TIBA Parking Systems, LLC has accepted the modification.

The Board's consideration of this item is as modified by revised page 32 distributed as additional material (#35(1)). The Office of the County Attorney has reviewed and approved the modification.

Attachments

BJB/cm/lg

- c: Bertha Henry, County Administrator
- Monica Cepero, Deputy County Administrator
- George Tablack, Chief Financial Officer
- Glenn Wiltshire, Director, Acting Chief Executive & Port Director, Port Everglades Department
- Jorge Hernandez, Director, Business Administration Division, Port Everglades Department
- Robert Melton, County Auditor
- Andrew Meyers, County Attorney

with testing

- Timeframe for coordination for the removal of existing parking and revenue control system (i.e., Federal APS)
- Timeframe for installation of Equipment
- Timeframe for integration and development of other Services required per this Statement of Work
- Traffic Coordination Plan (see Section 4)

C. Server Installation and Relocation

As the permanent location of the server (Site 5 - T2/T4 garage) is still undergoing construction, Provider will temporarily install a fully functioning server solution at Site 1 (back office). In addition to the server installation, Provider will build a System network utilizing the current fiber infrastructure available at Site 1. At a time mutually agreed to by the Parties, Provider will relocate the server solution to its final location at the management office at Site 5, as determined by County. The server will be on a separate network segment from the County network. Certain users will be required to have access to the server. As part of Provider's onsite analysis and critical design review, County will identify user roles and the corresponding level of server access required per role and Provider will, as part of its final configuration of the server, incorporate such roles and access levels. Provider is solely responsible for the security of the server, including applying patches and updates to the server.

D. Equipment Removal and Disposal

As part of Provider's implementation services, Provider will remove all existing parking equipment. The removal and disposal of all equipment will follow a process to be approved by County. Equipment will be removed at Sites 2-4, one (1) site location at a time and one (1) lane at a time, unless otherwise requested by County. Provider will minimize lane closures during the removal of old equipment to ensure minimal impact on County operations. During equipment removal, Provider will ensure two (2) systems run simultaneously (County's existing Federal APS system and the new System) following the process reflected below to minimize lane closures during removal of old equipment.

E. Project Phases

After Provider performs the tasks set forth in Sections B, C, and D above, Provider's implementation services shall be performed onsite at each of the five (5) County sites in accordance with the phases set forth below. The order of these sites may be re-ordered or sites may be modified or removed, as agreed to by the Parties. Two (2) of the Provider's subcontractors will be onsite to perform equipment replacement: Pinnacle Parking Systems, and Mr. Wireman.

During Equipment installation, Provider will ensure that County's existing Federal APS system runs concurrently with the System until Final Acceptance to minimize lane closures during