



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**  
**Governmental Center Annex**

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**MEMORANDUM**

**DATE:** October 8, 2019

**TO:** Nancy Olesen, Purchasing Agent Sr.  
Purchasing Division

**THRU:** Sandy-Michael McDonald, Director *SMC*  
Office of Economic and Small Business Development

**FROM:** Freddy Castillo, Small Business Development Manager *FC*  
Office of Economic and Small Business Development

**SUBJECT:** RFP No. PNC2118897P1 – North County Reclaimed Water System Expansion  
- County Business Enterprise (CBE) Compliance Review

*This memorandum supersedes previous memorandum dated October 3, 2019.*

The Office of Economic and Small Business Development (OESBD) conducted a review of the respondents' compliance with the CBE Program requirements for the above referenced project. An overview is provided as follows:

**The CBE Goal for this project: 25%**

**Met the CBE Program Requirements:**

<u>Firms</u>	<u>Category</u>	<u>Percentage</u>
<b>CDM Smith, Inc. (Prime)</b>		
Stoner & Associates, Inc.	CBE	2.00%
Eckler Engineering, Inc.	CBE	<u>25.00%</u>
	<b>Total</b>	<b>27.00%</b>
<b>Chen Moore and Associates, Inc. (Prime)</b>		
Stoner & Associates, Inc.	CBE	16.00%
PanGeo Consultants, LLC.	CBE	3.00%
MUEngineers, Inc.	CBE	2.50%
The Chappel Group, Inc.	CBE	2.00%
HBC Engineering Company	CBE	<u>4.00%</u>
	<b>Total</b>	<b>27.50%</b>
<b>Keith and Associates, Inc.(Prime)</b>		
Bailey Engineering Consultants	CBE	2.00%
Cartaya & Associates Architects	CBE	2.00%

**Met the CBE Program Requirements (Cont):**

<b><u>Firms</u></b>	<b><u>Category</u></b>	<b><u>Percentage</u></b>
<b>Keith and Associates, Inc.(Prime)(Cont)</b>		
CMS – Construction Management Services, Inc.	CBE	2.00%
Cordova Rodriguez & Associates, Inc.	CBE	8.00%
Dickey Consulting Services	CBE	2.00%
Ross Engineering, Inc.	CBE	2.00%
S&F Engineers, Inc.	CBE	2.00%
Stoner & Associates, Inc.	CBE	4.00%
Florida Engineering & Testing, Inc.	CBE	1.00%
	<b>Total</b>	<b>25.00%</b>
<b>Thompson &amp; Associates, Inc., Civil Engineering (Prime)</b>		
	CBE	36.00%
Garth Solutions, Inc.	CBE	3.00%
	<b>Total</b>	<b>39.00%</b>

**CBE Compliance Comments:**

CDM Smith, Inc., Chen Moore & Associates, Inc., Keith and Associates, Inc. and Thompson & Associates, Inc. are in compliance with the CBE program requirements of the solicitation. All firms submitted executed Letters of Intent (LOIs) with the solicitation.

**CBE Compliance History:**

The following is a report of the respondents' CBE compliance history for active projects and projects completed within the last five (5) years of the RFP's opening date June 21, 2019. The payment history is calculated from the Monthly Utilization Reports (MURs) submitted by the prime vendors for projects with CBE participation.

**CDM Smith, Inc.** has the following completed and active projects with CBE goals.

<b>Project Name</b>	<b>Project Number</b>	<b>Amount Paid to CBE Firms</b>
Retail Portable Water and Wastewater Master Plan Project – <b>(Completed)</b>	R1090025P1	\$269,403.75
Master Pump Station 450 Improvements – <b>(Active)</b>	Y1099512R1	\$974,288.07
Continuing Services for Water Treatment and Raw Water Production Systems, Category No. 2 – <b>(Active)</b>	R1025211R1	\$471,065.63

**Source:** ALTS and MURs

**Chen Moore & Associates, Inc.** has the following active projects with CBE goals. No completed projects with CBE goal requirements were found for the prime.

<b>Project Name</b>	<b>Project Number</b>	<b>Amount Paid to CBE Firms</b>
Consultant Engineering Services for Water and Sanitary Sewer System Improvements for Utility Analysis Zones (UAZ) 110, 111 and 113 – <b>(Active)</b>	R1356803P1	\$1,602,178.68

**Source:** ALTS and MURs

**Keith and Associates, Inc.** has the following active projects with CBE goals. No completed projects with CBE goal requirements were found for the prime.

<b>Project Name</b>	<b>Project Number</b>	<b>Amount Paid to CBE Firms</b>
Continuing Engineering Services for Water Distribution, Wastewater Collection and Storm Water Collection – <b>(Active)</b>	R1404111P1	\$54,421.81
Professional Consultant Services for Airport Utility and Pavement Projects <b>(Active)</b>	Z1225301P1	\$522,784.46

**Source:** ALTS and MURs

**Thompson & Associates, Inc.** has the following active projects with CBE goals. No completed projects with CBE goal requirements were found for the prime.

<b>Project Name</b>	<b>Project Number</b>	<b>Amount Paid to CBE Firms</b>
Comprehensive Professional Engineering Consultant Services – <b>(Active)</b>	R1423108P1	\$304,866.99
Consultant Engineering Services for Reclaimed Water Transmission System – <b>(Active)</b>	R1372004P1	\$1,361,184.69

**Source:** ALTS and MURs

Cc: Maribel Feliciano, Assistant Director, OESBD

Marcia Young, Small Business Development Specialist, OESBD